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AGENDA

I. Adoption of Agenda

II. Approval of Summary Minutes from Regular Meeting of November 18, 2015
   Approval of Minutes from Regular Meeting of November 18, 2015

III. Library Bond Program – Update

IV. Chairman’s Report

V. Director’s Reports
   A. Discussion of 2016 Detail Budget
   B. Monthly Financial Report
   C. Monthly Usage Summary
   D. Customer Service Report
   E. Library Closure Report

VI. Old Business
   A. Facilities – Update

VII. New Business
   A. Circulation Policy – Update*
   B. Court Reporter Contract - Discussion

VIII. Adjournment

*Action is anticipated on this item.
FULTON COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

MINUTES FOR November 18, 2015 MEETING – 4:00 PM CENTRAL LIBRARY

Members Present:
Bailey, Phyllis D.
Burke, Jamilica
Kaplan, Paul
Moody, Stephanie - Chairman
Taylor, Josh
Thomas, John R.

Members Absent:
Joyner, D. Chip

Also In Attendance
Claxton, Zenobia - Assistant to Director's Office
Collins, Al - Fulton County Assistant Director of Building Engineering.
Holloman, Gayle H. - Interim Director, Libraries Arts & Culture

Visitors Present
Macklin, Harriet J. - Friends of the Central Library and the Auburn Avenue Research Library
Pitts, Robb – Former Fulton County Commissioner

A. Preliminary Business: Motion made by John R. Thomas and seconded by Josh Taylor to amend the agenda as presented.

B. Public Comments: Ms. Harriet Macklin, Friends of the Central & Auburn Avenue Research Library and Mr. Robb Pitts – former Fulton County Commissioner. Ms. Macklin spoke about the renovation of the Auburn Avenue Research Library and the delay of the opening and the increase cost over the past eight years. Mr. Pitts spoke about having an iconic Central Library. Mr. Pitts further states that the contract should be a design build concept to save money.

C. Approval of Minutes: Motion made by Josh Taylor and seconded by John R. Thomas, to approve the October 28, 2015 summary minutes in place of the verbatim transcript. However, the minutes were tabled for the December 16, 2015 meeting to include additional information requested by Ms. Phyllis D. Bailey.
D. Chairman’s Report: Ms. Moody provided information about the Facility Master Plan and the $85 Million for Central. Ms. Moody believes we should have a smaller Central Library and have the savings be divided with the other renovated branch libraries. She suggested a 25,000 sq. ft for Central. Other discussion suggested that we wait and see what the program requirements are in order to evaluate the size needed.

E. Presentation of a Library Capital Improvement Program Update by Al Collins. Mr. Collins presented an update. We requested a copy of RFP for program development and design.

F. Director’s Reports:

1. Naming of Rooms: Interim Director, Gayle Holloman, briefly spoke about the naming of a room within the Auburn Avenue Research Library. Gayle provided information as to the naming of a room. Gayle brought forth a name, Ms. Francine Henderson, former Manager of the Auburn Avenue Research Policy. The Board voted to name the Auburn Avenue Research Library auditorium to Ms. Francine Henderson. Motioned by Josh Taylor and seconded by Phyllis D. Bailey, motion carried.

2. Email Address for each board member: Email accounts were setup by Fulton County IT Department. Email addresses were set up for Ms. Moody, Mr. Kaplan and Mr. Taylor. The other board members email address is forthcoming.

3. Budget Process and Status: Gayle shared that the 2016 budget was submitted for a little over 27 million. Currently there are 247 full time employees and 66 part-time employees. The Library is giving up 20 positions, but the library will be able to hire an additional 37 full-time employees. This will be 16 youth services librarian and 17 support staff.

G. Development of a Strategic Plan as basis for Budget and an updated Facilities Plan: We requested that Gayle discuss getting assistance from Georgia Public Library Service (GPLS)

H. Foundation – Update: Mr. John Thomas spoke about the annual mail campaign. He also spoke about the bookmobile presentation that was presented at the Foundation meeting. 80% of their donations come from a donor base of about 1,500. Mr. Thomas talked about their 2016 budget which is $290,000 of income and about $290,000 of expenses.

L. Actions:

Following the meeting, we requested that Gayle and her staff provide and complete the additional information on

1. Add to the December 16th total 2015 budget cost per branch and YTD actual cost per branch.
2. List of budget enhancements needed and brief outline of value or need you see.
3. Key services provided by each branch and an estimate of % of staff time or staff hours per week required for each service. Is there a measure for each service in
monthly stats?

The meeting was adjourned at 6:02 p.m.

Executive Session: Discussion of Personnel Matters
FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

November 18, 2015 – 4:00 P.M.

CENTRAL BRANCH

1170 Peachtree Street
Suite 1200
Atlanta, Georgia 30309
Tel: 404-885-6607
www.speakdepo.com
Members Present  Bailey, Phyllis D.
Burke, Jamilica
Kaplan, Paul
Moody, Stephanie – Chairman
Taylor, Josh
Thomas, John R.

Members Absent  Joyner, D. Chip

Also In Attendance  Claxton, Zenobia – Assistant to Director’s Office
Holloman, Gayle H. – Interim Director, Libraries Arts & Culture
Collins, Al – Assistant Director, Building Engineering/Library Projects

Visitors Present  Macklin, Harriet J. – Friends of the Library
Pitts, Robb – Former Fulton County Commissioner

Ms. Stephanie Moody called the meeting to order at 4:02 p.m. at the Central Library.
Transcript Legend

— — Break in speech continuity or overlapping speech

(sic) Exactly as said

(phonetic) Exact spelling unknown

Quoted material is typed as spoken.

** Inaudible
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FULTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING
NOVEMBER 18, 2015
(BEGAN AT 4:02 PM)

MS. STEPHANIE MOODY: I will call to order the Atlanta-Fulton Public Library System Board of Trustees meeting for November 18th. It's approximately 4:00, and there are 5 board members present.

15–67 ADOPTION OF THE AGENDA

MOTION

The first order of business is to adopt the Agenda, so may I have a motion to adopt the Agenda?

MR. JOHN THOMAS: So moved.

MS. STEPHANIE MOODY: May I have a second?

MR. JOSH TAYLOR: I'd like to make a change to the Agenda.

MS. STEPHANIE MOODY: As soon as I get the second, we'll go right in.

MR. PAUL KAPLAN: I'll second.

MR. JOSH TAYLOR: Okay. I'll second.

MS. STEPHANIE MOODY: Okay. And so are there any amendments to the Agenda?

MR. JOSH TAYLOR: Yes. Under the Agenda, we have under Budget Process and Status --

MS. STEPHANIE MOODY: Uh-huh.

MR. JOSH TAYLOR: -- Gayle has forwarded me
some information on Items 2, 3 and 4, and my recommendation is that we delay dealing with those at this time, but go ahead and have her comment on the Budget Process Status, which is No. 1.

**MS. STEPHANIE MOODY:** And postpone 2, 3 and 4 until a further meeting -- a future meeting?

**MR. JOSH TAYLOR:** To the next meeting, yeah.

**MR. PAUL KAPLAN:** I'd like to add one thing under Old Business -- update on a branch -- on the work orders for the branches.

**MS. STEPHANIE MOODY:** Okay. Can we do that as No. "F"?

**MR. PAUL KAPLAN:** Yes.

**MS. STEPHANIE MOODY:** Okay. Update -- and I'm sorry, what did you call it?

**MR. PAUL KAPLAN:** On the work orders.

**MS. STEPHANIE MOODY:** Work orders, okay.

Under advice of the attorney, the executive session cannot happen outside of a called meeting, so we will move the executive session, which is Item No. 1 down under No. 4, which is after the Chairman's Report. So the Adoption of the Agenda is now 1, which is where we are, and then it's 2, 3, 4 and -- okay -- 1, 2, 3, 4 -- no, 1, 2, 3, so the executive session will be No. 4.
MR. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: Is there any other amendment or change to the Agenda?

All those in favor of the amended agenda?

(Whereupon, all said "Aye."

Any opposed? Okay. The motion carries.

I neglected to say we have 2 guests, but it is our custom to always have our speakers speak before the rest of the meeting, because their time is important, and so first, we'd like to hear from Ms. H.J. Macklin, who is here as part of Auburn Avenue, I believe.

PUBLIC COMMENTS

MS. H.J. MACKLIN: Good afternoon, ladies and gentlemen. I am here to represent Auburn Avenue. As some of you may know, I'm the President of the Auburn Avenue Friends, and we have been monitoring the renovation of the building, and as you know, we all, citizens voted in 2008, and they're telling us that it's going to open up next year, 2016.

Our concern is that if there's been a delay, which is out of your control, but the prices have gone up, so therefore many of the things that were identified in the plan cannot be done, and just
wanted you to be reminded of the fact that we are watching that. That's our tax dollars, too, and we're going to make sure it's expended correctly, but delay of time, with -- apparently, no one looked at that to say that in 8 years, costs are going to go up, and that may not have been included in that budget, such that we won't have what we thought we were going to have in reference to a renovated branch for study of African-American history and genealogy.

The other item is that --

MR. JOSH TAYLOR: May I ask a question?

MS. H.J. MACKLIN: Yeah.

MR. JOSH TAYLOR: Do you have a list of the items, or an idea of the amount of the budget that is not going to be covered?

MS. H.J. MACKLIN: Okay. I don't have it. I do know where it is and have the list, but I didn't bring it today.

MR. JOSH TAYLOR: Okay.

MS. H.J. MACKLIN: But I just wanted to mention it -- of our concern. But yeah, we can get it to you.

MR. JOSH TAYLOR: I think that will be useful for the Board to know.
MS. H.J. MACKLIN: Exactly.

MS. STEPHANIE MOODY: Could you send it to the Library Director, please?

MS. H.J. MACKLIN: Oh, yes.

MS. STEPHANIE MOODY: Okay.

MS. H.J. MACKLIN: And that's it. Thank you very much.

MS. STEPHANIE MOODY: Thank you. And next, we have Commissioner Robb Pitts. I'm sure he's no stranger to most of you.

COMMISSIONER ROBB PITTS: Thank you very much for the opportunity to speak to you. By way of introduction, I'm a former member of the Atlanta City Council, former President of the Atlanta City Council, former member of the Board of Commissioners of Fulton County, and a former member of the Board of Trustees of the library and a card-carrying member of the library.

I'm an avid supporter of this library, and I want to be respectful of your time, but I want to talk about a couple of items, and I think that there are 4 new members of the Board.

MR. JOSH TAYLOR: Yes.

MR. JOHN THOMAS: Yes.

MS. STEPHANIE MOODY: Yes.
COMMISSIONER ROBB PITTS: Okay. The 3 remaining members -- returning members already have copies of this. This is a report that I did while a member of the Board --

MS. JOSH TAYLOR: Thank you.

COMMISSIONER ROBB PITTS: -- and y'all can keep these. The rest of you --

MR. JOHN THOMAS: Yeah, we have it.

MS. STEPHANIE MOODY: No, we have it.

