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# **BOARD OF TRUSTEES**

## **MEETING INFORMATION PACKET**

**NOVEMBER 16, 2016**



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ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
BOARD OF TRUSTEES REGULAR MEETING  
NOVEMBER 16, 2016



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**Fulton County Library System  
Board of Trustees Meeting  
Central Library, 6<sup>th</sup> Floor  
November 16, 2016 – 4:00 p.m.**

**AGENDA**

- I. Adoption of Agenda Doc. #16-62
  
- II. Approval of Summary Minutes from Regular Meeting of October 26, 2016\* Doc. #16-61  
Approval of Verbatim Minutes from Regular Meeting of October 26, 2016\*
  
- III. Chairman's Report
  
- IV. Director's Reports Doc. #16-65
  - A. Monthly Financial Report Doc. #16-63
  - B. Monthly Usage Summary Doc. #16-64
  
- V. Foundation Report – Update
  
- VI. Old Business Doc. #16-59
  - A. Library Bond – Phase I Update
  - B. 2017 FCLS Holiday/Closing Calendar\*
  - C. Naming of the South Fulton Library – Update
  - D. 2017 Budget – Update
  - E. Strategic Plan – Update
  
- VII. New Business
  - A. Discussion of Applying Beltline TAD funds to Library Capital Investments
  - B. Action Items
    - 1. Updated current organization chart and staffing for Library system, any positions we are currently planning to fill, and proposed organization under 2017 budget.
  - C. Discussion of Better World Books
  
- VIII. Execution Session
  
- IX. Adjournment

\*Action is anticipated on this item.



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FULTON COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES  
MINUTES FOR October 26, 2016 MEETING – 4:00 PM CENTRAL LIBRARY

Members Present:

Bailey, Phyllis D. – Vice Chairman  
Borders, Priscilla  
Kaplan, Paul – Chairman  
Taylor, Josh  
Thomas, John R.

Also In Attendance

Claxton, Zenobia – Assistant to Director’s Office  
Holloman, Gayle H. – Division Manager  
Jordan, Linda – General Collections & Ivan Allen Jr. Department Manager  
Morley, Gabriel Dr. – Executive Director  
Rafferty, Paula – Staff County Attorney  
Small, Cheryl – Branch Group Manager & Youth Services Coordinator

Visitors Present

Burns, Joyce – Retired AFPLS Librarian  
Morris, Edith – Retired AFPLS Staff  
Thomas, Harriet – Chief of Staff to Commissioner Lee Morris  
White, Daniel – Assistant to Commission Vice-Chairman Liz Hausmann

- A.** Preliminary Business: “Naming of the South Fulton Library” was added under new business  
Motion made by John Thomas and seconded by Phyllis D. Bailey to amend the agenda.
- B.** Approval of Minutes: Motion made by Josh Taylor and seconded by John R. Thomas to approve the September 28, 2016 summary minutes. Motion made by Phyllis D. Bailey and seconded by John Thomas to approve the September 28, 2016 verbatim minutes.
- C.** LIBRARY BOND – PHASE I UPDATE  
Only four proposals were received. When the proposals have all been submitted, the committee will review each proposal and they’ll pick the top two. The process takes time before construction can begin. We discussed a number of issues to be addressed:
1. Selection criteria for choosing the contractor.
  2. Steps will include:
    - a. Purchasing to Insure that proposal documentation is complete,
    - b. Review Committee process
    - c. Presentations by contractors
    - d. Selection of Contractor

- e. BOC ratification of contractor selection
  - f. Contract preparation by contractor
  - g. Contract administration review
  - h. Notice to proceed
  - i. Preparation of submittals ( E.g. kind of ceiling tiles, the lighting, other materials)
  - j. Coordination with libraries
3. Schedule for each Phase 1 library to be closed. (May have by Feb 2017.)
  4. For larger libraries minimize out of service time by splitting the interior work into phases?
  5. Options for moving the books during construction.
  6. Reassignment of staff when the library is closed.  
How to provide meeting space to volunteer groups such as AARP Tax Aid.

**D. Director's Reports:** Dr. Morley requested comments or questions on the information sent out.

1. Monthly Financial Report and 2017 Budget :
  - a. YTD we have spent or committed 69%; there will be about \$1.6 mil in salary savings.
  - b. At the last meeting the board voted to move seven hundred thousand of salary savings into some other line items: Early Literacy Stations; x-ray machine at Central; security cameras for the legacy branches
  - c. We now learned that the county has not approved this, and that we need to submit this as part of 2017 budget.
2. Monthly Usage Summary: No comment or questions.
3. Customer Service Comments: No comment or questions.
4. Closure Report: No comment or questions.

**E. 2017 Budget**

November 15th is due date for the county manager to submit the budget to the BOC. Josh Taylor made the following motion which was approved:

“Amend our budget submission for capital, which was originally to come from Salary Savings in the amount of seven hundred and six thousand and five hundred dollars and we add two hundred and fifty thousand dollars to that which creates a total of nine hundred and fifty-six thousand dollars and five hundred. And that the two hundred and fifty thousand is designated for a Bookmobile or other vehicles needed by the library.”

**F. Strategic Plan Update:**

Dr. Morley had previously provided the Board with an outline of strategy issues discussed in the July BOT meeting. He spoke about focusing on some of the broader objectives, and getting additional staff input. Dr. Morley spoke about the upcoming deadline for library staff to submit their comments.

Our goal is to be able to implement the strategic plan in January, 2017, so would expect to review it with the BOT in November. We also discussed the need for metrics to be part of the plan.

We requested that we have a schedule timeline by next BOT meeting, and that we have an interim review at the BOT level before the completed plan is presented for BOT approval. Dr. Morley indicated he would schedule Public sessions to be completed by November BOT meeting. There's a real value of having a document that the BOC sees when we submit the final budget, before the final budget consideration. This will be part of our ammunition to talk to our Commissioners.

#### **G. Other Items Discussed**

1. Meeting with the County CFO to Discuss Budget Process. They basically told us we have budget flexibility to make changes, but we have to go through them for purchasing, and we have to follow their budget guidelines and all the other rules that they set forth.
2. Purchasing: Paul Kaplan commented on the inefficiency of having to go through County Purchasing and the use of an RFP for e-books and other standard items.
3. Naming of the South Fulton Library – we received a proposal and comments from several community members, and deferred action until next meeting. A number of our libraries have a person's name attached to them.
4. 2017 Atlanta-Fulton Public Library Holiday/Closing Calendar – Discussed, but decision deferred to get update from county on proposed holidays.
5. Future Plan for SIRSI upgrades, backup, and maintenance – Fulton IT is in middle of major changes in organization and upgrading equipment, so no plans to address now.
6. Hapeville Library – we visited and agree it is in great need of replacement.
7. Paul talked about all of the trustee members having business cards. The business cards will only list trustees name, title, and email address.

#### **H. Immediate Action Items:**

1. Strategic Plan Presentation to BOT
2. Updated current organization chart and staffing for Library system, any positions we are currently planning to fill, and proposed organization under 2017 budget.
3. 2017 Atlanta-Fulton Public Library Holiday/Closing Calendar
4. Naming of the South Fulton Library.
5. Need to confirm new budgeted positions can be filled, beginning the hiring process in 2016.
6. Complete draft of letter to BOC justifying Strategy and 2017 budget , including new capital expense items

#### **I. Future Action Items:**

1. Code of Conduct – audit. Timing – 1<sup>st</sup> quarter 2017
2. Future discussion on how we could improve the procurement purchasing process.

The meeting was adjourned at 5:12 p.m.

**Doc. #16-61**



**ATLANTA-FULTON PUBLIC LIBRARY SYSTEM**

**BOARD OF TRUSTEES MEETING**

**OCTOBER 26, 2016 – 4:00 P.M.**

**CENTRAL LIBRARY – 6th FLOOR BOARD ROOM**

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Board of Trustees Meeting, 26 October 2016



**Members Present**

Bailey, Phyllis D. – Vice Chairman  
Borders, Patricia  
Burke, Jamilica  
Kaplan, Paul – Chairman  
Taylor, Josh  
Thomas, John R.

**Members Absent**

Joyner, D. Chip

**Also In Attendance**

Claxton, Zenobia – Assistant to Director's Office  
Holloman, Gayle H. – Division Manager  
Jordan, Linda – General Collections & Ivan Allen Jr. Department Manager  
Morley, Dr. Gabriel – Executive Director  
Rafferty, Paula – County Attorney  
Smalls, Cheryl – Branch Group Manager and Youth Services Coordinator

**Visitors Present**

Burns, Joyce – Retired AFPLS Librarian  
Morris, Edith – Retired AFPLS Staff  
Thomas, Harriet – Chief of Staff to Commissioner Lee Morris  
White, Daniel – Assistant to Commission Vice-Chairman Liz Hausmann

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**Chairman Paul Kaplan called the meeting to order at 4:00 p.m. at the Atlanta-Fulton Public Library System.**

### **Transcript Legend**

--	Break in speech continuity
(sic)	Exactly as said
(phonetic)	Exact spelling unknown
**	Inaudible
	Quoted material is typed as spoken.
. . .	Trailing in thought. Incomplete sentence

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(MEETING BEGAN AT 4:00 P.M.)

**CALL TO ORDER**

**CHAIRMAN PAUL KAPLAN:** Okay. I'm going to call the Board of Trustees meeting for October 26, 2016. It's 4 o'clock. First, we have the Adoption of the Agenda. Is there any additions or corrections? I have one. You want to talk about the Naming for --

**DR. GABRIEL MORLEY:** Yes. We just need to add that.

**CHAIRMAN PAUL KAPLAN:** Okay. I have added on there the Naming of a -- the South Fulton Library Group. We'll put that under New Business.

**MRS. PHYLLIS D. BAILEY:** I'd like to also add something about Hapeville.

**CHAIRMAN PAUL KAPLAN:** Hapeville?

**MRS. PHYLLIS D. BAILEY:** Yes.

**CHAIRMAN PAUL KAPLAN:** Okay.

**MRS. PHYLLIS D. BAILEY:** Will that, too, be under New Business?

**CHAIRMAN PAUL KAPLAN:** Yes.

Anything other -- anything else?

**16-54 ADOPTION OF THE AGENDA**

**CHAIRMAN PAUL KAPLAN:** Do I hear a motion to Adopt the Agenda as presented?

**MOTION**

**MR. JOHN R. THOMAS:** So moved.

**MRS. PHYLLIS D. BAILEY:** Second.

**CHAIRMAN PAUL KAPLAN:** Moved and second. All those in favor say aye?

*(Whereupon, all said aye.)*

**CHAIRMAN PAUL KAPLAN:** Public Comments. None right now. I don't see any come up.

My report, I'm probably going to wait, unless Gabriel, unless you want me to talk. I know you know probably more what's going on about the proposals than I do.

Yes. I'm sorry. I jumped into the Chairman's Report, but see I'm trying to make a nice, fast meeting. It's not going to happen.

**DR. GABRIEL MORLEY:** Adjourned.

**CHAIRMAN PAUL KAPLAN:** Adjourned. Boy, I'll tell you, it's one of those days.

**16-53 APPROVAL OF THE SUMMARY MINUTES FROM REGULAR MEETING OF SEPTEMBER 28, 2016**

**CHAIRMAN PAUL KAPLAN:** Everybody has a Summary of Minutes from the Regular Meeting of September 28. Is there a motion to accept as written?

**MOTION**

**MR. JOSH TAYLOR:** So moved. I move it.

**MR. JOHN R. THOMAS:** Second.

**CHAIRMAN PAUL KAPLAN:** It's been moved and second. Is there any discussion? Okay. The Verbatim Minutes.

**CHAIRMAN PAUL KAPLAN:** All those in favor say aye?  
*(Whereupon, there was one abstain.)*

**CHAIRMAN PAUL KAPLAN:** Opposed?

**MRS. PHYLLIS D. BAILEY:** Abstain.

**CHAIRMAN PAUL KAPLAN:** One abstain.

**16-53 APPROVAL OF THE VERBATIM MINUTES FROM REGULAR MEETING OF  
SEPTEMBER 28, 2016**

**CHAIRMAN PAUL KAPLAN:** Okay. Approval of the Verbatim Minutes of Regular Meeting of September 28, 2016. Do I hear a motion to accept?

**MOTION**

**MRS. PHYLLIS D. BAILEY:** I move.

**MR. JOHN R. THOMAS:** Second.

**CHAIRMAN PAUL KAPLAN:** It's been moved and second. Any corrections? All those in favor say aye?  
*(Whereupon, all said aye.)*

**CHAIRMAN PAUL KAPLAN:** Opposed? None.

**CHAIRMAN'S REPORT**

**CHAIRMAN PAUL KAPLAN:** Okay. Let's go the Chairman's Report since I jumped over it already.

Gabriel, do you have more things to talk about? I could talk about that we got -- well, I'll briefly say, and I think that Dr. Morley probably has more to talk about than I do in this thing. But I'll just kind of tell you that the proposals came in last week Friday. That was delayed for a couple of weeks. And it was delayed because -- to give them time to get into the libraries and look around and come up with a proposal.