COMMISSIONER ROBB PITTS: You have it.

MR. JOSH TAYLOR: I don't think Paul has it. Have you got --

MR. JOHN THOMAS: He's got it.

MR. PAUL KAPLAN: I've got it now.

COMMISSIONER ROBB PITTS: And everything in this is yours to keep. There's couple of things I want to address, and I want to sort of limit my remarks, though, to the new Central Library. You will recall that when the vote -- we asked the voters to go to the poll, they overwhelming supported the referendum in probably the worst time in this country since the Great Depression. They said "yes" to our library system, and I was actively involved in that.

Well, one of the features of that that they
said "yes" to was specifically the construction of a brand-new Central Library in downtown Atlanta. That is as clear as clear can be. Those were the directions of the voters, and if you don't believe me, I'll get you a copy of the actual referendum, the wording on the document.

It did not speak to redesigning this building, reconfiguring this building, none of the sort. We want a brand-new Central Library to be built in downtown Atlanta. To that end, $85 million of the money was specifically -- underscore specifically -- earmarked for the construction of the brand-new Central Library with the understanding that if any additional funds would be needed, big if, that they would have to be raised privately, and as I stand here today, as I said then when that was included as a matter of record, that is not going to be a problem.

Now, the $50 million was the figure that was added. This building is approximately 300,000 square feet. Given technology, et cetera, we're not locked into a new facility that's 300,000 square feet. It could be 275,000. It could be 250,000, but it doesn't have to be 300,000 square feet, and the square footage has a direct
relationship to the cost.

Voters already approved $85 million. Now, I've been in politics a long time, and I know that sometimes you have to wait until the time is right to come forward with ideas and questions and suggestions, and one of those as it relates to the library, I was aware that there was a line in the Beltline agreement, where we could use $27 million for library purposes. The Board of Commissioners agreed, and this Board agreed, $27 million. So that's 85 million plus the $27 million, is $112 million.

What happens to this facility that we are currently in? We sell it -- $8 million, $10 million, $12 million -- who knows what we could get for it. But my point simply is, the money is there for us to build a world-class significant, iconic structure for Atlanta and Fulton County. Y'all have the opportunity to be visionary, to be leaders, to be bold, to see this thing through.

I'll give you a couple of examples. Suppose Bernie Marcus had just said, "Well, I'm going to bring some fish and just have a little fish tank over here." It wouldn't be what it is today. You have to agree with that. There's a big article in
the Business Chronicle last week about what that
has meant. That's a person, a man with vision.
Y'all have that same opportunity here.

Arthur Blank, the new Falcons stadium, he
could have put 4 walls, some seats in it, and just
a roof over it. No, he was thinking big and bold
and visionary. Now that's going to be the --
a world-class facility unlike no other anywhere in
the world.

That's Atlanta. That's Georgia. That's our
way. That's the opportunity that y'all have, and
I'm begging you to take the time to look at what
you have, this opportunity, take a look at that,
and I'll be available to help in any way I can.

Any short fall by the way -- some of you
probably know Lloyd Whitaker and his wife. I,
quite frankly as well, and as long as I've known
Lloyd, had no idea he had that kind of money, but
you may recall -- and I think it was last year or
a year and a half ago -- Lloyd and his wife
donated $10 million just to move the Cyclorama
from Grant Park to the History Center. There are
hundreds of Lloyd Whitakers in this town who would
love to have their name on that library forever
and a day, and corporations.

FULTON COUNTY LIBRARY BOARD OF TRUSTEES MEETING
NOVEMBER 18, 2015
Look what Mercedes-Benz is doing. Look what
NCR will do. Naming rights is another opportunity
to raise money should we need the money. I will
offer my services as a private citizen to help in
any way that I can.

One other point, the -- I lost this argument
as a member of the Board of Commissioners, and I
was right then, and I'm still right today, and you
can check this with Mr. Collins and anyone else,
any contractor that you know. The argument was
should we use a design-build method, or should we
use a construction at-risk management process? I
lost on the design-build, unfortunately.

Let me give you one example --

MS. STEPHANIE MOODY: Commissioner ...  

COMMISSIONER ROBB PITTS: Yes.

MS. STEPHANIE MOODY: We've already gone well
over our limit of 2 minutes, so would you
conclude, please?

COMMISSIONER ROBB PITTS: Yes. On this last
point, Ocee Library, the new Alpharetta Library,
both 25,000 square feet, same contractor. One,
$170 a square foot, this one, $450 a square foot.
What's the difference? Design-build versus
construction management. I urge you when you go
forward to please consider the design-build to
save money, so that you won't run out of money.

   We've had -- we spent -- we wasted money with
a construction manager, a program manager --
there's so many folk and layers before you lay one
brick of these libraries that we've wasted money
on, and is still wasting money, but y'all have the
-- you have more power now than you had before to
stop some of this stuff that's been going on.

   Again, I will conclude, but I will come back
at any time that you want to talk to me. I have a
lot of information about this, and Madam Chair, I
can provide you with additional information about
other thoughts that I have about how we should
move forward.

   MS. STEPHANIE MOODY: Is your contact
information on the booklet?

   COMMISSIONER ROBB PITTS: The old one may be
on there. I'll be back. Trust me.

   MS. STEPHANIE MOODY: Okay. Zenobia says she
has it, I think. Oh, you've got cards, okay,
great. Were there any questions?

   COMMISSIONER ROBB PITTS: Yes, I'm sorry.
I'll answer any questions.

   MR. JOHN THOMAS: I do.
MR. JOHN THOMAS: Commissioner Pitts, you mentioned briefly some corporations that you felt would want to participate in the $50 million private requirements. Can you enlighten us a little bit more? Can you elaborate on that because --

COMMISSIONER ROBB PITTS: I think otherwise. Now, I gave you one example of just a family. Look at what -- Mercedes-Benz is another example. The corporations that are here -- if you look at what's happening in other cities where naming rights and companies and individuals and foundations have come forward to have their name placed on -- even public hospitals are named after corporations. Now it's not just limited to sporting arenas, so with the corporate community we have here, when these plans are completed and people see those, and if by the way, this -- if you would allow me one other point. You will
recall, the 2 of you who were here, that the Board, and I didn't think it was needed, but y'all said, "Do it," and we did it. You wanted a consultant hired to tell us what the inside, not the outside, what should be the components of a new library for today and 50 years forward.

That process went to the County. The County said "yes," out went the bids, the bids came in, and politics got in the way. It was never awarded, and now, that contract has been canceled, so please don't let politics stand in the way of this.

When we went through the bidding process, everything was fair and square. The contractor was ready to go to work to provide this Board of Trustees what it said it wanted, then politics got involved.

**MS. STEPHANIE MOODY:** Okay. Thank you.

**MR. JOHN THOMAS:** Thank you.

**MS. STEPHANIE MOODY:** And we are aware that did get stopped in the middle. We would have appreciated that information. There's no doubt about it.

**15-66 APPROVAL OF SUMMARY MINUTES FROM MEETING OF OCTOBER 28, 2015**
The next order of business is Approval of the Summary of the Minutes from the regular meeting of October 28, 2015. You'll find those -- where are those? Thank you.

**MOTION**

**MR. JOSH TAYLOR:** So I'll make the motion that we approve the Summary minutes.

**MS. STEPHANIE MOODY:** Well, I found it. I'm sorry. They're under Tab 2.

**MR. JOSH TAYLOR:** I'm sorry?

**MS. STEPHANIE MOODY:** I was trying to reference where they were. They're under Tab 2.

**MR. JOSH TAYLOR:** Okay. Yeah.

**MR. JOHN THOMAS:** And I second that, so moved, I guess.

**MS. PHYLLIS BAILEY:** I have a concern here.

**MS. STEPHANIE MOODY:** Are there any --

**MR. JOSH TAYLOR:** Phyllis, do you have some items --

**MS. STEPHANIE MOODY:** -- additions or corrections?

**MS. PHYLLIS BAILEY:** Yes.

**MR. JOSH TAYLOR:** -- that you think need to be changed or added?

**MS. PHYLLIS BAILEY:** Yes. One of the reasons
that I was in favor of retention of a court reporter was a complete statement of what is done and said in the meeting. Now, I realize yours is a summary, and I don't object to that, and I feel that perhaps that will satisfy whoever needs it to move forward or whatever, but my Commissioner, for one, desires to see exactly what is said at this meeting.

We're dealing with taxpayer money, and we need to be as transparent as possible. Another one of the concerns that I have is that one -- an example -- when the election was done, I mentioned that there was a constitutional requirement that this Chairman, who has served 5 years, was only allowed to serve for another year. That's not involved.

So with the change of the Bylaws, when the next election comes, you have no way of knowing that that was part of what was required at the time of her election, and I think that that needs to be a part of the record.

MR. JOSH TAYLOR: So you would like us to add that to the minutes --

MS. PHYLLIS BAILEY: Yes.

MR. JOSH TAYLOR: -- the executive minutes.
MS. PHYLLIS BAILEY: Yes.

MR. JOSH TAYLOR: Okay.

MS. PHYLLIS BAILEY: And I would like to see this court reporter retained.

MR. JOSH TAYLOR: I think that's a separate motion.

MS. PHYLLIS BAILEY: Oh, okay.

MR. JOSH TAYLOR: But --

MS. STEPHANIE MOODY: Right now, we're just discussing the accuracy of the minutes.

MR. JOSH TAYLOR: Of the summary minutes.

MS. STEPHANIE MOODY: Not whether or not we should have summary minutes over court reporter minutes.

MR. JOSH TAYLOR: Right.

MS. STEPHANIE MOODY: So are there any changes to the accuracy of the minutes?

MR. JOSH TAYLOR: So do you have wording --

MS. STEPHANIE MOODY: The summary.

MR. JOSH TAYLOR: Do you have wording that you want to put in them?

MS. PHYLLIS BAILEY: I think that it should be included that at the time of the election, we were under the former Constitution, and that the Chair was elected for one year, because she's
already served 5.

**MS. STEPHANIE MOODY:** Okay. We're always elected for one year.

**MS. PHYLLIS BAILEY:** Well, according to the Constitution, you could not be elected any more than that, and that's what I want included.

**MS. STEPHANIE MOODY:** Our old Constitution did not say you could only be elected for one year.

**MS. PHYLLIS BAILEY:** Yes, it did.

**MR. JOSH TAYLOR:** Basically, the Constitution said that for an additional year, it would require, I think --

**MS. PHYLLIS BAILEY:** Two-thirds. I think it was two-thirds.

**MR. JOSH TAYLOR:** Two-thirds vote, or something like that. And in this particular election, we have 4 votes affirmative, and 2 people who were out of the room didn't vote.

**MS. PHYLLIS BAILEY:** Uh-huh.

**MR. JOSH TAYLOR:** And so it was -- we didn't really -- you know, I looked at the actual verbatim minutes, and we didn't ask for the yays and nays, so let me suggest this: Why don't you send me by e-mail what you'd like to include, and
I will resubmit them for the Board to consider next month.