They received four proposals, in which that's changed. And I talked to Al Collins about it a little bit. And I want to know who he was comfortable with. He was -- there's a couple of contractors he has worked with on the new libraries that he's very comfortable with, and that's very important. Because all the contractors knew what the final price was going to be, it's hard matching the price. Let's put it this way: It's something over twelve million dollars. And my feeling is -- having been in that business -- is that you really want to be comfortable with the contractor.

There's some contractors, I'm telling you, you know what kind of work they did before and you cringe that they're the ones who end up being low bidder because sometimes you don't want them.

They're just not performing -- didn't perform the work correctly. So they -- I'd rather go with somebody they're comfortable with. What's going to happen now, just so you know, the proposals submitted was reviewed by the committee. The contracts -- bear with me -- unless they do something different for the County. First of all, they open up all the proposals, look at it and see if all the paperwork is proper. Everything is supposed to be signed. They've got the proper documentation. Because I've been knocked out of proposals by not signing one form who you can't go back to get if it's not done correctly. Once that's reviewed, it'll go in front of the Review Committee, which I think is Al Collins, you, and there's a couple of other people involved in that. Once the Review Committee looks at it, say they pick the top two, what you do then is you bring the contractors in and tell them go ahead present what you -- let me tell you about your proposal. Show me what you're going to do, what you have planned, what you have in it.

Once that is done, they'll pick the top person. And what you normally do is you bring that person in. You sit down and you really get into the nitty-gritty of what you're looking for; what they -- what they have in their proposal; what we expect from our -- from them.

Once that is all done -- and this all takes time. This doesn't happen day after day -- then the -- it'll go back and the contract is written by the contractor.

It will then go to Contract Administration. I think that's what they call it over here in Fulton County. Contract Administration, they'll make sure that everything is correct. Sometimes that will take -- and I remember one contract in here it took almost three weeks. And Gayle you can tell me, three to four weeks sometimes to get through, to come back.

**MRS. GAYLE H. HOLLOMAN:** Sometimes it does.

**CHAIRMAN PAUL KAPLAN:** Once it comes back, everything is done, all the submittals are done. Now, submittals, once you give the Notice to Proceed, the first thing they have to do before they step foot is have the submittals. All the submittals are material, your order, all -- all -- everything that the architect has written down or shown. What kind of ceiling tiles? Is it the proper ceiling tile, the lighting? That takes time. There's a lot of components to put a contract together. Once submittals are done and everything is proper, then whoever gives the notice says go ahead and do it. But there's coordination with the library.

You realize that we have seven libraries involved. We have all the employees that are involved. We have to -- my feeling is,

and I'll just say it how it is -- the way I did it was we had a contractor come in. All the shelves have to be either emptied out or have a moving company come in who actually pick up the shelves. What they do is they soft stain graft the entire standalone where all the books are sitting. They actually literally pick it up to move it over to the another side of the building. They put ceiling tiles in. They put carpeting in then they move it back over there. And they have to put it back in place again. All of this takes a lot of time.

And I'm looking at Gayle because you've gone through this. New construction is a little bit better than old construction.

**MRS. GAYLE H. HOLLOMAN:** Well, we had South Fulton.

**CHAIRMAN PAUL KAPLAN:** Huh?

**MRS. GAYLE H. HOLLOMAN:** We had South Fulton.

**CHAIRMAN PAUL KAPLAN:** You had South Fulton. Yes, that was a -- that took a little longer. So we're talking about months, talking about a long time. The question was -- and I know that there is some things like in John's case where they have tax things that they use -- Roswell Library, correct?

**MR. JOHN R. THOMAS:** In a number of libraries.

**CHAIRMAN PAUL KAPLAN:** A number of libraries.

**MR. JOHN R. THOMAS:** Yes.

**CHAIRMAN PAUL KAPLAN:** And we really can't give dates. I would think I'd have a better idea probably by November -- by November sometime about how I'm looking. I'm looking at you because I don't know what you talked about. Maybe not. So let's put it this way: If they started February 1st, I feel that nothing's going to start by February 1st. If they are, boy, things are going faster than I thought.

**MR. JOHN R. THOMAS:** Yes, Gabe, just for your information, what Paul is referring to is AARP Tax Aid. I'm a volunteer there. As a matter of fact, I was the district coordinator for awhile. But we use -- I'm going to estimate -- at least eight or nine libraries from that period from February 1 to April 15. That's considered the tax season. And I already got a call from the Roswell Library saying that they won't be able to host us this year because they're going to be closed for renovation. So that -- I called up Paul and asked him if that -- said how firm are the dates? So that's what we're talking about.

It probably won't -- it probably won't be the last time you hear about this because Kirkwood, for example, is one of those sites. Sandy Springs is a site, so...

**DR. GABRIEL MORLEY:** Yes. We told the staff several weeks ago to begin telling people --

**MR. JOHN R. THOMAS:** Right.

**DR. GABRIEL MORLEY:** -- we don't know when we'll close, you know. It may be two weeks' notice, so...

**MR. JOHN R. THOMAS:** Right. Yes.

**DR. GABRIEL MORLEY:** We just -- we can't schedule something that

-

**MR. JOHN R. THOMAS:** Without telling you, yes.

**DR. GABRIEL MORLEY:** But there may be some flexibility. I mean, you may be able, you know, to go and we're still open. You might be able to do it for a week.

**MR. JOHN R. THOMAS:** That's what I was telling Paul. We'll go as long as we're told that we can go. Once we have to -- we're told to vacate then we'll put a sign up saying they can go to other sites, different sites.

**DR. GABRIEL MORLEY:** Yes.

**CHAIRMAN PAUL KAPLAN:** So there's a lot of foundation happening. And, you know, we can't close every -- we can't close all seven libraries. Where are people going to go? So it's -- the Library Administration is going to have their hands full getting to all this stuff. So there's a lot going on, and it's starting. At least the proposals came in. We have four. When I talked to Mr. Collins, we were worried about if anybody would put in a proposal. You never know, you know. But ever since we are allowing the contractor to also bid on Central Library when that comes up, so that helps us out. Because most contractors want that Central Library along with what they're doing, because that is really the cream, because Central Library is going to be a lot of money. And you'll be there for quite awhile. And that's what they're looking for. They're looking for something larger. I would be, you know. So that's where we are right now. So you have an idea where -- go ahead, Josh.

**MR. JOSH TAYLOR:** When do you think we would have a schedule? Because I assume that it'll be staggered out over the next year or two.

**CHAIRMAN PAUL KAPLAN:** I don't think you'll have a schedule until the first - I'm expecting it probably won't be until probably January, February --

**MR. JOSH TAYLOR:** Okay.

**CHAIRMAN PAUL KAPLAN:** -- before you can get a schedule. And unless it's something earlier, I don't think it will be. It's going to take some time. So that's where we are. Also, something I want to bring up -- I'm going to get off of that for a second -- I want all of our Trustees to have business cards. Let me tell you why. I'm getting more and more people are asking me questions. They want to contact me. I'm giving them my personal e-mail. I'm getting myself into problems, and I

don't want that, you know. There's transparency. And we talk about e-mails, I think about the election. So I'm asking -- I'm asking that the library -- you must have printing upstairs where you can make some business cards out.

I have my -- I talked to Zenobia -- I do now have my new e-mail. They've changed the system. And I think that everybody on the Board should have their new e-mail, Fulton County. So that if somebody asks me something, I can give them a card. It has my name on it. There's my e-mail. I just don't want to use my own personal e-mail. It get's -- it gets -- it's something I don't know if they've done that in the past with the Board. Gayle, the Boards in the past ever have any cards?

**MRS. GAYLE H. HOLLOMAN:** No, not business cards. But, you know, you all did get e-mail addresses, right.

**MR. JOHN R. THOMAS:** We got e-mail addresses.

**MRS. GAYLE H. HOLLOMAN:** But did something happen with yours?

**CHAIRMAN PAUL KAPLAN:** It changed. They changed -- mine's got changed. Mine's changed.

**MRS. GAYLE H. HOLLOMAN:** I'll have to check into that.

**CHAIRMAN PAUL KAPLAN:** Because I was put on as vice chairman. I wanted to change it so that Phyllis would have as vice chairman. While they do that, then we -- mine's changed. So -- but that's something you guys can work on.

**DR. GABRIEL MORLEY:** So you want a business card with your Fulton County e-mail address?

**CHAIRMAN PAUL KAPLAN:** Just Fulton County e-mail address, that's it. That's enough. I don't need a phone number on there.

**MRS. PHYLLIS D. BAILEY:** I agree with you.

**CHAIRMAN PAUL KAPLAN:** I don't know if my -- at least I'm not limited, so... Okay. That's all I have to say. And we have met with Dr. Morley several times this month, and that's something that I think Josh will talk about and Dr. Morley will talk about, things they've been going over.

#### **16-57 DIRECTOR'S REPORTS**

**CHAIRMAN PAUL KAPLAN:** Okay. Director's Reports, Monthly Financial Report.

#### **16-55 MONTHLY FINANCIAL**

#### **16-56 MONTHLY USAGE SUMMARY**

#### **16-60 CUSTOMER SERVICE REPORT**

#### **LIBRARY CLOSURE REPORT**

**DR. GABRIEL MORLEY:** Right. I talked with some of you about trying to make these meetings quicker, so I'm not going to talk about any of those reports unless you have questions. And the one question you may have, remember the Customer Service Report and the Library Closure Report we moved to quarterly. So you

get it this time, but you won't get it again until January.

**CHAIRMAN PAUL KAPLAN:** So anybody have any questions on it?

**MR. JOSH TAYLOR:** Based on the fact that we are sixty-nine percent through the end of September, which is seventy-five percent of the year, it looks like we will have a shortfall on spending of about a million-six. Do you have a different number or is that about right?

**DR. GABRIEL MORLEY:** That will probably be very close. And all of that is primarily Salary Savings.

**MR. JOSH TAYLOR:** Yes, I understand. And --

**DR. GABRIEL MORLEY:** And it'll just roll into Fulton County General Fund. I mean, it's not our money.

**MR. JOSH TAYLOR:** If it's appropriate to talk about the budget and Salary Savings, I think now is maybe -- unless you want to talk about something else.

**DR. GABRIEL MORLEY:** No. I mean, we -- remember in the last meeting we agreed and voted to move seven hundred thousand of Salary Savings into some other line items. We met with Fulton County CFO, Fulton County Budget Director and then the next day or so they told us we could not move the Salary Savings. So that money will just roll over into the General Fund for next year. And all of the projects we planned with that seven hundred thousand then we can't get this year, and it's unlikely we'll get them next year because we didn't budget for them. We intended to buy them this year with the Salary Savings. So it's not earth shattering. I mean, we lose some things we really wanted. We won't get the Early Literacy Stations; we won't get the x-ray machine downstairs. We won't get the security cameras for the legacy branches. But ultimately we will get those things with the bond money when those legacy branches are renovated. So it's really just delaying something that's inevitable.

**CHAIRMAN PAUL KAPLAN:** It's unfortunate. I really wanted those security cameras in now because some of these branches, you know, it's going to take time. We're going to have a few years ahead of us. And I think it was very important to have those security cameras outside. I let my feelings known to my Commissioner. I did talk to several people here on the Board, Phyllis and I. I don't know what happened with your conversation with them, but they said they would see. And it got thrown back with, well, you have the bond money. I said that's one thing; that's fine. I said, but we have the savings. But after October 1st, supposedly you -- if you do anything after October 1st, your books are pretty much closed. And --

**MR. JOSH TAYLOR:** The report I had from Lee Morris is that at

the initial budget meeting that he attended the County Manager was encouraging everybody to use their savings for Capital Projects. So obviously they've had a change of heart for whatever reason.

And in the conversations that I've had with him, I pointed out that while all of the other County departments really do report up to the County Manager, the library does report to the Board of Trustees and that the budget, you know, in terms of spending is our decision to make. And I asked him to reach out to the County -- he's going to talk to the County CFO on some other matter and I said would you please explore or find out if she acknowledges that the Library Board is different than the other County departments. And so I'll follow up with Lee and see how that comes out.

I do have some dates to report on. November 15th is when the County is providing a tentative budget. And it'll be presented on November 16th. Then there'll be Public Hearings between November 16th and 20th. And I believe the -- there'll be a hearing in each one of the Council's districts -- the Commissioner's districts.

So there's a time for the County and the departments to negotiate on the budget. So my recommendation is we submit our Capital Budget request and include that to be presented on that November 15th budget. It could be exactly what you had in the -- in that seven hundred thousand. But I think I would add the bus -- I mean, the --

**MR. JOHN R. THOMAS:** Bookmobile?

**MR. JOSH TAYLOR:** -- the Bookmobile to it.

**MR. JOHN R. THOMAS:** Yes, for sure.

**MR. JOSH TAYLOR:** And, you know, because of the number of branches that are going to be shuttered, you know, maybe one or two of these vans that you've spoken about. And the budget line item for that is equipment. And it's covered by Capital Expenditures.