MS. PHYLLIS BAILEY: Certainly. I'll be glad to do that.

MR. JOSH TAYLOR: And so I don't think we have to approve them this month.

MS. STEPHANIE MOODY: Oh, you mean you don't want to approve the minutes, amended?

MR. JOSH TAYLOR: No. Let's see what language --

MS. STEPHANIE MOODY: Well, actually --

MR. JOSH TAYLOR: -- she would like to include, and then --

MS. STEPHANIE MOODY: -- you know, we have the advantage.

MR. JOSH TAYLOR: We've got both.

MS. STEPHANIE MOODY: So we can see --

MR. JOSH TAYLOR: Yeah.

MS. STEPHANIE TAYLOR: -- what the language is.

MR. JOSH TAYLOR: I know. We've got both.

MS. STEPHANIE TAYLOR: Okay.

MR. JOSH TAYLOR: I'd just like to see the wording that she would like to add to the summary minutes, and then I'll resubmit that --
MS. STEPHANIE MOODY: Very good.

MR. JOSH TAYLOR: -- in time.

MS. STEPHANIE MOODY: So we -- I guess we will table the approval of the summary minutes.

MR. JOSH TAYLOR: I'm sorry?

MS. STEPHANIE MOODY: Table the approval --

MR. JOSH TAYLOR: Yeah. Right.

MS. STEPHANIE MOODY: -- of the summary minutes --

MR. JOSH TAYLOR: Uh-huh.

MS. STEPHANIE MOODY: -- until the next meeting.

CHAIRMAN'S REPORT

The next order of business is the Chairman's Update, and I did want this as a matter of public record, and I'm glad Mr. Collins is here, because this involves the Library Facility Master Plan, which to me, was a contract with the people, an agreement with the people, to do something for the people regarding libraries, and it was put in the form of a bond referendum, and to do anything different than is in the bond referendum and what is stated in the minutes of the County Commission Report, to change it would be a breach of trust.

As a part of the investigation into the need
for better library services, we held 37 meetings where they told us what they wanted, and the main thrust of their opinion was that they wanted bigger libraries with more amenities, but even then, they questioned the disproportionate spending at Auburn Avenue and Central, 2 libraries, they said they seldom use and saw little use for.

I have here the summary from John Szabo regarding the Central Library and Auburn Avenue, which says: Some residents at various forums questioned the proportion of investment in these 2 facilities to the investment of the overall plan.

I believe this speaks to both concerned about the level of facility improvement at branch libraries, and how well citizens believe the plan addresses the needs of some branch libraries, and the fact that many citizens, unfortunately, do not see how both of these libraries serve them.

Carver Homes and Thomasville Heights, the suggestion was to build a larger Stewart-Lakewood branch on Metropolitan Avenue was also made. A citizen also pointed out the importance of building a library to replace the original Carver Homes branch. They wanted it east of I-75/85, and
if the Stewart-Lakewood option is pursued,
ensuring the existence of adequate transportation
to this critical site.

So these were the input from the citizens
about what they wanted in their branches, so
again, the main thrust was they wanted bigger
branches, and they were interested in the branch
library system.

So now we come to this pinnacle moment where
there isn't enough money left to refurbish our
branch libraries, and it pains me that the money
that should be there, that was saved, we could
have had $14 million in savings if every branch
had come in, or every new library had come in
either on or under budget as 6 of them did, but
all -- almost all of that money, $10 million of
it, was already spent on 2 branches.

So again, the savings should have been $14
million, not $4 million, but that's water under
the dam. We've already spent that money, but I
can't sit here and take another $85 million and
spend it only on a new Central.

The public said they weren't really
interested in a new Central even back then, and
more than that, it was not our agreement with the
people. Our agreement with the people was if we
got $50 million in matching funds, they would pony
up $85 million, and even then, we were hopeful
that we could build a substantial library.

Well, we went to the Mayor, and he believes
that Atlanta deserves an iconic library, just as
Mr. Pitts has said, he wants an iconic library,
too. But I submit you -- now is not the time.

$85 million is not going to do it, and
contrary to what he said, we've waited over 5
years for someone to show up with $50 million, and
it just hasn't happened. There's not even been a
rumble with somebody might give us $50 million,
and so bearing all that in mind, we know this
building is not in a good state of repair.

We want a presence in downtown Atlanta. We
want a branch library in downtown, a library that
serves the people, and I know we're going to go in
executive session to talk about where that might
be, so this is not a case of where. It's how big
and how much we should spend on it, and I think if
we're going to ask for that $85 million, if we're
going to ask the County Commission to revise the
Facility Master Plan, which takes a two-thirds
vote of the County Commission to do it and public
input, that the only way we can be fair to the citizenry who voted for this referendum, is to share that $85 million with their branch libraries.

So I submit we build a new Central Library. I submit it be between 25,000 and 45,000 square feet, depending on what we need to have an administration presence in the library, or a combined administration presence between the libraries that are already downtown, and we take the remaining money and put it into branch refurbishing.

We have 27 branches right now. Most are in a bad state of repair. That, to me, is the only fair way to take the public's tax money and spend it, is on their branches. That's what they said they wanted from the very beginning. They wanted better, nicer branch libraries with more amenities.

I have the original Facility Master Plan. It goes into every branch, and what was considered needed then to refurbish the existing branches, and the amount was $60 million, and we're talking about putting a Band-Aid on it with 17 in the second phase, and the 4 that's left over from the
first phase, and I just submit to you that is not
enough.

I also submit to you that the Mayor said he
wanted an iconic library, that Mr. Pitts says he
wants an iconic library. Well, then let's let the
people come together again, get a new bond
referendum, and vote for a new iconic library, and
that's going to be another big bond referendum in
the $200 million-plus category, but that way,
we'll have a presence down here, and at some
point, we'll build a library that Atlanta
deserves, that is similar to, say, Seattle, where
significant libraries are going up. Today just
isn't the day.

The people -- I know Mr. Pitts said we voted
for that when the economy had tanked, but
actually, we voted for it right before the economy
tanked, so we passed the bond referendum before
people knew that the -- so many financial
institutions were going to be hit so hard, so
that's my proposal, is that we take Mr. Collins'
suggestion, but we significantly decrease the size
of the building that we're going to build.

We make it a new Central. We divest
ourselves of this branch to an interested party,
and that if there is a big push for -- oh, and
that we spend -- we divide up the $85 million.
We'd have to get an estimate again about how much
it would cost to build -- how much space we'd
need, and how much it would cost to build a new
Central Library, and we take the remaining amount,
which in my opinion, should be at least $45
million, and put it into the branches, so that's
my Director's Report.

If you'd like to comment or if you would like
to talk to me at another time, I just wanted us to
discuss this before we went into executive session
to talk about a new location for Central and the
search for a new Director.

MR. PAUL KAPLAN: I had a question.

MS. STEPHANIE MOODY: Yes.

MR. PAUL KAPLAN: This $50 million from
private funds they talked about, has anybody since
that, 2008, has anybody actively pursued it?

MR. JOHN THOMAS: No.

MR. PAUL KAPLAN: Has anybody gone out for
this money at all?

MS. STEPHANIE MOODY: I have gone to --

MR. PAUL KAPLAN: Who was going -- who was
the person that was supposed to go out there --
MS. STEPHANIE MOODY: Nobody.

MR. PAUL KAPLAN: -- and try to get those funds?

MS. STEPHANIE MOODY: Mr. Pitts. This was Mr. Pitts' idea. He took it to the County Commission, and then on the 11th hour, we made our presentation to the County Commission. We presented it to the County Commission. It included $35 million to refurbish this building.

So he went in and convinced them that if they would add $50 million to our 35, he would find another $50 million to go into a new Central pot. The Commissioners voted either/or, not one in place of the other.

They didn't say, "Well, if this doesn't work, we'll fall back on this." The $85 million is only available if the $50 million is raised. It is 85 because our original plan said $35 million for Central to refurbish it, then they kicked in another 50 if it was matched. That's why it's called "a match," because it was 50 from the County Commission adding to our 35, and 50 from the public sector. It didn't happen.

I have the chart. The clock is ticking. If we don't let those bonds in 2016, we're going to
start losing money, all right? It's going to cost us. Every time another month goes by, it's going to cost us more. The calendar -- I've been sent it several times, and I'm glad to share it with you, but I've already gave away my copy to the Chief Operating Officer for the County.

MR. PAUL KAPLAN: Okay, so all right. Let me go back. So now, here it is -- I'm going to say it's going to be 2016.

Right now, we're at a point at this time -- there's a request for a proposal -- I talked about this at the last meeting -- gone out that they're going to make an assessment for the rest of the branch libraries, see really what it's going to cost us to get these things up or operating.

I will tell you at this point, I don't know what it's going to cost. I know Mr. Collins, you know, you had -- you made your presentation, but I don't know what it's really going to cost us.

What if we find out, we get all this assessment, it costs $45 million to get these branches into order, and now we're talking a whole different ball game. I mean, we're going almost too quick.
This report will be back to the Board, or back to Fulton County on February 26th. I just talked to Dennis today; however, they haven't done the assessment yet, because they have to go in front of the Board of Commissioners to even approve the proposal. That hasn't been done yet.

**MR. JOHN THOMAS:** Oh, I thought it had.

**MR. PAUL KAPLAN:** So I'm telling you that there's a long delay that's going on there. If they give -- the next meeting is December -- I'm sorry, December 1st -- if the Board of Commissioners said "Yes, we'll approve that contract," that's going to give these gentlemen, or ladies or gentlemen, about 60 days to come up with a complete report for all the branches.

Don't forget, it's not all of the branches, 66-some buildings, most of them are -- the branches are in that group. I'm telling you right now that we will not have that report back to us until probably the end of April, because they'll get the report back to Fulton County. You then have to do -- you have look at everything and decide really, what's going to be done, and what's not going to be done, and so on, so I'm at this point, if it's costing us money for the bonds --
MS. STEPHANIE MOODY: After -- after ...

MR. PAUL KAPLAN: -- there's no way of extending -- isn't there a way of -- and I'm not a legal person. Is there any way extending it?

MS. STEPHANIE MOODY: No. It's got a sunset. We pushed it out as far as we could. What I am asking us to do, I'm not asking you to make the decision today, is to consider a smaller branch library for Central, and to tell the County Commission how you would like the money spent.

And to your point, we don't know what it will cost to refurbish all the libraries, and we may not have enough money, but I suggest Mr. Collins might be able to give us somewhat of a budget to build a smaller Central, so at least we'd have that piece of the pie.

I can't take this to the public with a clean heart and say, "Oh, we're just taking your $85 million for Central now, and you're not getting your libraries really refurbished, and you're not getting the $50 million." That is not what we said in the bond referendum, and it is not what the County Commissioner said.

MR. PAUL KAPLAN: I could tell you that the branches -- and Gayle can certainly attest to
it -- these managers are looking for these places to be remodeled.

MR. JOHN THOMAS: Oh, yeah.