The second thing he said is that he is presenting to the Board of Commissioners at the next meeting. He's seen the language to the TAD money which was specified for Central Library will be repurposed for any Capital Expenditure for the library. And there's been about two million dollars accrued that hasn't been spent. So that money could go to Capital Expenditures as well. And then they'll be more, you know -- the total amount is what? -- twenty-five? twenty-seven million over a period of time.

**DR. GABRIEL MORLEY:** Yes. Paula has been working on that, right?

**MRS. PAULA RAFFERTY:** Yes.

**DR. GABRIEL MORLEY:** Okay.

**MRS. PAULA RAFFERTY:** Yes. And that is on the November 2nd agenda.

**MR. JOSH TAYLOR:** Did I report it correctly?

**MRS. PAULA RAFFERTY:** Yes.

**MR. JOSH TAYLOR:** Okay. So I think it's up to us to come back to the County with our capital requirements. And I think the Board needs to approve those. We can approve different things at different stages, but we need to go ahead and --

**DR. GABRIEL MORLEY:** This Board or the BOC?

**MR. JOSH TAYLOR:** This Board. No, this Board. You know, we are the authorizing Board for the budget purposes. BOC can accept it or not.

**DR. GABRIEL MORLEY:** So you mean re - reauthorize the ones that we already did?

**MR. JOSH TAYLOR:** No. I'm talking about the additions to, you know, we've got a baseline budget that we've submitted. But we have not submitted anything for capital, right?

**DR. GABRIEL MORLEY:** Right, other than the Salary Savings.

**MR. JOSH TAYLOR:** Yes. And they've turned that down.

**DR. GABRIEL MORLEY:** Okay.

**MR. JOSH TAYLOR:** So I'm just --

**DR. GABRIEL MORLEY:** So roll those --

**MR. JOSH TAYLOR:** We need to roll those and then maybe add to it.

**DR. GABRIEL MORLEY:** That's what I thought.

**MR. JOSH TAYLOR:** Yes, exactly. And we need to do that before, if we can, before the November 15th date. So my recommendation is that we make some kind of a motion by the end of this meeting to that affect.

**DR. GABRIEL MORLEY:** Okay.

**CHAIRMAN PAUL KAPLAN:** John?

**MR. JOHN R. THOMAS:** I don't want to get ahead on the agenda, but it seems like we're talking about the 2017 Budget right now. Is that the intent? Because that -- we have that down later on in the --

**MRS. PHYLLIS D. BAILEY:** Uh-huh (affirmative), in the Action Items.

**CHAIRMAN PAUL KAPLAN:** Yes. We can -- yes.

**MR. JOHN R. THOMAS:** Are we talking about the -- is that what -- is that okay to talk about the two thousand -- okay.

My question is this: We've been talking about the baseline budget from day one. Are we still operating under the 2016 budget number, Gabe? Is that where we are; nothing more, nothing less?

**DR. GABRIEL MORLEY:** Sort of. Because remember what we did for 2017 was squeeze in things we wanted to do within the confines of what we already had. So the numbers are the same.

**MR. JOHN R. THOMAS:** Right.

**DR. GABRIEL MORLEY:** But we've been --

**MR. JOHN R. THOMAS:** Right. We moved the deck chairs --

**DR. GABRIEL MORLEY:** Right. Right.

**MR. JOHN R. THOMAS:** -- a little bit. So that's where we still are.

**DR. GABRIEL MORLEY:** Yes.

**MR. JOHN R. THOMAS:** Whatever that number was in 2016, twenty-nine something -

**DR. GABRIEL MORLEY:** Right, because we don't know if they've approved the enhancements. Remember, we asked for a hundred thousand in Programming. And then we asked for some more money in something else. I don't remember what it was. But if they approve those -- oh, it was for the Collection. We wanted to add another five hundred thousand to the Collection Materials.

**MR. JOHN R. THOMAS:** Oh, okay. Sure.

**DR. GABRIEL MORLEY:** But we -- that's what Josh is saying. We won't know if that's approved until December or January.

**MR. JOHN R. THOMAS:** Got you. Okay.

**DR. GABRIEL MORLEY:** But that was part of that 2017 ask. And so now we can add this to -- if you all make that motion and approve it -- we'll add these items to that ask, which should be an easy sell. The three of us talked about that before. Because essentially we're giving you -- giving you back that 1.6 million on December 31. So on January 1, couldn't you just --

**MR. JOHN R. THOMAS:** Give a little bit of that --

**DR. GABRIEL MORLEY:** Yes. Couldn't you just --

**MR. JOHN R. THOMAS:** -- give a little bit back to us?

**DR. GABRIEL MORLEY:** -- push that back over.

**MR. JOHN R. THOMAS:** Yes.

**CHAIRMAN PAUL KAPLAN:** Oh, and that 1.6 million is just going to go in General Fund. You're never going to see it.

**MR. JOHN R. THOMAS:** Yes. Oh, yes. It's gone.

**CHAIRMAN PAUL KAPLAN:** It'll be gone. You won't see it at all. All right.

**DR. GABRIEL MORLEY:** We will need a motion for that if that's the way you want to go. I mean, it gives us some credence. And you can get up and say the Board has approved this rather than just the department asking.

**MR. JOSH TAYLOR:** And all I need is a number to put in the motion.

**DR. GABRIEL MORLEY:** Well, if we estimate two-fifty for one or

two Bookmobiles and add that to the seven hundred we started with, we're at nine hundred fifty. We could round up.

**MR. JOSH TAYLOR:** Let's don't round up. Let's just --

**DR. GABRIEL MORLEY:** Nine-fifty.

**MR. JOSH TAYLOR:** -- let's explain it.

**DR. GABRIEL MORLEY:** Okay.

**MR. JOSH TAYLOR:** Nine-fifty is fine.

**MRS. PHYLLIS D. BAILEY:** Question: In doing this, will this include say the Hapeville Library or will that be into the next?

**DR. GABRIEL MORLEY:** For repairs to it?

**MRS. PHYLLIS D. BAILEY:** You can't repair that.

**DR. GABRIEL MORLEY:** Yes. That's all bond money.

**CHAIRMAN PAUL KAPLAN:** That's bond money.

**MRS. PHYLLIS D. BAILEY:** Okay.

**DR. GABRIEL MORLEY:** So it's a whole separate --

**CHAIRMAN PAUL KAPLAN:** It's a separate issue.

**MRS. PHYLLIS D. BAILEY:** Just wanted to be sure.

**DR. GABRIEL MORLEY:** Yes. This is just our 2017 Operating Budget.

**MRS. PHYLLIS D. BAILEY:** Okay.

**CHAIRMAN PAUL KAPLAN:** We need to hold onto that money. We need to -- they're going to ask specifics; you know, how much this costs and that costs. We can ask for it, but you know how -- what they're going to say.

**MR. JOHN R. THOMAS:** Gabe, you just mentioned an amount for a Bookmobile. How much was that?

**DR. GABRIEL MORLEY:** I'm just estimating two-fifty.

**MR. JOHN R. THOMAS:** I think you were going to ask about that. You were going to ask a friend. Did you ever get any feedback on that?

**CHAIRMAN PAUL KAPLAN:** I didn't. To tell you the truth, I didn't call. I was going to call Chicago because Chicago has Bookmobiles all over the place. And I -- I can --

**MR. JOSH TAYLOR:** It's a budget number, so we'll --

**MR. JOHN R. THOMAS:** I think that's a good number.

**MR. JOSH TAYLOR:** If it's more, you know, we'll come back and ask for an amendment.

**MR. JOHN R. THOMAS:** I'm interested because of the Foundation's interest in the Bookmobile. I'm interested because I'm on the Board here, but also because of the Foundation's interest, so... I think that's a good number.

**MRS. PHYLLIS D. BAILEY:** So you're suggesting two-fifty?

**DR. GABRIEL MORLEY:** Yes, just for the Bookmobile.

**MRS. PHYLLIS D. BAILEY:** Okay.

**DR. GABRIEL MORLEY:** And then if you add the other seven hundred

of items we were going to purchase with Salary Savings last time, which was the x-ray machine; five hundred thousand for e-materials; the security cameras; a new postage meter machine; several capital projects we had. And they may be in the minutes.

**MR. JOSH TAYLOR:** I know it was in the handout that you gave. And I happened to have that. It was seven hundred and six thousand five hundred dollars.

**MR. JOSH TAYLOR:** So my recommendation for the motion is that we add to that seven hundred and six thousand five hundred two hundred and fifty thousand dollars for the Bookmobile.

**CHAIRMAN PAUL KAPLAN:** I know if we get the Bookmobile, it's not just something that's running around. We're talking about the libraries that are closed. We can put that up in the front of the building or put it off to the side. We talked about it at the last meeting. And I think it's a great idea. It will work well. At least people will have access to something.

**MR. JOSH TAYLOR:** Right.

**MR. JOHN R. THOMAS:** Right.

**CHAIRMAN PAUL KAPLAN:** Well, we're on the subject now.

**MR. JOSH TAYLOR:** Well, I've made the motion, so --

**CHAIRMAN PAUL KAPLAN:** You already made the motion. Okay. Say it again? Repeat it one more time? Let me see if I got this right.

**MOTION**

**MR. JOSH TAYLOR:** The motion is we amend our budget submission for capital, which was originally to come from Salary Savings in the amount of seven hundred and six thousand and five hundred dollars and we add two hundred and fifty thousand dollars to that which creates a total of nine hundred and fifty-six thousand dollars and five hundred. And that the two hundred and fifty thousand -- two hundred and fifty -- yes, two hundred and fifty thousand is designated for a Bookmobile or other vehicles needed by the library.

**CHAIRMAN PAUL KAPLAN:** Okay.

**MR. JOSH TAYLOR:** So the motion is made.

**CHAIRMAN PAUL KAPLAN:** Okay. Is there a second?

**MRS. PHYLLIS D. BAILEY:** Second.

**CHAIRMAN PAUL KAPLAN:** Any other discussion? All those in favor say aye?

*(Whereupon, all said aye.)*

**CHAIRMAN PAUL KAPLAN:** Opposed? Okay.

**MR. JOSH TAYLOR:** Thank you. I look forward to seeing how it comes out.

**DR. GABRIEL MORLEY:** John, you seconded it?

**MR. JOHN R. THOMAS:** I seconded it, yes. Well, I did. No, maybe I didn't.

**MR. JOSH TAYLOR:** There were simultaneous seconds. So that's okay.

**CHAIRMAN PAUL KAPLAN:** Everybody was anxious to chime in.

**OLD BUSINESS**

**LIBRARY BOND - PHASE I UPDATE**

**CHAIRMAN PAUL KAPLAN:** Okay. Old Business. Library Bond - Phase I Update. Is there anything you want to talk about on that?

**DR. GABRIEL MORLEY:** Yes. I mean, technically we could say those first seven renovations are in part of Phase I.

**CHAIRMAN PAUL KAPLAN:** Right.

**DR. GABRIEL MORLEY:** Remember, we're using the savings for that. So just like Paul said, we received those four proposals and now we just have to go through that process. We'll meet next Thursday to discuss different aspects of it but without costs. Because we learned today that costs is not one of our considerations. So we're just looking at their technical expertise. And then we'll call them in to oral presentations and --

**CHAIRMAN PAUL KAPLAN:** And most of the time when they make a presentation like this, the contractor, if he's smart, he brings an electrical contractor; he brings a plumbing contractor; HVAC; all the contractors that are his subs and they make the presentation. That's the best way of doing it because you've got all your experts sitting at it and everybody else is on the table. And you come in here taking questions.

**DR. GABRIEL MORLEY:** Yes. Felicia said we will stipulate who must be here; who must be in attendance. And you all are welcome to come observe, but you cannot talk. It's a Fulton County employee process, so...

**MRS. PHYLLIS D. BAILEY:** And when is this going to be?

**DR. GABRIEL MORLEY:** We have to set them all up with the -- with the vendor.

**MRS. PHYLLIS D. BAILEY:** You haven't set dates yet?

**DR. GABRIEL MORLEY:** No. We'll have to call them and see what day they can be available and...

**CHAIRMAN PAUL KAPLAN:** Send me a notice.

**DR. GABRIEL MORLEY:** It'll probably be an hour and a half per, so it'll be six or eight hours.

**CHAIRMAN PAUL KAPLAN:** So all day. Well, let us know.

**DR. GABRIEL MORLEY:** And then we'll select which one. And then we --

**CHAIRMAN PAUL KAPLAN:** Then it gets --

**DR. GABRIEL MORLEY:** -- have to go to the BOC for ratification. And then we can work on the negotiation and all that other...

**CHAIRMAN PAUL KAPLAN:** Okay.

**DR. GABRIEL MORLEY:** And that'll close out Phase I. I mean, all our other projects are already completed.

**NEW BUSINESS**

**16-58 2017 LIBRARY BOARD OF TRUSTEES MEETING SCHEDULE**

**CHAIRMAN PAUL KAPLAN:** Okay. Library Board of Trustees Meeting Schedule. Everybody read the meeting schedule, Board? That's 16-58.

**MRS. PHYLLIS D. BAILEY:** And when is -- Mr. Chair, under Old Business do you --

**MR. JOSH TAYLOR:** It's the back page and --

**MRS. PHYLLIS D. BAILEY:** -- have Naming the Libraries?

**CHAIRMAN PAUL KAPLAN:** I was putting it under New Business.

**MRS. PHYLLIS D. BAILEY:** Oh, you put those under New Business.

**CHAIRMAN PAUL KAPLAN:** Yes.

**MRS. PHYLLIS D. BAILEY:** I'm sorry.

**MR. JOSH TAYLOR:** Library Schedule is the next to the last document.

**DR. GABRIEL MORLEY:** This is the one I sent you e-mails about so you could be thinking about it ahead of time, about what you might want to do. And it's really just your pleasure. I mean, you can...

**MR. JOSH TAYLOR:** Now, July is not scheduled.

**CHAIRMAN PAUL KAPLAN:** They kept it that way.

**MR. JOSH TAYLOR:** Okay. I guess my question is --

**DR. GABRIEL MORLEY:** We're looking at the meeting schedule.

**MR. JOSH TAYLOR:** My only question is whether we'll need that July meeting so we can have some preliminary discussions on budget. Do we know what the budget timetable is next year? This year it was like August 1st, right?

**DR. GABRIEL MORLEY:** No. We were into September. No. It was in September.

**MR. JOSH TAYLOR:** September, okay.

**CHAIRMAN PAUL KAPLAN:** We met in July of this year because we had so many things to discuss.

**MR. JOSH TAYLOR:** So just leave that opened to be determined?

**CHAIRMAN PAUL KAPLAN:** Yes. We can -- we certainly can make that determination. Anybody have any problems with it at all, with the schedule? All right. This requires a motion; am I correct?

**DR. GABRIEL MORLEY:** Yes.

**CHAIRMAN PAUL KAPLAN:** Is there a motion to accept the 2017 Meeting Schedule for the Board of Trustees?

**MOTION**

**MRS. PHYLLIS D. BAILEY:** Mr. Chair, I move we accept the meeting schedule.

**CHAIRMAN PAUL KAPLAN:** It's been moved. Is there a second?

**MR. JOSH TAYLOR:** Second.

**CHAIRMAN PAUL KAPLAN:** Any discussion? If not, all those in favor say aye?

*(Whereupon, all said aye.)*

**CHAIRMAN PAUL KAPLAN:** Opposed? None.

**16-59 2017 FULTON COUNTY LIBRARY SYSTEM HOLIDAY/CLOSING CALENDAR**

**CHAIRMAN PAUL KAPLAN:** The next one is the Holiday Closing Calendar, 16-59.

**DR. GABRIEL MORLEY:** You should have had the e-mail about this one too. It was a squirrely situation.

**CHAIRMAN PAUL KAPLAN:** So go over it again one more time, that situation we had with -- Fulton County was off on -- on the...

**DR. GABRIEL MORLEY:** If you look at your Christmas item, Fulton County is closing on December 22nd for Christmas Eve. But Christmas Eve is really Sunday, a day that we would normally be open. So we need to figure out if you want to close Friday, Saturday, and Monday or if you want to close Friday, Sunday, and Monday, or if you just want to close Friday and Monday. But Sunday is the actual Christmas Eve, even though Fulton County is assigning that holiday to Friday, December 22nd.

**MR. JOSH TAYLOR:** And the other option that I sent out an e-mail is close Saturday, Sunday, and Monday even though that doesn't correspond in the Fulton County schedule.

**DR. GABRIEL MORLEY:** Yes. And --

**MS. JAMILICA BURKE:** Is it that we have to be closed on a Friday with Fulton County?

**DR. GABRIEL MORLEY:** That I don't know.

**MRS. GAYLE H. HOLLOMAN:** Yes.

**DR. GABRIEL MORLEY:** It has to be --

**MRS. PHYLLIS D. BAILEY:** We do?

**MRS. GAYLE H. HOLLOMAN:** Because we work for the County.

**MS. JAMILICA BURKE:** Right.

**MR. JOSH TAYLOR:** Paula?

**MRS. PAULA RAFFERTY:** It's true.

**MR. JOSH TAYLOR:** What?

**MRS. PAULA RAFFERTY:** Well, the employees get that day off.

**MR. JOSH TAYLOR:** Okay.

**MRS. PHYLLIS D. BAILEY:** So you're going to come back on a Saturday?

**MR. JOSH TAYLOR:** So Friday is given?

**DR. GABRIEL MORLEY:** That's why I was saying we should just

close Friday, Saturday, Sunday, and Monday.

**MRS. PHYLLIS D. BAILEY:** Yes.

**DR. GABRIEL MORLEY:** Just tell the public ahead of time. You know, hey, we're going to be closed these four days.

**CHAIRMAN PAUL KAPLAN:** How does that affect our part-time workers? Who -- we are not paying them for this time? I mean, do they have --

**MRS. GAYLE H. HOLLOMAN:** No. We always ask that the managers would go ahead and give them other days and other hours on other days when we are open to accommodate them --

**CHAIRMAN PAUL KAPLAN:** Okay.

**MRS. GAYLE H. HOLLOMAN:** -- for those hours.

**CHAIRMAN PAUL KAPLAN:** Because a lot of people, you know, count on their paycheck coming --

**MRS. GAYLE H. HOLLOMAN:** Right.

**CHAIRMAN PAUL KAPLAN:** -- and if we close it off -- okay. So they --

**MRS. GAYLE H. HOLLOMAN:** No. We don't --

**CHAIRMAN PAUL KAPLAN:** -- they accommodate --

**MRS. GAYLE H. HOLLOMAN:** -- we don't make them lose.

**CHAIRMAN PAUL KAPLAN:** Okay. I have no problem with that. What does the rest of the Board think? And besides, if County is close on that Friday and I have an emergency, how do you think I'm going to get anybody when County is closed? I mean, you get them on emergency but it's going to take time to come here. So Friday, Saturday, Sunday, that's fine with me.

**MRS. PHYLLIS D. BAILEY:** That's the way I look at it too.

**MS. JAMILICA BURKE:** Yes.

**MR. JOHN R. THOMAS:** Yes.

**MR. JOSH TAYLOR:** Okay.

**CHAIRMAN PAUL KAPLAN:** I'll need a motion on that to accept.

**MOTION**

**MRS. PHYLLIS D. BAILEY:** I move to accept.

**MS. JAMILICA BURKE:** Second.

**CHAIRMAN PAUL KAPLAN:** It's been moved and second. So we're talking Friday, the 22nd, the 23rd, 24th, and 25th; is that correct?

**MR. JOHN R. THOMAS:** Yes.

**MS. JAMILICA BURKE:** Yes.

**MR. JOSH TAYLOR:** Can we -- can I have some discussion?

**CHAIRMAN PAUL KAPLAN:** Any discussion on that?

**MR. JOSH TAYLOR:** My discussion is not on the Christmas holiday, but it's on the use of October 9th, Columbus Day as a Staff Development Day. And my question really is: Is that the most effective way to have Staff Development?

**CHAIRMAN PAUL KAPLAN:** We've got a motion and a second. Let me -- let me just finish this portion and then we'll --

**MR. JOSH TAYLOR:** Okay. The discussion comes after the second, doesn't it?

**CHAIRMAN PAUL KAPLAN:** We're talking -- you're talking Friday, Saturday, Sunday, Monday, Christmas.

**MR. JOSH TAYLOR:** Oh, you're just making the motion on Christmas?

**CHAIRMAN PAUL KAPLAN:** Yes.

**MR. JOSH TAYLOR:** Okay. Okay.

**CHAIRMAN PAUL KAPLAN:** Okay. So it's been moved and second. All those in favor say aye?

*(WHEREUPON, all said aye.)*

**CHAIRMAN PAUL KAPLAN:** Opposed? None. Okay. Go ahead.

**MR. JOSH TAYLOR:** So my question is on the Columbus Day being designated as Staff Development Day. Is that the most effective way to do Staff Development, everybody close the library? Which essentially takes away a holiday for people.

**MRS. PAULA RAFFERTY:** I'm not sure whether this has played into your thinking or not, but the new personnel regs for Fulton County have October -- have Columbus Day as a Fulton County holiday.

**MRS. PHYLLIS D. BAILEY:** That's what I thought.

**MRS. PAULA RAFFERTY:** It adds that holiday.

**MRS. GAYLE H. HOLLOMAN:** In 2017?

**MRS. PAULA RAFFERTY:** Yes, ma'am; I think so.

**DR. GABRIEL MORLEY:** Do you have the Fulton County calendar? Hold on, she can check. We looked that up the other day. Well, some of those things for Staff Development Day we're able to catch everybody at one time.

**MRS. PHYLLIS D. BAILEY:** But if in fact it's a holiday --

**MS. JAMILICA BURKE:** We can't have it.

**MRS. PHYLLIS D. BAILEY:** -- then you have concern. You can't do that, can you?

**DR. GABRIEL MORLEY:** Yes. But it wasn't a holiday this year.

**MRS. PHYLLIS D. BAILEY:** Oh, I know, not this year. But I'm talking about next year.

**MRS. GAYLE H. HOLLOMAN:** It never has been in the past.

**MRS. PAULA RAFFERTY:** Yes. It was added. I'm going to confirm that it starts this -- in 2017.

**DR. GABRIEL MORLEY:** No. I don't see it on here, but --

**MRS. PAULA RAFFERTY:** But I know they approved it.

**CHAIRMAN PAUL KAPLAN:** So it's just not on our calendar?

**MR. JOSH TAYLOR:** So can --

**DR. GABRIEL MORLEY:** Not Veteran's Day, right, Paula? You're thinking Columbus Day?

**MRS. PAULA RAFFERTY:** They added three holidays.

**DR. GABRIEL MORLEY:** Awesome.

**MRS. GAYLE H. HOLLOMAN:** What three? It's not on there.

**DR. GABRIEL MORLEY:** Mardi Gras?

**MRS. PAULA RAFFERTY:** They added Columbus Day, President's Day, and New Year's Eve.

**CHAIRMAN PAUL KAPLAN:** So Columbus Day on October 9th is a holiday?

**MRS. PAULA RAFFERTY:** It should be. And I'm confirming with the personnel person that...

**DR. GABRIEL MORLEY:** I don't even know what day President's Day is.

**MRS. PHYLLIS D. BAILEY:** That's what I was going to ask too.

**MR. JOSH TAYLOR:** I think it's in February. It's not on this calendar.

**DR. GABRIEL MORLEY:** No. I mean, that's --

**MRS. GAYLE H. HOLLOMAN:** That's going to change things.

**DR. GABRIEL MORLEY:** -- a brand new one.

**MRS. GAYLE H. HOLLOMAN:** It's going to change a lot of things.

**MR. JOSH TAYLOR:** Well, can we defer this until we get an answer and move on to something else?

**CHAIRMAN PAUL KAPLAN:** Yes. Okay. Report on the Meeting with the County CFO to Discuss Budget Process. We've kind of talked about it, but... Do you have anything you want to discuss on that?

**DR. GABRIEL MORLEY:** No. I mean, unless there's something, you know -- I mean, we met with Sharon and Hakeem and they basically told us what we already felt like we knew, you know, that we had to go through them for purchasing; we had to follow their budget guidelines and all the other rules that they set forth.

**MR. JOSH TAYLOR:** Well, within that, we do have the flexibility to make budget changes.

**DR. GABRIEL MORLEY:** Yes. They said that. And then the Salary Savings was blocked.

**MR. JOSH TAYLOR:** Which was totally a separate issue. So --

**DR. GABRIEL MORLEY:** So --

**MR. JOSH TAYLOR:** -- I think --

**DR. GABRIEL MORLEY:** And we can't mix personnel and operations.

**MR. JOSH TAYLOR:** That's something that I think we need to go back to them about. Because they don't have a separate budget. You know, they've got a budget for personnel. They've got a budget for everything else. And I'd like to understand better why they think that's important. You know, we don't need to

resolve that here, but I'm just saying. We came away from the meeting with a confirmation that our -- the policy that we passed last month, there's a way to be -- you know, to do that and be flexible. Now we're still learning and they're may be less flexibility than we think. They're should be. So we'll cross those bridges when we come to it.

**DR. GABRIEL MORLEY:** Yes. It helps us accelerate our 2017 process though. We were going to fund those positions. So unless they come up with some other hitch between now and the end of the year we'll be able to push those through.

**MR. JOSH TAYLOR:** Right.

**CHAIRMAN PAUL KAPLAN:** All right. What about the -- so 2016 Budget Update, anything? I think we talked about it.

**MR. JOHN R. THOMAS:** Well, I have a quick one. On the 2016 Budget, Paul --

**CHAIRMAN PAUL KAPLAN:** Go ahead.

**MR. JOHN R. THOMAS:** -- if I understand the savings that we're now returning to the General Fund, which what is it, 1.3 or 1.2?