MR. PAUL KAPLAN: I mean, they're getting upset.

MS. GAYLE HOLLOMAN: Well, the public is looking at that, too.

MR. PAUL KAPLAN: The public is, and the public is pushing them, and at the Friends' council meeting, if you want to hear something, listen to what the Friends have to say. They're the ones who really are talking to the public, and really know what's going on, and I'm telling you something, something's going to have to be done with this next year.

MS. STEPHANIE MOODY: Well, and Phyllis has got a comment regarding --

MR. PAUL KAPLAN: I'm sorry. Go ahead, Phyllis.

MS. PHYLLIS BAILEY: Not a problem. My question is: Why was not -- why is it that nobody went out looking for people to give this $50 million? You say you went out, okay.

MS. STEPHANIE MOODY: I went to the Mayor, and I went to Greater Atlanta Progress.
MS. PHYLLIS BAILEY: Well, is it -- was it just you? Was it left just for you to do?

MS. STEPHANIE MOODY: No. No. No. Other Board members.

MS. PHYLLIS BAILEY: I didn't think so. So nobody else did anything?

MS. STEPHANIE MOODY: Phyllis, we never got any traction. We went to the Woodruff Foundation. We went several places, and they said in effect, we think we'd love to have an iconic library in Atlanta, but nobody would give us any money. Nobody is against an iconic library.

MS. PHYLLIS BAILEY: Uh-huh. Well that was what I was trying to understand, because it seemed like there was a disconnect between the passing of this referendum, and what I'm hearing is that the public was all in favor of it, but yet and still --

MS. STEPHANIE MOODY: According to the comments --

MS. PHYLLIS BAILEY: Uh-huh.

MS. STEPHANIE MOODY: -- which I have a copy of, and I'm sure Zenobia, the great file master that she is, has a copy of it, too -- the people were interested in their branch system, all right.
They wanted improvements in their branches, and they wanted more and better libraries in some of the places we didn't have any. We tried to do that.

Along the way, this other idea of a new Central was really -- I think John will support me -- it was an 11th hour --

**MR. JOHN THOMAS:** It was.

**MS. STEPHANIE MOODY:** -- change. The Board really didn't get much --

**MS. PHYLLIS BAILEY:** Oh, so that wasn't --

**MR. JOHN THOMAS:** I was Chairman sitting right there. Robb Pitts come up here to the podium, and he surprised the heck out of all of us with that proposal. We had no idea what he was going to talk about.

**MS. STEPHANIE MOODY:** So again, did you have more comments? I'm sorry to interrupt you, John.

**MR. JOHN THOMAS:** I did, but to your point, Phyllis, that's why I asked Robb Pitts --

**MS. PHYLLIS BAILEY:** Uh-huh.

**MR. JOHN THOMAS:** -- about that 50 -- he was commenting about that 50 --

**MS. PHYLLIS BAILEY:** Well, that was why I was --
MR. JOHN THOMAS: Yeah, and Stephanie's absolutely right that we never got any traction. We went to several organizations at Woodruff. We went to -- what is the leadership-something Atlanta? What --

MS. STEPHANIE MOODY: Greater Atlanta Progress.

MR. JOHN THOMAS: Yeah.

MS. STEPHANIE MOODY: I think it was called that.

MR. JOHN THOMAS: Just to see if we were on the right track, and their feedback was, "Nobody has an appetite for it right now."

Now, maybe we should have pursued it, but that's essentially what --

MS. PHYLLIS BAILEY: That's --

MR. JOHN THOMAS: Okay. That's where it ended. Now, Robb may know more -- he may have some ideas, or he may be more right than I am, so but that -- to that point, but my question was the $85 million, if we do go the 85 -- use that $85 million, which would require a vote of what?

MS. STEPHANIE MOODY: Two-thirds.

MR. JOHN THOMAS: Of the Commissioner then, and what about the feedback?
MS. STEPHANIE MOODY: There's to be public meetings, public comments.

MR. JOHN THOMAS: How then --

MS. STEPHANIE MOODY: You have to take it to the public and say, "We," and this is sort of the attorney's words, is that the original reason for bonding this money is no longer valid; therefore, we are changing the use of it.

MR. JOHN THOMAS: Okay. But that is a legal -- that's a legal -- that's the way to do it.

MS. STEPHANIE MOODY: That is a legal way to do it --

MR. JOHN THOMAS: Okay.

MS. STEPHANIE MOODY: -- but they have to do it, and in my opinion, they have to do it before the end of this year, because the bonds have to be bonded -- not this year, excuse me.

MR. PAUL KAPLAN: Next year.

MS. STEPHANIE MOODY: Is it this year?

MR. PAUL KAPLAN: Next year.

MR. JOHN THOMAS: Next year.

MS. STEPHANIE MOODY: Yeah. Has to be bonded by the end of next year, or we start losing significant amounts of money.
MR. JOHN THOMAS: Okay. That was my question.

MS. STEPHANIE MOODY: And I will tell you that when we went to the Mayor, he said "Yes," he wanted one, but he was busy with other things, and he didn't want a $120 million library. He wanted a 220 -- I can't even say that much money -- $220 million library, and this Board would be glad to build that kind of structure, but we don't have the money, and why would we build a smaller library for a short term, when we can fulfill the needs that we have right now, and then we'll go back to the public and say, "Okay. The economy has improved. We think Atlanta deserves an iconic library, do you agree? Here's the bond referendum."

MR. JOSH TAYLOR: Stephanie ...

MS. STEPHANIE MOODY: Yes.

MR. JOSH TAYLOR: I'd like to ask -- I have a question, and that is the last meeting we approved the 3 points that you've presented, and we asked that you develop a plan to finalize the scope and direction of this, so do you have a report for us in terms of how that's going to go forward from here?
MR. AL COLLINS: Well, we -- I don't at this time. As you know, the Board didn't approve Heery/Russell until our last meeting, which was about 2 weeks ago.

MR. JOSH TAYLOR: Right.

MR. AL COLLINS: So we're in the throes of developing how we're going to --

MR. JOSH TAYLOR: When you say "the Board," are you talking about the Board of Commissioners?

MR. AL COLLINS: The Board of Commissioners, that's correct. So we could not move until such time as the Board --

MR. JOSH TAYLOR: Okay.

MR. AL COLLINS: -- approved Heery/Russell for one, the contract amendment; two, the Phase 2 work on it, so we've began meeting to coalesce and develop a plan.

MR. JOSH TAYLOR: And I guess my next question is, you know, 100,000 square feet, 25,000, somewhere in there, is a big range, and seems like it needs to be based upon assessment of the actual demand or the need for various library services, so is that part of the planning process or ...

MR. AL COLLINS: It's going to have to be,
because I can't tell you that here's how we can and should proceed on developing all the branch libraries or redeveloping those branch libraries until we understand from the assessments what are the ills of those branch libraries. And --

MR. JOSH TAYLOR: But back to the Central, I mean, that's a big range of 25 to 100,000, so --

MR. COMMISSIONER ROBB PITTS COLLINS: Yes, that is.

MR. JOSH TAYLOR: And my question is: Is there a process that you're planning on to either evaluate the demand for the current Central facility and try to model -- you know, why do we need 100,000 or do we need less?

MR. AL COLLINS: Well, what our plan was is to obviously propose that we have a programmer that would come on board to assist us with determining what are those bases --

MR. JOSH TAYLOR: Okay.

MR. AL COLLINS: -- that must be a part of the Central Library.

MR. JOSH TAYLOR: Uh-huh.

MR. AL COLLINS: Because again, as part of the initial planning of that, we had to set some parameters in order for it to -- in order for us
to develop at least a model --

    MR. JOSH TAYLOR: Uh-huh.

    MR. AL COLLINS: -- that we could present and talk about to you guys, and understand what its cost implications might be. So again, we need a programmer. We need a programmer to come on board that would assist us with defining --

    MR. JOSH TAYLOR: So is that like a library consultant or an architectural --

    MR. AL COLLINS: A library consultant, that is typically an architectural firm that has experience with large libraries of this nature, and based on our direction to them, they could determine, help us to determine what kinds of spaces, and what size those spaces ought to be within that building.

    MR. JOSH TAYLOR: Do you have a proposal ready to, you know, select that programmer?

    MR. AL COLLINS: No. I've actually had a brief conversation with purchasing. You know, there was a proposal that was an RFP that was put out that has actually kind of been put on hold, and whether or not there was any opportunity for us to reenact that in some manner or another and make modifications to it, and I'm still waiting.
for a response back.

MR. JOSH TAYLOR: So that was the RFP that was stopped last year. Is that --

MR. AL COLLINS: That's correct.

MR. JOSH TAYLOR: And Stephanie, is that the same one that --

MS. STEPHANIE MOODY: Yes.

MR. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: Yes. I have a total project budget for recommended libraries that was proposed for the 2014 budget. I am sure it was done in 2010. I think we were supposed to start the renovations before then, which I would think would be somewhat of a starting point --

MS. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: -- of what -- and I have documentation for each branch --

MR. JOSH TAYLOR: Uh-huh.

MS. STEPHANIE MOODY: -- library about what they would cost, which I can share with whomever about --

MR. JOSH TAYLOR: Well, I've got a copy of the Facilities Plan, but what I don't have is the requirements that drove the facilities, so the document Facilities Plan is strictly a list of
spaces and costs, and this that and the other, and it's a copy that you made me, you know, from your files, but there was nothing in terms of the public input or analysis of the library requirements, programming-wise.

**MS. STEPHANIE MOODY:** Okay.

**MR. JOSH TAYLOR:** And I guess that's why I want to go back to Al and say: So you're sort of in process here.

**MR. AL COLLINS:** Yeah. But, we're just getting traction --

**MR. JOSH TAYLOR:** Okay.

**MR. AL COLLINS:** -- so we can move forward with this and, you know, develop a solid plan to come back and --

**MR. JOSH TAYLOR:** Can we get a copy of that RFP and see what that would entail?

**MR. AL COLLINS:** Yeah. That's from Felicia. That's from purchasing. I'll reach out to her --

**MR. JOSH TAYLOR:** Okay.

**MR. AL COLLINS:** -- and see if I can get it.

**MR. JOSH TAYLOR:** I'd just like to see, you know, get us up to speed as to, you know, what are the things they're going to ask, and what's the scope of it.
MS. STEPHANIE MOODY: It was a pretty broad description.

MR. JOSH TAYLOR: I will accept any definition. I'd just like to look at the detail.

MS. STEPHANIE MOODY: Okay. Well, I submit to you again that 100,000 square feet is not enough in an iconic sense, but it's way too much for what we need right now.

MR. JOSH TAYLOR: And to be a programmer or a designer going through a requirements planning process, should give us some options, and that's what I hope.

MR. AL COLLINS: And that's what I had hoped to have shared with you at our last meeting. We had to set up some parameters --

MR. JOSH TAYLOR: Right.

MR. AL COLLINS: -- and so we did that. It was a broad brush. It was, you know, using the numbers that we did, 100,000. If it's less, it's less.

MR. JOSH TAYLOR: Yeah.

MR. AL COLLINS: And if it's 75,000 or whatever it might be, but I think you do need the support, and you do need documentation from a programmer --
MR. JOSH TAYLOR: Uh-huh.

MR. AL COLLINS: -- so that you don't end up with a facility that doesn't answer any of the real questions.

MR. JOSH TAYLOR: Right.

MR. AL COLLINS: You want a facility that's going to address the needs in a systematic manner, and these are the spaces that are required to accomplish what you're trying to accomplish.

MR. JOSH TAYLOR: Okay.

MR. AL COLLINS: So it may well be a little less. It may well be right on, or slightly more, but I think we need that--

MR. JOSH TAYLOR: So you're working the process, and you'll send us a copy of that --

MR. AL COLLINS: Absolutely.

MR. JOSH TAYLOR: -- RFP that you're trying to work.

MR. AL COLLINS: Sure.

MR. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: Okay --

MR. JOSH TAYLOR: I don't know that we need to go in executive session on location, so why don't we just keep on --

MS. STEPHANIE MOODY: So is that right, you
don't want to discuss location of the Central Library.

MR. JOSH TAYLOR: No. I think we need to discuss the proposal to define the requirements, and we've done that.

MR. JOHN THOMAS: Right, and I agree.

MR. JOSH TAYLOR: Location is down the road.

MS. STEPHANIE MOODY: Okay. I didn't know if there were any other locations being considered.

MR. JOSH TAYLOR: I don't think we need to go there yet, until he has a programmer, and has a process for defining the requirements, which could end up with a 50,000 square-foot facility or 25 or 75 as opposed to 100.

MS. STEPHANIE MOODY: Well, what we don't want is for the County Commissioner to jump the guns and bond out.

MR. JOSH TAYLOR: I know. And --

MS. STEPHANIE MOODY: And so at some point, we need to notify them that we are thinking of this other option.

MR. JOSH TAYLOR: I think we each need to talk to our County Commissioners about that.

MS. STEPHANIE MOODY: Okay.

MR. JOSH TAYLOR: And I don't think we need a
motion, per se --

MS. STEPHANIE MOODY: Okay.

MR. JOSH TAYLOR: -- unless somebody thinks we do. Seems like we're at enough flux that we need to get the information, and then we need to alert our County Commissioners that we have this concern.

MS. STEPHANIE MOODY: And how soon did we think we were getting this information?

MR. JOSH TAYLOR: Ah ...

MR. AL COLLINS: Well, the copy of the RFP is a matter of just copying that. That's going to happen -- if it's a goal that we can modify that, obviously, that's going to need to be modified. Whether or not it needs to be put back out, I don't know the answer to that. Again, I have to have some additional conversation with purchasing to find out what ...

MS. STEPHANIE MOODY: Okay.

MR. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: Well, I'd just like to add that we all know this building is in need of repair. We can't wait indefinitely. We need a plan, and it may involve selling this building, and we certainly don't want to spend an inordinate
amount of money repairing a building that we're not going to use anymore.

So, okay, then. Thank you, Al.

**MR. AL COLLINS:** Okay. Thank you.

**MS. STEPHANIE MOODY:** And I guess we will go ahead and have a motion to close the meeting.

**MR. JOSH TAYLOR:** I don't think -- since the only thing we have left --

**MS. STEPHANIE MOODY:** Is the Director ...

**MR. JOSH TAYLOR:** -- in the executive session is a search, let's try to get through the Agenda so we don't stop and start so much.

**MS. STEPHANIE MOODY:** Well, unfortunately, we did approve the Agenda in the executive session.

**MOTION**

**MR. JOSH TAYLOR:** Well, then I'll make a motion that we move the executive session to the end.

**MS. JAMILICA BURKE:** Second.

**MS. STEPHANIE MOODY:** All in favor?

(Whereupon all said "Aye").

**OLD BUSINESS**

**MS. STEPHANIE MOODY:** Okay. Let's just move ahead then to Old Business, and the first order is the Library Bond Program Update.
MR. JOSH TAYLOR: I think we've already had that.

MS. GAYLE HOLLOMAN: We just had it, didn't we? We did. I don't know any more to say than what Al just said, basically, and what you-all have just said.

NAMING OF ROOMS — UPDATE

MS. STEPHANIE MOODY: All right. The next order of business is the Naming of Rooms. As I think you know, we had a letter. You were given a copy of it, where a group would like to see -- I think it's the auditorium -- named after Francine ...  

MS. GAYLE HOLLOMAN: Henderson.

MS. STEPHANIE MOODY: Henderson, who was the longtime Director of Auburn Avenue Research Library. I honestly don't think we're to a point where we can start naming rooms in the building, and more to the point, Fulton County has a policy of not usually naming rooms, which is why when Mr. Pitts wanted to name libraries after someone -- and we don't have very many libraries that are named after anyone -- but my personal opinion is that we should wait and find out the County Commission's opinion about naming buildings.
and rooms in buildings. Is there any other ...

MR. JOSH TAYLOR: Well, I think there's some merit to naming buildings and/or rooms, and do we currently have a policy on that from the library standpoint?

MS. GAYLE HOLLOMAN: We do. We have a naming policy. You-all were sent it. They were sent.

MR. JOSH TAYLOR: Yeah.

MS. GAYLE HOLLOMAN: Yeah. You had it -- you were sent it a while back.

MR. JOSH TAYLOR: Yeah, I'm sure we were, and I guess my question is my memory isn't serving me.

MS. GAYLE HOLLOMAN: Do we need to go make copies?

MR. JOSH TAYLOR: No. Just can you summarize?

MR. JOHN THOMAS: Summarize it.

MS. GAYLE HOLLOMAN: Yes. It says: "For naming of library buildings and portions thereof, the Library Board will then make a recommendation."

So it has to go to -- it says that the Library Director will appoint a committee to consider each naming request. Well, that's been done as far as a group that came to me, and I did
meet with them.

The committee will be made up of representatives of the community served by the library, including local residents, library staff, and where there is a Friends group, Friends members, and the people who met with us were parts of those groups.

And then we take the recommendation to the Library Board of Trustees, which is what we have just done. It says that collections, programs, services, interior and exterior spaces, or other defined areas within library buildings may be named in honor of those who have made a significant gift or given extraordinary service to the library.

So it can be done. It's just at your pleasure, basically.

MR. JOSH TAYLOR: So our policy covers this.

MS. GAYLE HOLLOMAN: Yes, it does.

MR. JOHN THOMAS: Oh yeah, it does.

MR. JOSH TAYLOR: Okay.

MR. JOHN THOMAS: Yeah. So I think what I hear is that Zenobia's met with the folks, and they've made a recommendation, and it's up to us to either approve it or not approve it, and then
send it off to the County Commission.

**MS. STEPHANIE MOODY:** Well, my suggestion is that we just wait to see about other naming -- this is only one person associated with the library. I think she's given good service. Gayle has given good service.

**MR. JOHN THOMAS:** Yeah.

**MS. STEPHANIE MOODY:** I'm sorry, I'm not sure about the policy of naming a room after an employee at this time. I'd just like more information if that's ...

**MR. JOHN THOMAS:** Well, it doesn't exclude an employee. It does say anyone who's given --

**MS. GAYLE HOLLOMAN:** Right. It doesn't.

**MR. JOHN THOMAS:** -- it says, "significant service," which Francine did to that Auburn Avenue Library. She was --

**MS. STEPHANIE MOODY:** How long was she --

**MR. JOHN THOMAS:** She was there about 8 or 9 years, wasn't she?

**MS. GAYLE HOLLOMAN:** She was. She worked for the library many years ago, and left and moved to D.C., and worked in the same type of libraries and came back, and so, she was here for 8 to 10 years is my understanding.
MR. JOHN THOMAS: Yeah.

MS. PHYLLIS BAILEY: Well, now, is there a limitation on the number of people you can display?

MS. GAYLE HOLLOMAN: Oh, no. It doesn't say anything like that.

MR. JOHN THOMAS: Uh-huh.

MS. GAYLE HOLLOMAN: Do you want me to go get a copy made?

MS. PHYLLIS BAILEY: No, that's fine.

MS. GAYLE HOLLOMAN: It doesn't say any of that.

MS. PHYLLIS BAILEY: I'll get it from someone.

MR. JOHN THOMAS: But, she certainly qualifies from a significant contribution --

MS. STEPHANIE MOODY: Well, and I think we should take her into account --

MR. JOHN THOMAS: Absolutely.

MS. STEPHANIE MOODY: -- but there may be -- Andrew Young donated all of his papers to Auburn Avenue.

MR. JOHN THOMAS: He did, yeah.

MS. STEPHANIE MOODY: And some people sell their papers. Well, we should consider him
as -- there are people to consider. The auditorium is a significant room. I just don't want to be hasty.

**MR. JOHN THOMAS:** She had a lot to do with that, by the way. I was down there for that dedication ceremony whenever he came, and --

**MS. GAYLE HOLLOMAN:** She was the one who did that, yeah, who primarily got that done.

**MR. JOHN THOMAS:** She was a dynamo.

**MS. GAYLE HOLLOMAN:** Well, I think it doesn't prohibit -- from my understanding of it, it doesn't seem to prohibit multiple names, because there are other areas within the Auburn Avenue Library, for instance, that could be named for someone. There's going to be galleries, the auditorium.

They're only asking for this one room for this one person, so that won't preclude you-all from sometime later on being asked for something else to be done. Right now, no one else, no other group has come forward to ask for any other naming at any other library, nor it at Auburn.

**MR. JOHN THOMAS:** Right.

**MS. GAYLE HOLLOMAN:** The only name that's been submitted is that of Francine Henderson for
the auditorium, so that's what's before us at this point.

**MS. STEPHANIE MOODY:** Well, and again, I submit we need to advertise that we are wanting names of people who have contributed significantly to library service with the thought of perhaps naming rooms or areas after them.

**MR. JOHN THOMAS:** Fair enough.

**MS. STEPHANIE MOODY:** I think Francine should be right up there at the top of the list. I'm just not ready -- I'm personally not ready to make a recommendation. However, it's ...

**MR. JOSH TAYLOR:** I guess my feeling is that to advertise and to ask for lots of suggestions, this Board has limited time.

**MS. PHYLLIS BAILEY:** That's true.

**MR. JOSH TAYLOR:** And if a group has already said, "We think this is a good idea," and it's a fairly limited space or area, let's approve it and move on.

**MS. PHYLLIS BAILEY:** I would agree with you, Josh. Given the fact that they have taken the time to actually present this name, and that it's --

**MR. JOSH TAYLOR:** Yeah. If they were going
to say I want to name the whole library that's another matter, but this is a room --

**MS. PHYLLIS BAILEY:** Yes. It's a room.

**MR. JOHN THOMAS:** Yeah. I can't disagree. I think it's a great idea. I think she's a great -- she was a great person. I got to know her very well, and she made a vast contribution here.