**MR. JOSH TAYLOR:** 1.6 is my estimate.

**MR. JOHN R. THOMAS:** One point what?

**MR. JOSH TAYLOR:** 1.6.

**MR. JOHN R. THOMAS:** 1.6, most of which is from Salary Savings. Why do we have that? Why are we -- it seems to me we should be -- that's one we should be going over rather than under. Why aren't we hiring people to serve the patrons? Why are we --

**DR. GABRIEL MORLEY:** I think they were just waiting for me to get here. I mean, is that --

**MRS. GAYLE H. HOLLOMAN:** No.

**DR. GABRIEL MORLEY:** I mean, because we had twenty or thirty openings when I got here, right?

**MRS. GAYLE H. HOLLOMAN:** Right. But we were filling those and we had delays from -- once we changed over from shared services we had a lot of delays. We did not have the kind of support with getting things through that we once had. So it's been a learning curve. And it's been a time-consuming process in that a lot of times we send things or we have to wait for things to be posted, so the positions don't get filled as quickly. We're doing much better now. We've got a process down, and we're going to be filling sixteen of those -- of Library Assistant positions just this week. And so then we have others that we'll be filling over the next few weeks; Librarian, Librarian Senior. So we've got -- and Library Assistant part-time. So it's been -- there were a lot of delays that we had in H.R. And, you know, we no longer have our own H.R. department. So that really posed some problems for us in the latter part of

the year.

We were also trying to bring back some of those seventy-two people that we had to lay off in 2014. So that was some of what happened.

**MR. JOHN R. THOMAS:** Well, Gabe, I'd just like to suggest that in 2017 that if money is to be turned back, it shouldn't come from labor, from Salary Savings, to the extent we have control over that. That just means we're not -- we don't have employees to service -- to serve the patrons. And I think that's just inexcusable. So let's try to do better in 2017. I don't mind turning back money, but not from salary.

**DR. GABRIEL MORLEY:** I know. I know.

**MR. JOHN R. THOMAS:** Yes. Okay.

**CHAIRMAN PAUL KAPLAN:** Anybody else have any questions on 2017 Budget?

How about Strategic Plan? Where are we at this point?

**DR. GABRIEL MORLEY:** Strategic Plan, I don't have any update. We need to schedule the meetings. And I'm trying to figure out -- I don't want to have meeting fatigue. I went and met with a group in Kirkwood. And after we talked today, too, about how these renovations are going to go, we want to make sure our -- that what we're doing is going to be fruitful. We don't want to go in and let people ask for the world when we know we're not giving them the world. And so I don't know. I think we'll be ready for Strategic Plan at the next meeting. I don't know. We may run out of time. Next time you all know we're meeting earlier because of the holiday. And it's just going to be whether we have the time to get to all of these different branches and have some conversation with people and get some valuable input.

And if we can't do it by November, we'll try to squeeze it in to December. It's just it's taking -- some of these other things have taken a lot more time than I'd hope. But the Strategic Plan, I mean, that's been going well. We have comments from the staff. You know, they've contributed. Even up until yesterday we still had some more input. So to me that was the most valuable part was to get input from everybody who worked here first, you know. So everybody feels like they've had an opportunity to have their say. And, you know, next we'll get out and see what the community says about moving forward.

**MR. JOSH TAYLOR:** When you say the community, who do you mean?

**DR. GABRIEL MORLEY:** Whoever shows up to the meetings.

**MR. JOSH TAYLOR:** Well, I mean, is this an internal meeting or is this a public meeting?

**DR. GABRIEL MORLEY:** Public.

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** Yes. We'll go and say, hey, we're having a Strategic Plan Meeting at Sandy Springs Library at 6:30 at 'x' time. And we'll go in and we'll present what we have and say this is what we're thinking, you know, for 2017 and beyond. What do you think about this? What would be important for you? What be important for your community, your branch?

**MR. JOHN R. THOMAS:** They tend to be sparsely attended.

**DR. GABRIEL MORLEY:** That's what I mean. I don't know that it's -- I think offering to get their input is really going to be the most valuable. Because we're much more flexible now, too, in that we're able to take comments all the time and adapt to things we're doing as we go. So -- and you all know, the Strategic Plan is going to be very flexible over the next three years while we figure out how the System gets reshaped with these branches opening and closing and what happens based on some of these that we've already had running for awhile. How is the self-check working at some of the new ones? You know, if it's not working so well maybe we need to do something else.

**MR. JOSH TAYLOR:** Go ahead. Go ahead.

**MRS. PHYLLIS D. BAILEY:** Go ahead. You were first.

**MR. JOSH TAYLOR:** There's a real value of having a document that the Board sees before we submit the final budget, you know, before the final budget consideration. This will be part of our ammunition to talk to our Commissioners. So I'm concerned that we're not going to have a document in time for that. We may have a good process for the staff and the public, but if we don't get this done until December, we've missed the opportunity to use this to support our budget request.

**DR. GABRIEL MORLEY:** Well, how would you feel if we did maybe just six public meetings?

**MRS. PHYLLIS D. BAILEY:** Where?

**DR. GABRIEL MORLEY:** If we did two in the north, two in the middle, and two in the south. We could do Wolf Creek and South Fulton. We could do maybe West End --

**MRS. PHYLLIS D. BAILEY:** West End is awfully small.

**DR. GABRIEL MORLEY:** -- and East Atlanta. You know, I'm trying to figure out how we can space them. You know, what's -- I mean, East Atlanta is small too. East Point's small.

**MR. JOSH TAYLOR:** Well, six has the advantage of one for each Council member. So we could just pick --

**DR. GABRIEL MORLEY:** Yes, if we do one in each district.

**MR. JOSH TAYLOR:** Right, one in each district.

**DR. GABRIEL MORLEY:** I mean, we could probably do six fairly quickly and then incorporate those results and be ready by

November 15th.

**MR. JOSH TAYLOR:** Okay. That would be great if we could do that.

**MR. JOHN R. THOMAS:** That would be. If we could go to them with a basic Strategic Plan, this is why we need this money, that would --

**CHAIRMAN PAUL KAPLAN:** Especially if we're going right directly to the Commissioner.

**MR. JOHN R. THOMAS:** Pardon me?

**CHAIRMAN PAUL KAPLAN:** We're going right to our Commissioner.

**MR. JOHN R. THOMAS:** Yes.

**CHAIRMAN PAUL KAPLAN:** Go ahead. Phyllis, you had -- you had something you were --

**MRS. PHYLLIS D. BAILEY:** I was going to ask if -- that Mr. Morley would give us dates when they have been established, dates for the public --

**DR. GABRIEL MORLEY:** Oh, yes. I'll send that to you.

**MRS. PHYLLIS D. BAILEY:** Okay.

**DR. GABRIEL MORLEY:** Yes. We'll need some people to show up.

**MRS. PHYLLIS D. BAILEY:** No. I will go to each one of the libraries in the six districts to make sure there are people there.

**MR. JOSH TAYLOR:** No. And I'll reach out to our Friends Groups and hopefully generate some interest in showing up.

**DR. GABRIEL MORLEY:** Yes. I mean, I think that's going to be the key is to get people to show up. But it's not a onerous process. It's just to get people to show up.

**CHAIRMAN PAUL KAPLAN:** Okay. Update Current Organizational Staffing, Item Number 5.

**DR. GABRIEL MORLEY:** We moved that to November.

**CHAIRMAN PAUL KAPLAN:** Okay. Just so you know that for Item 5 probably next month we might have an Executive Session because we're going to talk about personnel. So we'll just keep everybody up-to-date.

Branch Renovation Process and Schedule. I'll kind of go over unless you have something else to.

**DR. GABRIEL MORLEY:** No.

**CHAIRMAN PAUL KAPLAN:** All this takes time, you know, even the public hearings and everything. There's so much involved in this construction that's going to happen. We're only talking about seven right now. Wait until we have everything going. It's going to be a very -- it's going to be very busy the next couple of years.

Code of Conduct - Audit - Timing? I see the question mark.

**MR. JOSH TAYLOR:** It's been on the action list for several

months. And I don't know when you think is the right time to address it.

**DR. GABRIEL MORLEY:** Well, it's part of our Strategic Plan.

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** So we were anticipating doing it after the first of the year. And so --

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** -- we've got the administrative staff looking at things. And then once they've sort of identified some things then we can talk to --

**MR. JOSH TAYLOR:** So first quarter we might --

**DR. GABRIEL MORLEY:** Yes.

**MR. JOSH TAYLOR:** -- see something then?

**DR. GABRIEL MORLEY:** Yes, because there's things we want to change, too --

**MR. JOSH TAYLOR:** Right.

**DR. GABRIEL MORLEY:** -- and, you know, we can do it in the first quarter. That's easy.

**MR. JOSH TAYLOR:** Okay.

**CHAIRMAN PAUL KAPLAN:** Future Plan for SIRSI Backup and Maintenance.

**DR. GABRIEL MORLEY:** Yes. I think all of you should have had an e-mail on that. Remember --

**MR. JOSH TAYLOR:** Yes.

**DR. GABRIEL MORLEY:** -- at one point we lost the data and then Sally Wright, the CIO, responded saying all the things they were going to do, you know, to shore up their upgrade, backup, and maintenance. And subsequently, we started meeting with I.T. once a month. So we just have a general show up, have a discussion about any kind of I.T. issues every month.

**MR. JOSH TAYLOR:** Does the issue of outsourcing some of the responsibilities of this to SIRSI, which you had recommended at one time, is that still on the agenda or is that...

**DR. GABRIEL MORLEY:** I don't think so. When I talked to Sally, she said asked her again in a couple of years. They're undergoing their whole reorganization plan. She's upgrading equipment, and I think she's wanting to keep it in-house. And she's trying to make that happen. And I think if we're still unsatisfied after she's tried, then she'll probably be open to it.

**MR. JOSH TAYLOR:** Okay.

**DR. GABRIEL MORLEY:** But for now, I don't think it's an option.

**MR. JOSH TAYLOR:** Okay.

**CHAIRMAN PAUL KAPLAN:** Future Discussion, How to Do the Purchasing Process.

**DR. GABRIEL MORLEY:** I think that was tied to the CFO --

**MR. JOSH TAYLOR:** No. It was -- Todd's comment when we -- you're right. It was tied to that, but it was in the last minutes. And Todd was saying that it was probably an opportunity to improve this and maybe we should. You know, I just think it needs to be on the agenda for next year.

**DR. GABRIEL MORLEY:** Yes. He told me he looked up the law and then talked to Fulton County. And they said it's a no-go. That the law is clear. That everything that we want to buy must go through Fulton County.

**MR. JOSH TAYLOR:** I know. I'm not challenging that. What I'm saying is that I think he felt that there could be improvements in the process even if it goes through Fulton County.

**DR. GABRIEL MORLEY:** Oh, from our end?

**MR. JOSH TAYLOR:** Yes. Yes.

**DR. GABRIEL MORLEY:** Okay.

**CHAIRMAN PAUL KAPLAN:** Okay. Under New Business, South Fulton, the Naming. Everybody in front of you just received some sheets about Naming Recommendations.

**MR. JOSH TAYLOR:** They are actually two separate. One's to rename the library, the other's for a room.

**CHAIRMAN PAUL KAPLAN:** Right. Has anybody had a chance to read through this? Is it something we should we read about and let's do it now or is it something that needs to --

**DR. GABRIEL MORLEY:** It's your preference. You can do it today. There are -- some of the people that were on the committee are here today. Or you can hold until you read it. Some of you may already be aware of this. John was probably on the Board --

**MR. JOHN R. THOMAS:** Oh, yes, I was.

**DR. GABRIEL MORLEY:** -- when this happened and may have even --

**MR. JOHN R. THOMAS:** I had just come -- I had come on just after it happened.

**DR. GABRIEL MORLEY:** And I think Phyllis you knew her --

**MRS. PHYLLIS D. BAILEY:** No. No.

**DR. GABRIEL MORLEY:** -- or knew of her?

**MRS. PHYLLIS D. BAILEY:** No.

**DR. GABRIEL MORLEY:** No.

**MRS. PHYLLIS D. BAILEY:** But I -- I'm concerned. People are here. We need to hear what they have to say. Whenever you make the decision, you need to have their input right now since they've taken the time to come down.

**DR. GABRIEL MORLEY:** Well, yes. We met as a committee and then the committee made this recommendation. And then I told them if they wanted to show up today --

**MRS. PHYLLIS D. BAILEY:** Oh, okay. Okay.

**DR. GABRIEL MORLEY:** -- one way or the other, you know, they were welcome to. Because I -- we haven't discussed this previously. So I didn't know which way you were headed on this, if you wanted to absolve yourself of this process all together and just hand it over to the BOC or if you wanted to say yay or nay on each of these individual items.

We do have another one for the Southwest Library. But I have to put together a committee and look at that one. And really, like we talked about in the committee meeting, too, the process to me seems very sketchy, because all it says is if someone makes a formal request. So essentially we could be inundated --

**MR. JOHN R. THOMAS:** Right.

**DR. GABRIEL MORLEY:** -- with ninety different requests and we have no way to weed them out except to meet and discuss each one. You know, there are no parameters like this person must be 'x', 'y', or 'z'. That was left up to the committee to determine. So one of the things we talked about in the committee meeting was as soon as we do this is somebody else going to come behind our back and say, well, I didn't know this was an option. What about so and so? And then we've already committed to whatever decision we made previously.

So, you know, that was part of the discussion. There was community members on the committee. There were staff members. And part of what we talked about is is there someone else from this community that anyone knows of that potentially might be a candidate to have the library named after them. And no one knew of anything, but...

**CHAIRMAN PAUL KAPLAN:** Is this decision considered a policy decision from the Board? Would you consider this a policy once we set a policy for the Naming? Isn't this considered a policy, because I don't know why that would have to go in front of BOC?

**MR. JOSH TAYLOR:** I would agree with Paul. And I think we do have a policy, do we not, currently?

**DR. GABRIEL MORLEY:** Yes. It's in the back. But the excerpt from AFPLS says that you decide when you forward it on to the BOC. Since it's their building, they retain...

**MR. JOHN R. THOMAS:** And, Gabe, there are some parameters, you know.

**DR. GABRIEL MORLEY:** Yes.

**MR. JOHN R. THOMAS:** You know it's not completely wide open. I thought there were.

**DR. GABRIEL MORLEY:** Once a candidate is identified, but no parameters about who can be identified.

**MR. JOHN R. THOMAS:** But it says in number 4, recommended name may be based upon, but not limited to, the very first one:

individuals who have achieved local, state, national, and international prominence. So, for example, most people aren't going to - I guess it's all a matter of interpretation. But there are some parameters. They're pretty broad to be sure.

**DR. GABRIEL MORLEY:** Well, that's what we used to make the committee decision.

**MR. JOHN R. THOMAS:** Right. Yes.

**DR. GABRIEL MORLEY:** But for someone to just recommend the name, we still have to form the committee and then rule out the name, which is what we did on the second one.

**MS. JAMILICA BURKE:** As a Board, can we create guidelines for that process for someone if someone comes and say I want to name this person just to come up with a policy for that --

**DR. GABRIEL MORLEY:** I don't know.

**MS. JAMILICA BURKE:** -- before it even gets to a committee? Do we have that right?

**DR. GABRIEL MORLEY:** What do you think, Paula? Could they trump Fulton County policy by creating their own --

**MRS. PAULA RAFFERTY:** No.

**DR. GABRIEL MORLEY:** -- Naming Policy?

**MRS. PAULA RAFFERTY:** No.

**MRS. PHYLLIS D. BAILEY:** That solves that.

**CHAIRMAN PAUL KAPLAN:** I'm going to ask -- the reason I'm going to ask this is because I'm coming from Illinois. Policy was set by the Board of Trustees not set by the County.

**MRS. PHYLLIS D. BAILEY:** Well, who owned the building?

**CHAIRMAN PAUL KAPLAN:** We owned the building.

**MRS. PAULA RAFFERTY:** Okay. Well, therein lies the difference. Fulton County has --

**CHAIRMAN PAUL KAPLAN:** But in Illinois -- but in Illinois in general, if something was a County -- part of the County owned it, that policy decision was by the Board of Trustees. They did not have -- they were not trumped. The only time they could do it is if the entire building was named by somebody, yes, but separate rooms, that was the Board of Trustees.

**MRS. PAULA RAFFERTY:** Now are you trying to name rooms in the building?

**DR. GABRIEL MORLEY:** One's a room and one is the building.

**CHAIRMAN PAUL KAPLAN:** Is the building. Buildings had to -- would have to go in front of the County. But the rooms, I'm not going to -- you know, I just don't see --

**MRS. PAULA RAFFERTY:** I don't know that there is a Naming Policy for rooms. I'd have to look at that.

**MR. JOHN R. THOMAS:** I think there is. I'm almost certain there is, Paula. I could be -- I could stand corrected too.

**MRS. PAULA RAFFERTY:** Yes. I'm not sure what the --

**MR. JOHN R. THOMAS:** I think there is.

**MRS. PAULA RAFFERTY:** -- there's a separate one or whether it would be -- as the other one.

**MR. JOSH TAYLOR:** The Library Policy which is at the bottom of the page does cover individual rooms. It says, Collections, Program Services, interior, exterior spaces --

**MR. JOHN R. THOMAS:** Yes. I thought there was.

**MR. JOSH TAYLOR:** -- may be named. But that's the Library Policy and we have authority to modify that if we choose to. But this is the first time I've seen the Fulton County policy.

**CHAIRMAN PAUL KAPLAN:** Well, you know, at this time, I'd like to turn this over until next month because there's too much to read. It's up to the Board. We have people here.

**MR. JOSH TAYLOR:** I would agree. I think -- this is the first time we've seen it. I'd rather read it and then address it next month.

**MS. JAMILICA BURKE:** But since the guests are here, should we at least hear from them --

**MRS. PHYLLIS D. BAILEY:** That would be --

**MS. JAMILICA BURKE:** -- but we can still take it up next month?

**CHAIRMAN PAUL KAPLAN:** Okay. Normally, they'd get cards and stuff if they want to speak. But, you know, I'm not -- how many -- how many people are here that want to talk about it?

**MRS. JOYCE BURNS:** We're from the committee.

**DR. GABRIEL MORLEY:** Yes. That's what we're talking about.

**MR. JOSH TAYLOR:** We've got time.

**MRS. JOYCE BURNS:** Dr. Morley included -- it was around the table -- first, my name is Joyce Burns. I am one of the members of the committee. We went around the table and we all shared our different perspectives of Mrs. Gladys S. Dennard, how we knew her as a leader as a librarian here in the Atlanta-Fulton Public Library System and how she was a dynamic leader at the South Fulton Branch. She was the librarian that was over that library. And how she -- her life was cut there at that library. And Dr. Morley did an overview of all of our expressions of how we knew her. So -- and that is before you. So if you would, you know, just take the opportunity to look at that, I am sure you would find it very inclusive in the information that you have.

**CHAIRMAN PAUL KAPLAN:** Okay. Anybody else want to talk?

**MRS. LINDA JORDAN:** Well, my name is Linda Jordan. And Gladys Dennard was my first manager as I was becoming a Children's Librarian. So she was a strong mentor and influencer in my life and my career with the Atlanta-Fulton County Public Library.

And I just wanted to witness this moment. It's a personal fulfillment.

**MRS. CHERYL SMALL:** My name is Cheryl Small. I'm here on staff here at Central. And I worked with Gladys Dennard for over fifteen years. So I would have come to that branch right after it opened, maybe shy of a few months. But she was influential in who it is that I am today sitting here. So I thank her.

**MRS. EDITH MORRIS:** My name is Edith Morris. I wasn't on the committee, but I retired from the library three years ago and Mrs. Dennard was the manager that hired me at South Fulton. And I worked for her for five years. And she was just a wonderful person. She was dedicated to this Library System. So I feel like that would be deserving of her because she dedicated her life literally to the libraries and to that branch.

**CHAIRMAN PAUL KAPLAN:** Let me ask my Board members: Do you have any questions for the committee?

**MR. JOHN R. THOMAS:** I think, if I may, Paul, I think the proposal answered my question. But I couldn't recall whether her death was a result of a domestic dispute that occurred. The killing occurred, of course, in the library. But it was a result of a disgruntled employee. So it was -- it was sort of library related as opposed to a disgruntled husband or something like that. Okay.

**MRS. EDITH MORRIS:** It was definitely library related.

**MR. JOHN R. THOMAS:** Okay.

**MRS. GAYLE H. HOLLOMAN:** And I have to add that she was a mentor of mine as I grew and developed early in my career. She was a mentor for many, many years.

**MR. JOSH TAYLOR:** Do we have any other examples of recognizing individuals in the library name?

**MRS. GAYLE H. HOLLOMAN:** Oh, yes. We have several libraries named after others: Dr. Robert E. Fulton Library at Ocee; we have Roy E. Yancey Library at Cleveland; Fairburn Hobgood/Palmer --

**DR. GABRIEL MORLEY:** Ida Williams, Buckhead.

**MRS. GAYLE H. HOLLOMAN:** Ida B. Williams --

**MR. JOHN R. THOMAS:** The Louie E. and --

**MRS. GAYLE H. HOLLOMAN:** Louie E. and Gertrude C. Jones at Alpharetta.

**MR. JOHN R. THOMAS:** There's many.

**MR. JOSH TAYLOR:** So are these part of the name of the library or are these simply recognitions?

**MRS. GAYLE H. HOLLOMAN:** It's part of the name of the libraries. We just shorten it back to Ocee or --

**MR. JOSH TAYLOR:** Right. Okay.

**MRS. GAYLE H. HOLLOMAN:** -- or Cleveland Avenue. But the official names are the ones I just mentioned.

**MR. JOSH TAYLOR:** And that official name is at each of the libraries, right?

**MRS. GAYLE H. HOLLOMAN:** Yes. Thurman Hobgood-Palmer. Is there another one? I'm missing something. McPheeters and Washington Park. So South Fulton would be Gladys S. Dennard at South Fulton.

**MR. JOHN R. THOMAS:** Right.

**CHAIRMAN PAUL KAPLAN:** All right. I think what we'll do is we'll just talk about this at next month's, come up with some decisions on it and we'll go from there.

**MS. JAMILICA BURKE:** A decision on just the name of this particular library or the issue that has kind of come up in terms of a need for a policy if multiple names come up?

**CHAIRMAN PAUL KAPLAN:** Well, there's two. One's to name a library; the other one's naming a room. So we're going to have two things going up on this thing. You know, the fact that -- well, let me ask you Gayle: How long ago did they name these, right when they first opened up or did it happen after they opened up and then they got named?

**MRS. GAYLE H. HOLLOMAN:** I think some were after. Robert E. Fulton was right away.

**CHAIRMAN PAUL KAPLAN:** Right away.

**MRS. GAYLE H. HOLLOMAN:** -- because I was there. So I remember that one distinctly. The other ones may have come later in some cases. I don't know.

**DR. GABRIEL MORLEY:** What about Alpharetta?

**MRS. GAYLE H. HOLLOMAN:** The Alpharetta one was --

**DR. GABRIEL MORLEY:** Was that the old one too?

**MRS. GAYLE H. HOLLOMAN:** It was the old Alpharetta when it was named. And I'm not sure at what point, you know, in the opening of it.

**MR. JOHN R. THOMAS:** Yes. I think, Gabe, because I questioned, there was a -- the first Alpharetta Library was replaced by the one that we just replaced. And Louie E. -- Louie Jones was a very successful funeral director and contributed -- I think he funded the whole thing. The one that we have now have returned back to Fulton County. It's on -- whatever they're doing with it. But the Friends were very adamant about continuing to keep that name even though it's a different library facility. They wanted to keep that name in the current -- the new library, so...

**CHAIRMAN PAUL KAPLAN:** All right. Can we -- we'll discuss this next month?

**MR. JOHN R. THOMAS:** Yes.

**CHAIRMAN PAUL KAPLAN:** Okay. We'll put that on the agenda. Phyllis, you want to talk about --

**MRS. PHYLLIS D. BAILEY:** Yes. I -- we were scheduled last -- I think it was last week. It was the 18th, whenever it was, to attend several libraries in the South Fulton area to kind of evaluate where they were in services and their conditions. We visited two others and then we got to Hapeville. Of course, I got lost in the process trying to get there. And the next -- within the next two days, on next Tuesday, I made it a point to go to Hapeville to see what it was like.

I was appalled, to put it nicely. This is a disgrace. And to have County taxpayers be subjected to that is just ridiculous. First of all, the building is about to fall down. The County workers who came out were afraid to put their ladders on the building because they were afraid the walls would fall down with the weight of the men. The building is a steel storage shed. And I'm sorry, that's exactly how I see it. It leaks. It has no installation in the roof. So I'm sure your electric bill is phenomenal.

It is so crowded until you have no place for all of the employees to have their computers to sign in. The workers there -- and I don't get into the running of the library because that's your job. I was concerned because where they eat is up against a bathroom that has just a toilet. And they have to wash their eating facilities in that area where the toilet is. On the outside, to make matters even worse, you have the electrical connections attached to a tree.

**DR. GABRIEL MORLEY:** You didn't like that?

**MRS. PHYLLIS D. BAILEY:** And the lights are attached to the limbs in the tree. And to me that seems like it's a fire hazard. Now the bridge, or whatever you call it, that enters the library is falling apart.

The grounds are ridiculous. And they obviously have not been kept. And there is no way that you're going to tell me that people who pay taxes should be subjected to that.

And then on the other hand you have all the space we could have put a decent library. And obviously it's been that way for a number of years because it could not have possibly reached that position in a very short order -- a very short time.

I was totally disgusted. The librarian, Mrs. Washington, was very pleasant, very positive. She said that her staff is working hard. And I have to commend her because she's trying. The community is a major Spanish speaking community. And the patrons bring their children there to try to get as much they

possibly can. But they're just -- I mean, this is ridiculous. A third world country would look better than this. It has to be done -- something has to be done.