**MOTION**

**MR. JOSH TAYLOR:** So I'll make a motion that we approve that.

**MS. PHYLLIS BAILEY:** I second it.

**MS. STEPHANIE MOODY:** Any other discussion?

**MR. PAUL KAPLAN:** I can't say anything. I'm sitting here -- no, I mean, I'm probably going to say yes, but I have a room named after me. If you think that's -- it's one of those things that are very difficult. It was a surprise to me they did it, but to the person, it means a lot to them.

**MR. JOHN THOMAS:** Yeah.

**MS. PHYLLIS BAILEY:** Uh-huh.

**MS. STEPHANIE MOODY:** Uh-huh.

**MR. PAUL KAPLAN:** So I won't tell you what room. I didn't say which room it was, but I had a room named after me.
MR. JOSH TAYLOR: No, it's the HVAC room, right?

MR. PAUL KAPLAN: I actually went a step above that this time, so ...

MS. STEPHANIE MOODY: Okay. We have a motion and a second. All those in favor?

(Whereupon all said "Aye").

Any opposed? The motion carries.

MR. JOHN THOMAS: Okay.

E-MAIL ADDRESS FOR EACH BOARD MEMBER

MS. STEPHANIE MOODY: Okay. E-mail Address for Each Board Member. This is the sort of form you will get when --

MR. PAUL KAPLAN: Zenobia's handed it to each of us.

MS. STEPHANIE MOODY: Okay. She's already been around the room and everybody's good.

MR. PAUL KAPLAN: Yeah. So when we communicate with each other, we use this now, guys. This is it.

MS. STEPHANIE MOODY: If you're discussing library business.

MR. PAUL KAPLAN: Yes, discussing library business, correct.

MR. JOHN THOMAS: Okay.
MS. STEPHANIE MOODY: Okay. So that's easy.

BUDGET PROCESS AND STATUS FOR 2016

The Budget Process and Status for 2016, and these were the areas where you were most interested, right, Josh?

I guess Gayle is going to discuss these for us.

MR. JOSH TAYLOR: Yes, and she has sent me a good deal of information, some of which is covered under No. 1, but I'd like for her to just provide us an update as to, you know, the Budget Process and assumptions, because as I noted in the last set of minutes, it's not clear how the Board of Trustees enters into this. You know, do we say yay or nay at some point, or do we have an opportunity to make suggestions, and so I'd like to have her, I guess, explain that to us again.

MS. GAYLE HOLLOMAN: Okay. The 2016 budget was submitted, and you-all should have received -- I'm pretty sure that Zenobia sent out the --- it's pretty huge, the proposed budget. This is for all of the County, and we are of course, in there, at 27 point so many million dollars for this year, whereas we had been at 29. So we're going to be down by about 1.2 percent,
and what we've -- what we had in the budget.

We asked for some enhancements, and it does not look as though we're getting those, but the process this year has been just like it's been in all the years, where we are basically told what the amounts are going to be, and then we have to let them know how we will operate with that amount of money, what it may cause as far as any changes in our case, hours of operation, any reduction in staff, and that type of thing.

I provided them with enhancements to let them know that we needed to hire additional staff, but at this point, that would require additional funding over the $27 million. So what we -- where we are right now is that -- just to let you know that we currently have 247 full-time employees and 66 part-time employees. We are giving up 20 positions, full-time positions. They are support staff positions to the budget, which means we will not be able to fill those 20 positions. We thought it was going to be significantly higher than that, though.

MR. JOSH TAYLOR: Is that included in the 227?

MS. GAYLE HOLLOMAN: No.
MR. JOSH TAYLOR: Oh, okay.

MS. STEPHANIE MOODY: It's not in the 247?

MR. JOSH TAYLOR: 247.

MS. GAYLE HOLLOMAN: No. The 20 positions were vacant positions --

MR. JOSH TAYLOR: Oh.

MS. GAYLE HOLLOMAN: -- that we will not be able to fill.

MR. JOSH TAYLOR: You're not going to fill?

MS. GAYLE HOLLOMAN: We'll not be able to fill.

MR. JOSH TAYLOR: Okay.

MS. GAYLE HOLLOMAN: 247 is where we are right now with actual full-time staff, 66 actual part-time staff right now. We will only be able to hire an additional 9 part-time staff, and we will be able to hire an additional 37 full-time staff.

Those positions, we are now interviewing for them, which includes 16 youth services librarians and 17 support staff, so with that in mind, we are looking at -- we feel we'll be able to meet staffing needs.

What we've got to do is go back and redetermine our staffing levels, our minimum
staffing-level needs. Right now, almost every library is where they need to be as far as what we had said up to this point, and that is that a small library would have 4 staff. We're just talking about 4 bodies. They could be full-time or part-time, but that's not FTE, but 4 full-time staff at a small library, 6 staff at a medium-sized library, and 9 at a large library.

So a small library would be like Carver. A medium library would be like Ponce, and a large library would be like Alpharetta, so that's what we're saying in that staffing level. There are some that are a little different.

Right now, our large libraries are at about 11 staff on average. Our medium-size libraries are at 8 right now, and our small libraries, for the most part, are hovering between 3 and 4, so we're almost really where we wanted to be for a number of years. So I think that we're going to be in okay shape as far as going into 2016. The only problem with that is that, and this is why we asked for an enhanced number of staff -- an enhancement that included staffing.

We have to keep in mind that Auburn Avenue is reopening in April or so. The thing about that is
that some of the staff -- we've got staff that we need to take out of these 37 full-time positions to replace particularly some librarians that we lost that have to go back to Auburn. They have to be sent back to go and work at Auburn to keep that program going. Also, we have to open up the Southeast Atlanta library, and we have to reopen South Fulton.

Well, if you go to open the Southeast Library, the question there becomes are we really going to actually close Carver, Thomasville, and Georgia Hill? The idea behind it was that we could close those 3 libraries, and those staff would then move into the Southeast Atlanta Library. If we keep those libraries open, we've got to then take this 37 that I just mentioned, and the 9 part-timers, and we've got to try and fill those positions that would be needed at Southeast Atlanta Library.

Also, the South Fulton Library, those staff members are -- 8 to 9 of them -- be redeployed around the system, so they've got to go back to South Fulton. So where they're leaving, we'll have a gap. So those are the reasons why we were asking for enhancements.
But the process worked in such a way, as it has all these years, in which they tell us what they did, this next year, what we have -- this next year, they're going to be a little different, I'm told. Hopefully, we will be able to start earlier. I see that you will be able to be a large part of the process, and that we will be able to start talks much earlier than late September, late October.

We'll be able to start the process. It won't be as convoluted as it may have seemed to us in the past with zero-based budgeting, and we will be able to sit down, show you where we are, show you our list of needs. I do want to get a wish list to you in all categories, and I think that's going to be significant for your input.

So I do see that this Board of Trustees has a real place in being a part of that process as we move into the 2017 budget planning. It just was kind of -- everything was coming together at once when we were trying to finalize what we were doing for this year.

I hope I'm answering the questions.

Changes in compensation, there are changes in compensation rates. What's happened there is that
some of — they went out — I think it may have been mentioned before, that Accenture was the company as a consulting firm, that the County brought on Board to look at all of the things that they felt needed to be looked at, which was the Archer study, and that Archer study informed what the compensation rates would be.

So I'm told that they went out to the marketplace, and I put that in quotations, to determine at each position level what the market should bear, and in so doing, we were largely — not just the library system, but the County as a whole, compared to what they do, what the rates are in Gwinnett County — in the marketplace with various positions.

Therefore, they have determined that some of our positions, people are — they change the class name, the position name. They've changed the classes. They also went about changing the compensation for various positions. That does not affect current staff. Current staff will remain at their current salaries.

What it does is it affects the new people we might want to hire going into 2016. If you were to be hired today, just as an example, you might
be hired at a position level of $36,000, but it may have been reduced in next year's budget to $32,000. We have one example right now that is quite interesting, where a person has been -- was being offered a job, and we thought she would start this year. If she does not start this year, she's going to have an $11,000 pay cut if she starts in the new year, and so that is really significant.

So we have to either get an exception, which may or may not be given, but there are some classes that were cut significantly, and some may be 1,000 here, 1,000 there. We're just still seeing -- it's going to cost a lot of folks.

Some positions, people were not at the minimum of the pay scale, which will be in place next year, so in that case, those persons, there are about 8 to 10 in our library system, will actually be given a raise, so to speak. Their salaries will increase, some of them as much as $2000, $3,000, $4,000, will increase from where they are right now.

So we have an appeals process, though, and that appeals process was extended as far as the department heads being able to go in now and look
at what people have appealed and say yay or nay, we agree or we don't and why, and then for us to even go in and do some group appeals if we see a particular position that, as a group, we think needs to be looked at. So we have a few more weeks to get that in by December 4th, I believe it is, so that's where we are with that.

Changes in permanent versus part-time staffing, the changes are as I've just stated, that we're going to have 37 full-time and 9 part-time staff, and we're interviewing as we speak. That's what the branch services staff and other administratives has been doing the last few weeks.

MR. JOSH TAYLOR: So the good news is that you didn't hit the targets, and you still have, with the new budget, the ability to hire 37 full-time and 9 part-time.

MS. GAYLE HOLLOMAN: Yes.

MR. JOSH TAYLOR: Okay.

MS. GAYLE HOLLOMAN: Part of the reason that we would -- part of our problem has been that our part-time budget did not get -- got approved, but we did not get able -- we were not able to start the process of hiring until around April of this
year.

MR. JOSH TAYLOR: Yeah.

MS. GAYLE HOLLOMAN: Which is what greatly affected part-time hiring.

MR. JOSH TAYLOR: Right.

MS. GAYLE HOLLOMAN: But now, we're only -- we've hired 66, though, which is really good, because we laid off 72 the year before, and so now, we're kind of back closer to where we needed to be, and then if we get the other 9, that takes us over the number that we even let go a year or so ago, so yes, you're right --

MR. JOSH TAYLOR: Okay.

MS. GAYLE HOLLOMAN: -- in that standpoint.

MS. STEPHANIE MOODY: You had 284 full-time people and 75 part-time people that will need to be, when all is said and done, dispersed among the 34-branch system.

MS. GAYLE HOLLOMAN: Yes.

MS. STEPHANIE MOODY: All of it ends up as it was originally scheduled.

MS. GAYLE HOLLOMAN: If -- you mean if we close those 3?

MS. STEPHANIE MOODY: Yes.

MS. GAYLE HOLLOMAN: Well, if we don't close
those 3, that's going to be a real problem.

**MS. STEPHANIE MOODY:** Okay. And I was curious what library support services are.

**MS. GAYLE HOLLOMAN:** Library support services.

**MS. STEPHANIE MOODY:** Yeah, I mean, the budget is — it's only 237 for the public services, and it's 38 for support services.

**MS. GAYLE HOLLOMAN:** Support services are all those people behind the scenes, the administrators, finance department, collection, development staff, all those people who don't serve on the public service desk. Support staff is the people who serve on the public service desk.