This is the Sixth District. And I have talked with Commissioner Darnell. So know that she is going to be aware of all that goes on. I was never so disgusted. The carpets are dirty. The windows are dirty. It leaks. What do you expect? I mean, this is a storage shed. A steel building that you try to heat and you try to air condition with no installation. I mean, people this is ridiculous. Can't we do something to ameliorate this situation?

**MR. JOSH TAYLOR:** Well, it's going to be in Phase II right now.

**MRS. PHYLLIS D. BAILEY:** I hope you plan to bring the - whatever and knock the whole thing down and get rid of it.

**DR. GABRIEL MORLEY:** A bulldozer.

**MRS. PHYLLIS D. BAILEY:** Yes. Tear the whole thing out and build a library then we can have services.

**CHAIRMAN PAUL KAPLAN:** That's one of the decisions that'll be made. If you recall, if you remember, the engineer's report and the estimated cost of remodeling it or replacing, and I think it was within three hundred thousand dollars of each to tear it down. The remodeling you would have to strip it to nothing. You'd have to seal it to the steel shell and start all over. But that's something you'd have to look at.

**MRS. PHYLLIS D. BAILEY:** Look like it was steel shell there?

**CHAIRMAN PAUL KAPLAN:** Yes.

**MRS. PHYLLIS D. BAILEY:** My heavens, no. No.

**CHAIRMAN PAUL KAPLAN:** So I think that's one that's -- we had that as the first seven but we decided to hold off on that, if I recall, when we talked about it.

**MRS. PHYLLIS D. BAILEY:** I should hope so.

**CHAIRMAN PAUL KAPLAN:** I think that's something that's going to be discussed.

**MR. JOHN R. THOMAS:** How many -- do we know how many square feet it is? Do you happen to know that, Gabe? I don't think it's very big.

**MRS. PHYLLIS D. BAILEY:** It's tiny, when you put it nicely.

**MRS. GAYLE H. HOLLOMAN:** It's about three thousand.

**MR. JOHN R. THOMAS:** How much?

**CHAIRMAN PAUL KAPLAN:** Thirty-five hundred.

**MRS. GAYLE H. HOLLOMAN:** Three thousand or thirty-five hundred.

**DR. GABRIEL MORLEY:** It's probably not five because the back two people couldn't walk in the back.

**MRS. PHYLLIS D. BAILEY:** No. Indeed not. And they had -- and, furthermore, they have no exit. If there's a fire, somebody is

going to get killed because you have no other exit but that front whatever you want to call it.

**DR. GABRIEL MORLEY:** There are plenty of them like that. That's one of the things we've got to correct.

**MRS. PHYLLIS D. BAILEY:** It was just awful.

**CHAIRMAN PAUL KAPLAN:** All of the libraries have problems, guys.

**MRS. PHYLLIS D. BAILEY:** I'm sure none of them have reached this position.

**CHAIRMAN PAUL KAPLAN:** That's why we're going to be on this renovation. It's going to be a whole new System. Anything else?

**MR. JOSH TAYLOR:** Let me add: I was shocked when I saw that facility. And the other facilities that we visited were, you know, in much better condition.

**MRS. PHYLLIS D. BAILEY:** Yes. They were in the ---

**MR. JOSH TAYLOR:** Each needing some changes, but this is --

**MRS. PHYLLIS D. BAILEY:** Yes, needing some changes. But this one was ridiculous.

**CHAIRMAN PAUL KAPLAN:** Priscilla or Jamilica, have you gone over there?

**MRS. PATRICIA BORDERS:** Yes.

**MS. JAMILICA BURKE:** Yes.

**CHAIRMAN PAUL KAPLAN:** You probably have the same feeling?

**MRS. PATRICIA BORDERS:** Yes.

**MR. JOSH TAYLOR:** But they have built a new playground, Hapeville City, right next to the library.

**MRS. PHYLLIS D. BAILEY:** Right. I know where -- yes.

**MR. JOSH TAYLOR:** And I spoke to the Councilmember there. I said, you know, we don't have a Friends Group here.

**MRS. PHYLLIS D. BAILEY:** That's true. They don't have that, yes.

**MR. JOSH TAYLOR:** Is that something that you can help with? So our hope our Library Manager made a connection with that Councilmember.

**MRS. PHYLLIS D. BAILEY:** I mentioned to the Library Manager that the Foundation, in fact, was thinking in terms of doing something with the Friends of -- that they were going to think about establishing a Friends of then they would possibly talk to you to help them.

**MR. JOHN R. THOMAS:** Oh, yes. That's in the works. We will definitely act as their 501(c)3.

**MRS. PHYLLIS D. BAILEY:** Well, that's what I suggested that they contact to you to talk about that once they -- but they've got to get a building first because this thing is ridiculous.

**MR. JOHN R. THOMAS:** Yes. The Foundation Board has agreed to

that. We're in the process of putting details on how that will function. So that is a -- that's going to happen.

**CHAIRMAN PAUL KAPLAN:** Is there anything else to be in front of the Board? If not, I'll take a motion to adjourn.

**ADJOURNMENT**

**MOTION**

**MR. JOHN R. THOMAS:** So moved.

**CHAIRMAN PAUL KAPLAN:** Moved and second. All those in favor say aye?

*(WHEREUPON, all said aye.)*

**CHAIRMAN PAUL KAPLAN:** Opposed? Nobody's opposed.

*(Whereupon, the Board of Trustees Meeting  
concluded at 5:12 p.m.)*

Doc. #16-65

Fulton County Library System

Director's Report

Dr. Gabriel Morley, Executive Director

November 16, 2016

**Summary of October Activities**

**Auburn Avenue Research Library on African American Culture and History**

- The AARL, in collaboration with the office of Atlanta City Council President, Ceasar Mitchell, and Florentine Films, hosted a screening of the documentary, The Central Park Five, by award-winning filmmakers, David McMahon, Sarah Burns, and Ken Burns. Still relevant today, this film chronicles an unconscionable miscarriage of justice told from the perspective of Antron McCray, Kevin Richardson, Yusef Salaam, Raymond Santana and Kharey Wise, the five exonerated Black and Latino men (The Central Park Five) who found themselves dehumanized and wrongfully convicted for a heinous crime in 1989. This screening was followed by a community discussion with Yusef Salaam, Raymond Santana and the film's co-director, David McMahon.

**Branch Services Summary Statement**

- Volunteer Stephanie Mosley with assistance from the staff at Cleveland Avenue planned and organized a fiesta in recognition of Hispanic Heritage Month. The fiesta was well attended and people had a chance to experience and learn about a different culture. There were displays, crafts, games, treat bags, music, dancing and food. The grand finale was the children having a chance to hit the giant piñata with a stick. A display of books, movies, and music was also created to compliment the fiesta.
- In recognition of Fire Prevention Month, the local fire department visited story time at Dogwood Library on October 5<sup>th</sup>. The friendly firefighter spoke to 34 pre-k children about fire prevention and how to stay safe in the event of a fire. Children also received a special demonstration of the important gear firefighters wear to save lives. The excitement continued as kids toured the fire truck in its entirety with an inside view. It was a bonus for the ambulance to join the fire truck and give the children a tour of the ambulance as well. In addition to 34 children, there were 9 adults in attendance for this program.
- This month East Roswell held 16 children's programs. This included our weekly preschool storytimes which are held twice a day on Wednesdays. On October 22, the children and their families attended a special Halloween-themed edition of our Kids in the Kitchen program, which is presented by the East Roswell Recreational Center's culinary instructor, Chef Darwin. The children decorated cookies and cupcakes with pumpkins.

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

OCTOBER 31, 2016

Doc. #16-55

SERVICE	2016 BUDGET	2016 OCTOBER	2016 YTD	2016 YTD	2016 YTD	2016 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	13,573,117	993,555	10,930,920	-	10,930,920	81%	2,642,197
PART TIME SALARY	1,314,918	54,356	682,653	-	682,653	52%	632,265
BENEFITS	7,337,277	497,866	5,346,918	-	5,346,918	73%	1,990,359
BOOKS	2,854,825	219,332	1,482,609	1,195,154	2,677,763	94%	177,062
OFFICE EQUIP. REPAIR	62,256	-	54,744	3,430	58,174	93%	4,083
EQUIPMENT	26,168	1,798	2,707	19,903	22,610	86%	3,558
OFFICE FURNITURE	35,987	10,139	19,987	-	19,987	56%	16,000
PROFESSIONAL SERV	57,837	6,959	40,925	13,015	53,940	93%	3,897
COPIER MACHINE LEASE	291,100	15,740	194,923	-	194,923	67%	96,177
COPIER PAPER	18,882	885	6,783	11,499	18,282	97%	600
SUPPLIES	204,415	28,947	123,941	43,367	167,309	82%	37,106
SOFTWARE MAINTENANCE	230,448	70,510	227,598	-	227,598	99%	2,850
BUILDING RENT	257,722	32,759	209,665	48,057	257,722	100%	-
OTHER SERVICES	144,539	15,839	79,063	17,501	96,564	67%	47,975
SECURITY SERVICES	397,240	17,534	286,651	110,589	397,240	100%	-
TRAVEL	12,391	183	8,633	-	8,633	70%	3,758
TRANSFER OUT CAPITAL PROJ	15,000	-	15,000	-	15,000	100%	-
TRAINING	1,465	-	-	-	-	0%	1,465
VEHICLE MAINTENANCE	11,250	1,639	3,442	2,500	5,942	53%	5,308
GENERAL INSURANCE	759,530	63,294	632,942	-	632,942	83%	126,588
RENOVATIONS	6,000	-	-	5,697	5,697	95%	303
<b>TOTAL</b>	<b>27,612,367</b>	<b>2,031,334</b>	<b>20,350,103</b>	<b>1,470,712</b>	<b>21,820,815</b>	<b>79%</b>	<b>5,791,552</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF OCTOBER 31, 2016

ORGANIZATION	SERVICE	2016 BUDGET	2016 OCTOBER	2016 YTD	2016 YTD	2016 YTD	2016 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE OPERATIONS	REG SALARY	11,621,761.00	837,313.62	9,317,820.77	-	9,317,820.77	80%	2,303,940
	PART TIME SALARY	1,314,918.00	54,356.10	682,653.22	-	682,653.22	52%	632,265
	BENEFITS	6,243,027.00	421,155.68	4,565,113.72	-	4,565,113.72	73%	1,677,913
	BOOKS	2,854,825.00	219,331.72	1,482,608.69	1,195,154.11	2,677,762.80	94%	177,062
	OFFICE EQUIP. REPAIR	62,256.00	-	54,743.50	3,430.00	58,173.50	93%	4,083
	EQUIPMENT	1,700.00	-	-	954.30	954.30	56%	746
	OFFICE FURNITURE	35,690.00	10,138.97	19,826.60	-	19,826.60	56%	15,863
	PROFESSIONAL SERV	14,595.00	1,124.45	9,548.92	3,649.44	13,198.36	90%	1,397
	COPIER MACHINE LEASE	252,800.00	13,664.64	173,751.51	-	173,751.51	69%	79,048
	COPIER PAPER	600.00	-	-	-	-	0%	600
	SUPPLIES	122,795.00	13,341.27	69,978.37	27,400.00	97,378.37	79%	25,417
	BUILDING RENT	257,722.00	32,758.98	209,665.37	48,056.63	257,722.00	100%	-
	OTHER SERVICES	38,183.00	6,969.27	17,471.94	896.56	18,368.50	48%	19,815
	SECURITY SERVICES	397,240.00	17,533.80	286,651.32	110,588.68	397,240.00	100%	-
	TRAINING	1,000.00	-	-	-	-	0%	1,000
	GENERAL INSURANCE	575,035.00	47,919.58	479,195.80	-	479,195.80	83%	95,839
<b>Total</b>		<b>23,794,147.00</b>	<b>1,675,608.08</b>	<b>17,369,029.73</b>	<b>1,390,129.72</b>	<b>18,759,159.45</b>	<b>79%</b>	<b>5,034,988</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF OCTOBER 31, 2016

ORGANIZATION	SERVICE	2016 BUDGET	2016 OCTOBER	2016 YTD	2016 YTD	2016 YTD	2016 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	1,951,356.00	156,241.11	1,613,099.11	-	1,613,099.11	83%	338,257
	BENEFITS	1,094,250.00	76,710.41	781,804.26	-	781,804.26	71%	312,446
	EQUIPMENT	24,468.00	1,798.00	2,707.00	18,948.58	21,655.58	89%	2,812
	OFFICE FURNITURE	297.00	-	159.99	-	159.99	54%	137
	PROFESSIONAL SERV	43,242.00	5,834.16	31,376.53	9,365.24	40,741.77	94%	2,500
	COPIER MACHINE LEASE	38,300.00	2,075.46	21,171.13	-	21,171.13	55%	17,129
	COPIER PAPER	18,282.00	884.70	6,782.70	11,499.20	18,281.90	100%	0
	SUPPLIES	81,620.00	15,606.18	53,962.91	15,967.49	69,930.40	86%	11,690
	SOFTWARE MAINTENANCE	230,448.00	70,510.00	227,597.64	-	227,597.64	99%	2,850
	OTHER SERVICES	106,356.00	8,870.20	61,591.46	16,604.31	78,195.77	74%	28,160
	TRAVEL	12,391.00	182.75	8,633.01	-	8,633.01	70%	3,758
	TRANSFER OUT CAPITAL PROJ	15,000.00	-	15,000.00	-	15,000.00	100%	-
	TRAINING	465.00	-	-	-	-	0%	465
	VEHICLE MAINTENANCE	11,250.00	1,638.51	3,441.89	2,499.99	5,941.88	53%	5,308
	GENERAL INSURANCE	184,495.00	15,374.58	153,745.80	-	153,745.80	83%	30,749
	RENOVATIONS	6,000.00	-	-	5,697.07	5,697.07	95%	303
<b>Total</b>		<b>3,818,220.00</b>	<b>355,726.06</b>	<b>2,981,073.43</b>	<b>80,581.88</b>	<b>3,061,655.31</b>	<b>80%</b>	<b>756,565</b>

## Atlanta-Fulton Public Library System - October 2016

Activity and Description	2016		2015		YTD
	October	YTD	October	YTD	
<b>Circulation</b>					
Total number of items checked out of the library	267,683	2,609,940	279,634	2,501,648	4%
<b>Holds</b>					
Number of requests by patrons	52,175	515,477	48,285	454,535	13%
<b>Inter-Library Loans</b>					
Number of items lent to or borrowed from another library system	304	2,803	171	2,371	18%
<b>Visits</b>					
Number of people entering a library for any reason	382,355	3,156,753	269,630	2,580,514	22%
<b>Computer/Internet Usage</b>					
Number of computer sessions (Internet access and office software)	87,969	764,557	80,856	688,377	11%
Number of hours of computer use	45,466	623,959	46,246	412,972	51%
<b>Wireless Sessions</b>					
Number of times the library's wireless network is accessed	47,922	414,721	30,905	408,557	2%
<b>Webhits</b>					
Number of times people have visited the library's website	729,918	7,411,206	689,867	6,914,638	7%
<b>Online Resources</b>					
Number of times a resource is logged into or a searched performed	104,966	908,502	47,101	623,725	46%
<b>Computer Classes</b>					
Number of classes	13	185	15	189	-2%
Number of attendees	105	1,144	147	1,342	-15%
<b>Virtual Circulation</b>					
Number of e-books and e-audiobooks checked out	21,346	186,644	13,742	123,103	52%
<b>Children's programs</b>					
Library sponsored programs offered for children (birth - 12)	340	3,248	301	2,572	26%
Number of people attending programs	8,678	111,000	7,913	90,497	23%
<b>Teen Programs</b>					
Library sponsored programs offered for teens (13 - 17)	59	597	48	483	24%
Number of people attending programs	825	13,321	1,402	11,380	17%
<b>Adult Programs</b>					
Library sponsored programs offered for adults (18 + )	312	3,530	342	2,729	29%
Number of people attending programs	3,965	47,512	4,447	40,713	17%
<b>Programs - Total</b>					
Library sponsored programs offered - total of all programs	711	7,375	691	5,784	28%
Number of people attending programs	13,468	171,833	13,762	142,590	21%
<b>Meeting Rooms</b>					
Non-library sponsored meetings or activities scheduled	639	5,082	456	3,620	40%
Number of people attending meetings or activities	42,275	118,089	7,668	52,173	126%

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
SYSTEM STATS AT A GLANCE  
OCTOBER 2016

AGENCY NAME	OCTOBER CIRCULATION	TOTAL REGISTRATIONS	INTRA-LIBRARY LOANS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	2,032	213	136	2,982	6,217	6	109	6	91	20
ADAMSVILLE/COLLIER HEIGHTS	1,833	227	393	2,274	4,306	8	124	4	647	12
ALPHARETTA	27,708	1,296	2,776	3,248	42,021	51	1,155	0	0	1
BUCKHEAD	10,629	721	1,252	2,133	23,800	22	670	50	10,026	17
CLEVELAND AVE	1,632	237	452	1,763	4,178	10	228	15	210	2
COLLEGE PARK	2,426	324	269	3,297	7,562	12	153	15	3,951	0
DOGWOOD	2,391	109	281	1,021	5,002	22	400	0	0	35
EAST ATLANTA	6,594	357	613	2,176	6,321	17	422	8	75	4
EAST POINT	4,943	489	527	4,970	2,662	8	170	34	7,642	9
EAST ROSWELL	15,153	722	1,665	2,169	8,470	39	619	9	50	7
FAIRBURN	2,894	438	356	120	4,331	14	180	17	111	35
HAPEVILLE	1,399	165	381	1,143	3,014	15	476	5	33	6
KIRKWOOD	3,007	164	407	1,232	2,407	17	187	13	137	2
MARTIN LUTHER KING, JR	1,072	94	364	1,266	3,952	24	626	0	0	30
MECHANICSVILLE	1,473	126	273	1,403	4,289	6	126	8	96	3
METROPOLITAN	7,144	341	5,301	6,722	12,499	14	153	200	1,097	0
MILTON	16,361	523	3,976	913	4,974	47	643	4	109	0
NORTHEAST/SPRUILL OAKS	18,036	388	1,980	1,009	26,572	39	674	25	6,048	0
NORTHSIDE	13,206	405	950	606	2,100	7	276	5	97	0
NORTHWEST	5,868	458	2,162	2,869	13,856	14	220	14	286	13
OCEE	27,096	676	1,186	1,371	35,207	30	336	4	100	25
PALMETTO	2,800	88	1,181	2,220	4,530	10	403	2	43	0
PEACHTREE	5,113	404	1,011	1,744	4,329	31	524	9	109	3
PONCE DE LEON	11,869	465	1,490	2,654	15,200	14	247	6	58	32
ROSWELL	20,975	843	2,438	2,599	21,310	25	458	2	5	27
SANDY SPRINGS	16,874	927	1,925	2,810	30,678	44	565	17	9,591	35
SOUTHEAST	3,858	521	1,563	2,173	11,199	23	307	0	0	0
SOUTH FULTON	7,145	1,166	57	1,783	10,558	13	204	78	421	7
SOUTHWEST	5,147	455	610	5,681	14,500	15	409	58	655	30
WASHINGTON PARK	2,049	142	435	2,150	8,716	9	165	7	91	19
WEST END	1,623	229	315	2,206	1,390	12	284	6	78	15
WOLF CREEK	11,503	866	2,695	2,575	13,760	25	368	16	172	12
<b>BRANCHES TOTAL</b>	<b>261,853</b>	<b>14,579</b>	<b>39,420</b>	<b>73,282</b>	<b>359,910</b>	<b>643</b>	<b>11,881</b>	<b>637</b>	<b>42,029</b>	<b>401</b>
CENTRAL	5,821	832	4,403	14,483	20,728	57	642	1	187	20
BOOKMOBILE/OUTREACH SERVICES	9	3	0	0	0	0	0	0	0	0
AUBURN AVENUE RESEARCH		1	0	204	1,717	11	945	1	59	0
<b>SYSTEM TOTAL</b>	<b>267,683</b>	<b>15,415</b>	<b>43,823</b>	<b>87,969</b>	<b>382,355</b>	<b>711</b>	<b>13,468</b>	<b>639</b>	<b>42,275</b>	<b>421</b>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM  
CIRCULATION REPORT  
OCTOBER 2016 - 2015

ORGANIZATION NAME	ADULT	JUVENILE	Y/A	OCT 2016 DATA	OCT 2015 DATA	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2016 CIRC	YTD 2015 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	1,188	765	61	2,014	1,986	28	1%	17,834	14,997	2,837	19%
ADAMSVILLE/COLLIER HEIGHTS	1,031	712	88	1,831	1,921	(90)	-5%	17,627	16,192	1,435	9%
ALPHARETTA	9,539	17,418	579	27,536	25,764	1,772	7%	275,866	155,385	120,481	78%
BUCKHEAD	6,036	4,256	308	10,600	11,723	(1,123)	-10%	114,933	117,209	(2,276)	-2%
CARVER	0	0	0	0	1,622	(1,622)	-100%	6,215	15,971	(9,756)	-61%
CLEVELAND AVENUE	927	629	67	1,623	2,081	(458)	-22%	19,471	21,551	(2,080)	-10%
COLLEGE PARK	1,357	920	139	2,416	5,098	(2,682)	-53%	36,483	29,346	7,137	24%
DOGWOOD	1,509	813	64	2,386	2,729	(343)	-13%	25,248	28,807	(3,559)	-12%
EAST ATLANTA	2,360	4,003	220	6,583	5,611	972	17%	54,417	54,655	(238)	0%
EAST POINT	2,928	1,788	191	4,907	5,848	(941)	-16%	48,964	51,949	(2,985)	-6%
EAST ROSWELL	6,967	7,897	258	15,122	16,831	(1,709)	-10%	152,038	150,285	1,753	1%
FAIRBURN	1,586	1,199	93	2,878	3,727	(849)	-23%	31,173	35,797	(4,624)	-13%
GEORGIA HILL	0	0	0	0	1,870	(1,870)	-100%	7,404	13,745	(6,341)	-46%
HAPEVILLE	571	772	51	1,394	1,538	(144)	-9%	12,323	16,124	(3,801)	-24%
KIRKWOOD	1,202	1,696	97	2,995	3,027	(32)	-1%	28,677	29,108	(431)	-1%
MARTIN LUTHER KING, JR	669	368	34	1,071	1,080	(9)	-1%	11,473	12,190	(717)	-6%
MECHANICSVILLE	703	629	136	1,468	1,622	(154)	-9%	15,862	16,542	(680)	-4%
METROPOLITAN	3,711	2,937	487	7,135	8,161	(1,026)	-13%	78,832	31,064	47,768	154%
MILTON	4,882	11,007	425	16,314	17,527	(1,213)	-7%	163,037	74,612	88,425	119%
NORTHEAST/SPRUILL OAKS	5,451	11,976	538	17,965	16,975	990	6%	170,826	184,833	(14,007)	-8%
NORTHSIDE	6,073	8,710	311	15,094	12,860	2,234	17%	134,022	117,088	16,934	14%
NORTHWEST	2,473	3,176	215	5,864	7,116	(1,252)	-18%	58,339	42,969	15,370	36%
OCEE	7,574	17,883	903	26,360	30,045	(3,685)	-12%	272,247	318,053	(45,806)	-14%
PALMETTO	1,169	1,556	73	2,798	4,163	(1,365)	-33%	33,424	40,001	(6,577)	-16%
PEACHTREE	2,689	2,193	121	5,003	5,772	(769)	-13%	54,488	58,000	(3,512)	-6%
PONCE DE LEON	6,610	4,728	505	11,843	12,354	(511)	-4%	121,265	127,913	(6,648)	-5%
ROSWELL	10,092	10,167	631	20,890	23,254	(2,364)	-10%	211,580	266,315	(54,735)	-21%
SANDY SPRINGS	7,882	8,183	525	16,590	19,240	(2,650)	-14%	174,774	193,826	(19,052)	-10%
SOUTHEAST	1,626	2,022	208	3,856	0	3,856	100%	13,785	0	13,785	100%
SOUTH FULTON	3,326	3,504	311	7,141	433	6,708	1549%	12,105	3,436	8,669	252%
SOUTHWEST	2,954	1,984	198	5,136	5,699	(563)	-10%	52,646	56,521	(3,875)	-7%
THOMASVILLE	0	0	0	0	1,282	(1,282)	-100%	4,088	12,024	(7,936)	-66%
WASHINGTON PARK	1,086	888	68	2,042	2,444	(402)	-16%	19,449	22,290	(2,841)	-13%
WEST END	968	610	40	1,618	1,569	49	3%	17,128	19,309	(2,181)	-11%
WOLFCREEK	6,345	4,797	294	11,436	8,951	2,485	28%	82,074	79,158	2,916	4%
<b>BRANCHES TOTAL</b>	<b>113,484</b>	<b>140,186</b>	<b>8,239</b>	<b>261,909</b>	<b>271,923</b>	<b>(10,014)</b>	<b>-4%</b>	<b>2,550,117</b>	<b>2,427,265</b>	<b>122,852</b>	<b>5%</b>
CENTRAL	4,259	1,324	182	5,765	7,701	(1,936)	-25%	58,956	73,686	(14,730)	-20%
BOOKMOBILE/Outreach Services	5	4	0	9	10	(1)	-10%	867	161	706	439%
AUBURN AVENUE RESEARCH											
Non-circulating library - please refer to other usage reports.											
<b>SYSTEM TOTAL</b>	<b>117,748</b>	<b>141,514</b>	<b>8,421</b>	<b>267,683</b>	<b>279,634</b>	<b>-11,951</b>	<b>-4%</b>	<b>2,609,940</b>	<b>2,501,112</b>	<b>108,828</b>	<b>4%</b>