**MS. STEPHANIE MOODY:** Okay. So you're support staff.

**MS. GAYLE HOLLOMAN:** I'm support staff. The other are — what's the heading, again? I can't remember.

**MS. STEPHANIE MOODY:** Library public service --

**MS. GAYLE HOLLOMAN:** Public service and support.

**MS. STEPHANIE MOODY:** -- and library support
services.

MS. GAYLE HOLLOMAN: We're considered support.

MS. STEPHANIE MOODY: You're considered support. So you're part of the $3,000,008.

MS. GAYLE HOLLOMAN: Yes.

MS. STEPHANIE MOODY: Thank you.

MR. JOHN THOMAS: Thank you.

MS. STEPHANIE MOODY: I'm sorry.

MR. JOHN THOMAS: Gayle, on those 3 branches that are scheduled to be closed down, and apart from the individual like the gentleman at the last meeting who came in encouraging us to keep the Thomasville Heights branch open, apart from that kind of thing, we're going to close those -- we're closing those, correct?

MS. GAYLE HOLLOMAN: We're closing them, but there's still some -- there's a school of thought out there to keep all 3 of them as computer labs.

MR. JOHN THOMAS: Oh, keep them as computer labs.

MS. GAYLE HOLLOMAN: As computer labs, so if you do, you still have to have staffing.

MR. JOHN THOMAS: Okay. Does that --

MS. GAYLE HOLLOMAN: So we don't know how
that's going to go. We don't know if that's going to happen or just what. They would no longer have the books and what have you. We redistribute them around the system, and they would operate as computer labs. We'd put more computers in, more drops and what have you to make that happen, and they would then function as computer labs. That's what the gentleman who was here from Thomasville wants to see happen.

**MS. STEPHANIE MOODY:** Why would that fall under the library's purview? Why wouldn't Fulton County set that up separately like they do senior citizen centers?

**MS. GAYLE HOLLOMAN:** That just hasn't come under discussion. There are some systems that do have computer labs, so it could be a matter of this group going and stating how you'd rather see it happen, if you would rather it not be under the purview under the library to state that.

**MS. STEPHANIE MOODY:** I'm all for as many libraries as we can have, but we've already pointed out, we can't afford --

**MS. PHYLLIS BAILEY:** Would that in effect save us a great deal of money to transfer to that particular system?
MS. GAYLE HOLLOMAN: If we have to find it -- if the library still holds the --

MS. PHYLLIS BAILEY: No. I'm saying that if the County were to do that, to take over these --

MS. GAYLE HOLLOMAN: Right. Then that would save the library's budget. It would still be in the County's budget.

MS. PHYLLIS BAILEY: That was what I was asking.

MR. JOHN THOMAS: That's the plan. That they wouldn't be part of the library -- these computer labs, so-called computer labs, would not be part of the library system.

MS. GAYLE HOLLOMAN: As it's being suggested now, they would be.

MR. JOHN THOMAS: Oh, they --

MS. GAYLE HOLLOMAN: But what Ms. Moody is saying is that she thinks they should be taken -- well, the County takes it away from the libraries.

MR. JOHN THOMAS: I'm with you.

MS. STEPHANIE MOODY: If they're not going to function as full-service libraries --

MR. JOHN THOMAS: Yeah.

MS. STEPHANIE MOODY: -- and the information
I had from the residents who lived there who wanted larger libraries and who got their larger libraries, I think that we have to stick to the plan.

**MR. JOHN THOMAS:** Yeah.

**MS. STEPHANIE MOODY:** That's what we came up with. Now, if for the County wants to refurbish them and turn them into computer labs, I think that would be fine, but I think it needs to fall under somebody else's budget. It won't be a library function.

**MR. PAUL KAPLAN:** And so, you know, everybody got a letter from Commissioner Arrington concerning --

**MR. JOHN THOMAS:** Right.

**MR. PAUL KAPLAN:** -- he said at the end, "My office is working to raise the operating budget needed for the Thomasville Library." Has that been done? I tell you, I did reach out to him. I called him a couple of times. He never returned the call back.

**MS. GAYLE HOLLOMAN:** He has been meeting with the Mayor, and he's been meeting with others -- the Hawks, I think it was one of the sports teams -- to try and get money to make this happen,
to keep Thomasville open, and perhaps all 3 of
them as computer centers or computer labs, but I
don't know that he's been -- I have not heard that
that has been successful.

MR. PAUL KAPLAN: Okay.

MR. JOHN THOMAS: Gayle, refresh my memory.
Is he asking that it continue as a library, or
continue as a computer lab?

MS. GAYLE HOLLOMAN: A computer lab.

MR. PAUL KAPLAN: As a computer lab.

MR. JOHN THOMAS: Okay. That's what I
thought.

MS. JAMILICA BURKE: Now, if we wanted to
have all of those -- all 3 moved to the County,
what steps do we need to take to make that happen?
What would need to happen going forward for it to
be under the County, and not just the library
budget?

MS. STEPHANIE MOODY: Well, I would think
that we would make -- the Board would make a
recommendation --

MS. JAMILICA BURKE: Uh-huh.

MS. STEPHANIE MOODY: -- that these libraries
are scheduled to close --

MR. JOHN THOMAS: Right.
MS. STEPHANIE MOODY: -- as part of the Facility Master Plan, and we are closing them as libraries, and they are no longer under our jurisdiction, and if the County chooses to use the buildings in another fashion -- well, 2 of them are leased spaces, okay.

MS. GAYLE HOLLoman: That's right.

MS. STEPHANIE MOODY: The County's going to have to pay the lease. Only one is an owned space, and it's 1600 square feet, so ...

MS. JAMILICA BURKE: Is Thomasville leased or owned?

MS. GAYLE HOLLoman: Thomasville is owned.

MR. JOSH TAYLOR: What's the timing of the closing of each of these?

MS. GAYLE HOLLoman: Well, we normally close a branch 6 weeks to 8 weeks before the new one is to open, and right now, the Southeast Atlanta Library is not scheduled to open until, could be the end of the first quarter into the second quarter.

MR. JOSH TAYLOR: So we have a little bit of time to -- but not a lot of time.

MS. GAYLE HOLLoman: Not a lot.

MR. JOSH TAYLOR: So Stephanie, my suggestion
would be --

**MS. STEPHANIE MOODY:** Yes.

**MR. JOSH TAYLOR:** -- why don't you draft a motion to consider next month for the Board to, you know, say exactly what you said, which is that, you know, we're going to close them, and the County can do what they want to with them.

**MS. STEPHANIE MOODY:** Okay. So we need to write a letter --

**MR. JOSH TAYLOR:** Yeah.

**MS. STEPHANIE MOODY:** -- to the County Commission and the County Manager --

**MR. JOSH TAYLOR:** It will be a motion that we pass and --

**MS. STEPHANIE MOODY:** -- that these are scheduled to close, and we were planning to close them, and we're happy that the County has another use for them.

**MS. PHYLLIS BAILEY:** You might want to sweeten the pot a little bit.

**MR. JOSH TAYLOR:** We don't need to presume that the County has another use for them. We just say, "The County can dispose of these in a fashion that they want to."

**MS. STEPHANIE MOODY:** But that we believe
that they should be closed, and correct me if I'm wrong, Gayle, but isn't Thomasville Heights closed right now because of flooding?

**MS. GAYLE HOLLOMAN:** No, it's not closed. It's back open.

**MS. STEPHANIE MOODY:** They're back open.

**MS. GAYLE HOLLOMAN:** Right. They were able to get everything resolved and cleaned up.

**MS. PHYLLIS BAILEY:** What about Southwest?

**MS. GAYLE HOLLOMAN:** Southwest is still -- it's back open again, but Southwest is an ongoing project. I just have to admit it has been grossly neglected, and we're really working hard to straighten out Southwest. Yeah, there are a lot of things that need to happen at Southwest.

**MS. STEPHANIE MOODY:** Is this maintenance?

**MS. GAYLE HOLLOMAN:** Maintenance.

**MR. PAUL KAPLAN:** They're trying.

**MS. GAYLE HOLLOMAN:** Yeah.

**MR. PAUL KAPLAN:** I mean, and they're in a budget crunch, too.

**MS. GAYLE HOLLOMAN:** Yeah.

**MS. STEPHANIE MOODY:** Okay.

**MS. GAYLE HOLLOMAN:** Really sad.

**MR. PAUL KAPLAN:** I'm trying to work as
close -- I'm very close to working with them and trying to figure out what we're going to do, but they have done a lot of things that haven't been done in a long time. Lights are starting to go on, things are starting to happen, so it's just a matter of keep pushing along.

**MS. STEPHANIE MOODY:** All right, and I believe you've covered all of these 3 points.

**MR. JOSH TAYLOR:** Uh-huh.

**DEVELOPMENT OF A STRATEGIC PLAN AS A BASIS FOR BUDGET AND AN UPDATED FACILITIES PLAN**

**MS. STEPHANIE MOODY:** And so we are ready to move on to the Development of a Strategic Plan as a Basis for Budget and an Updated Facilities Plan.

**MR. JOSH TAYLOR:** And I guess the purpose of this really is to ask Gayle where does she see this fitting into the schedule, and do you have some thoughts in terms of an approach?

**MS. GAYLE HOLLOMAN:** Well, the Strategic Plan is something that we really haven't gotten to put in place, as Ms. Moody pointed out. I think I heard her say earlier that there was an old, old facility -- Strategic Plan. I have not been able to find it, so do you have it?

**MR. JOHN THOMAS:** She had it.
MS. GAYLE HOLLOMAN: Okay. Because I haven't been able to put my hands on it in all that stuff in that office, but --

MS. STEPHANIE MOODY: I've seen it.

MS. GAYLE HOLLOMAN: You've seen it, but you don't have it. Okay.

MS. STEPHANIE MOODY: I'm not sure where it is.

MS. GAYLE HOLLOMAN: Well, not -- well, if you have it, and if you can bring it in, it might be useful, but we really need to look at the Strategic Plan. I think we have got to look at 3 -- we need to look at a 3 to 5-year Strategic Plan, and I think we need to have a facilities, as well as a technology plan.

Right now, I've been in talks with Sally Wright, who is our CIO for IT, and she is very much in favor of us working very closely together with the whole technology piece, and of course, everything that we're waiting for with the facilities study that Mr. Kaplan's working so closely with Dennis King on, is going to really inform what we do with that Facilities Plan.

So I think that we need to sit down and maybe put together a group. I don't know -- I've never
actually put together a group for a Strategic Plan, but I would think that some kind of a group thing needs to be done. I guess this Body would need to do that, and then we would start the process of getting that Strategic Plan together.

Now, the Board of -- the Library Foundation has set aside some money, which Mr. Thomas can talk about, regarding the cost of a Strategic Plan.

**MR. JOHN THOMAS:** Yeah, and just today, I suggested to the Foundation that we rethink our decision of about 3 or 4 years ago to fund that plan. First of all, we don't have a lot -- we're not flushed. We're not flushed with a lot of money, and second, and probably more importantly, I think the County has to have some skin in the game. If we end up financing it, then how important is it?

**MR. JOSH TAYLOR:** I completely agree with you, and the fact is that we've got the Georgia Public Library Service, who can assist in the development of a Strategic Plan, so that, to me, would be one starting point, Gayle, to ask them to come in and present to you and to the Board the process that they would recommend.
MR. JOHN THOMAS: Agreed.

MS. STEPHANIE MOODY: I recall that she said they have an outside source that can come in and guide us through the process, which is why, to me, we still need access to that money. We may not need all of it, but just to kick-start the process to have one expert come in. She goes to that expert, too.

MR. JOSH TAYLOR: Well, I think what I understand is that it will move faster if we use one of their experts that are paid, but I'd like for her to present some scenarios for us to consider. I mean ...

MR. JOHN THOMAS: Even before we get started.

MR. JOSH TAYLOR: And then, you know, we'll put some dollars on it, and decide if the County needs to come up with some of it, or if the foundation.

MR. JOHN THOMAS: The Foundation.

MR. JOSH TAYLOR: That's a later decision. We need a process.

MR. JOHN THOMAS: But honestly, Josh, the more I think about it, the more I'm involved in the job as Chairman and managing the finances, I don't think it's our role.
MR. JOSH TAYLOR: I don't think it is, either.

MR. JOHN THOMAS: I really don't, and I think I got some traction today. We didn't have time to talk about it. I put it out there. I sort of planted the seed, because we have our own trials and obligations, but I think the County, that's their obligation. They want us to succeed --

MS. STEPHANIE MOODY: We have seen that even when we've tried to get money on more than one occasion for investigation, we never get it.

MR. JOHN THOMAS: I know, and Stephanie, I believe it. I know what I'm suggesting.

MS. GAYLE HOLLOMAN: Well, I've been -- I don't know. I mean, maybe the procedure is always with a Strategic Plan is that you go out and you get together a consulting group. Maybe what GPLS has to offer us would be a training class or something that they would provide free, and I've been looking at other places that have Strategic Plans, San Antonio Public, Seattle Public, and they tend to get together with the Trustees and groups of members of the library, and they put it together themselves.

MR. JOHN THOMAS: Even without a consultant
guiding them, I think --

**MS. GAYLE HOLLOMAN:** I don't know that they all do.

**MR. JOSH TAYLOR:** Both Gwinnett and DeKalb, they put together their plans, and in the case of DeKalb, they use GPLS, but they -- this year, they're planning to have an outside consultant, so it's a process that you have to start, and I think GPLS is a good place to start.

**MS. GAYLE HOLLOMAN:** And then you need focus groups, outside persons, to tell us what they think and what they want from the library, and we need staff input as a focus group, so those are things we will put together.

**MR. JOHN THOMAS:** Normal processes.

**MS. GAYLE HOLLOMAN:** Yeah, as normal processes.

**MS. STEPHANIE MOODY:** But usually, I mean, GPLS notwithstanding, to have that one expert to help us get initially on the right track, I think is money well spent.

**MR. JOSH TAYLOR:** I think it is, too, but I think let's get GPLS involved, and we'll see where it falls out.

**MS. STEPHANIE MOODY:** Well, I think they'd be
MR. JOSH TAYLOR: Yeah. So Zenobia, do you want to make a contact there, because really, I think you'd need to be the point person, rather than the Board, or would you rather that we do it?

MS. GAYLE HOLLOMAN: Well, I'd be happy to do so.

MR. JOSH TAYLOR: I think it would be good to do.

MS. GAYLE HOLLOMAN: Okay. Certainly. She's going to give it to me anyway.

MR. JOSH TAYLOR: I said "Zenobia." You know who I mean, Gayle.

MS. GAYLE HOLLOMAN: Okay. Where else are we now? You meant Gayle.

MS. STEPHANIE MOODY: That's in regard to a Strategic Plan, and then we also talked about an updated Facilities Plan, and I think indirectly we're working toward that.

MR. JOSH TAYLOR: We need a Strategic Plan to drive the Facilities Plan.

MS. GAYLE HOLLOMAN: Exactly.

MR. JOSH TAYLOR: So that's where we need to start.

MS. GAYLE HOLLOMAN: And I still say a
MR. JOSH TAYLOR: Yeah, and technology is part of it.

MS. STEPHANIE MOODY: All right. If we've completed that item, we'll move on to Item "F," the update of the work order process.

WORK ORDER – UPDATE

MR. PAUL KAPLAN: Well, pretty much, I've talked about it at this point. No decision has been made. They had 3 finalists. They missed the last Commissioners meeting, and they're going to present it on December 1st, and not quite sure if the Commissioner is going to say yes. I don't know what the cost is. I have no idea what this is going to run, but --

MR. JOSH TAYLOR: Can you find something out that we could individually go to our Commissioners and lobby for?

MR. PAUL KAPLAN: As a matter of fact, the Commissioners don't know. It's in the financial. They don't even have an idea at this point.

They're really keeping it under wraps, and I can't find out. I've been trying to find out from my sources, so far I haven't, but they have to get that out, because they'll never make that February
26th -- I don't think they'll make it anyway.
That's my feeling, and the longer we wait, the
longer these branches are going to sit there with
nothing done.

**MS. GAYLE HOLLOMAN:** Right, and all this rain
is supposed to come this season.

**MR. PAUL KAPLAN:** Yeah. So I have -- the
only thing I can tell you, they bought all the
light bulbs and all these special bulbs at every
branch, they have stocked up. They spent about 15
or $20,000.

Next year's budget, they have a significant
amount of money put aside to replace the roofs.
The roofs are just causing nothing but problems,
and so, I did ask for an update on the work orders
if you have that tonight.

**MS. GAYLE HOLLOMAN:** I do. I have a list.

**MR. PAUL KAPLAN:** You do. Great. And if I
can just keep getting -- whenever you get a work
order updated -- I asked about the heat. Is there
any problems?

His wife was in the hospital. I really felt
terrible. He was in the hospital. She just had an
operation -- this is Mr. King -- I said, "Listen,
I'll call you back some other time." I didn't
want to -- but he took my phone call.

So we're working on it. That initial list that you gave us, that you gave me ...

**MS. GAYLE HOLLOMAN:** Yes.

**MR. PAUL KAPLAN:** Pretty much that stuff has been taken care of. They just never fail -- they failed to say it was done, so this new list that you have now, is much -- this thing is pretty good, much better shape, so ...

**MS. GAYLE HOLLOMAN:** Okay. Great. Yeah, we didn't ever know what was closed out and what hadn't been, so when we got that other list ...

**MR. PAUL KAPLAN:** But all I get, and I always get the answer is when is it -- we're looking for that branch to be redone or waiting for that remodeling work, so the heating system at this point, there's a few of them, but as the time gets colder and colder, we're going to find out how many more have to be done, so that's where I am, and a matter of fact, every time you do your agenda, always put "update" on facilities.

Every month, I'll update the Board on where we are, just as an ongoing -- yeah, and I'll tell you -- I'll back it up from there where we're at.

**MS. GAYLE HOLLOMAN:** So what do you want
different?

   MR. PAUL KAPLAN: Just put down "facilities update" as part of the standing committee. That's it.

   MR. JOSH TAYLOR: A standing item on the Agenda.

   MS. STEPHANIE MOODY: All right. Thank you for that. Before we begin with the Director's Report, I thought Gayle might want to update us a little bit on the narrative about some of the October activities. Did you have any highlights for us?

15-71 DIRECTOR'S REPORT

   MS. GAYLE HOLLOMAN: Yes. We were very, very happy to have had our Staff Development Day in October. It was on October 12th, and it was just a delight. All the staff came down. Over 200 staff came down to the Central Library. We were closed for that day based on your approval of our vacations, and we were able to have our keynote speaker be Pearl Cleage, who lives over in the West End, and is a noted author nationally and internationally. She talked about her latest book: Things I Should Have Told My Daughter, but her actual presentation was -- that was in a
special session, but her actual presentation to the entire group was phenomenal. In fact, people are still asking for a copy of it. She was just that good.

The Chief Operating Officer for Fulton County, Todd Long, came and greeted the staff before we started anything, and he was very fun and informative, so people enjoyed that. We now have 13 libraries that are a part of the Citizenship Corners, and that's in partnership with the City of Atlanta and the U.S. Citizen and Immigration Service.

What's happening is that you may have noticed downstairs here at Central that each library has been asked to have a separate area, those 13 libraries, to have a separate area set up called "Citizenship Corners," where people can go and get information on naturalization and how to take the citizenship test and all that information is provided for them there. This has been -- this has put us in line with other systems, such as Los Angeles, Nashville, and Chicago.

**MR. JOHN THOMAS:** Let me interrupt for one second to tell you there's a tornado warning right in this area.
MS. GAYLE HOLLOMAN: Oh, wow.

MR. JOHN THOMAS: That's what you're hearing. I just got a ping from my phone.

MS. GAYLE HOLLOMAN: Should we be sheltering someplace or something?

MR. JOHN THOMAS: No. I think we're in pretty good shape. This place is a fortress.

MS. GAYLE HOLLOMAN: Okay.

MR. JOHN THOMAS: I don't know about the cars downstairs, but we're doing fine. All right. I'm sorry, go ahead.

MS. GAYLE HOLLOMAN: Okay. Also, we're partnering with HUD and the U.S. Department of Housing -- well, that is HUD, and the Obama Administration on this -- launching this Connect Home Initiative, and what that's doing is that all around the library system, we're going to be providing resources and information for persons who do not have Wi-Fi access in their homes to be able to get reduced rates and what have you with that, and also they're going to be giving them different types of items, such as, it could be a phone, it could be an iPad, it could be a computer, so that their children would be able to access the Internet.
Some special programs that have been going on around the system, are throughout the branches, that they celebrated Breast Cancer Awareness Month. They celebrated National Chocolate Day and Fire Safety Month. The foundation center has been doing a lot of programs throughout the library system on various things, and that has been really rewarding for people to get information on how to write grants, how to fund grants, and proposal writing. All that, you'll find on page 3 of your report.

Around the library system, I was very intrigued to hear some of the -- and I hope you found them interesting, too -- some of the comments that people made at the Peachtree Library in particular. Those comments were such as, "I have distant memories as a child coming to the Peachtree Branch Library for story time. I have so many rich experiences from both the High Museum and this house of books. Each is an icon in my childhood. As an adult, I am filled with joy to take in the richness of this place, and I'm glad to see it still stands strong."

So we wanted to just get some of the flavor of what people are saying about their library and
what it has done for them. The Junior League of Atlanta partnered again with us to do "Kids in the Kitchen" at the Sandy Springs Library. The MLK Library kicked off the Tails Book Club, and they've not had book clubs so much in the past, so that's really a wonderful thing that they've created a group that wants to read different books, and this month, they read Stephen King's novel, Everything's Eventual. So lots of programming took place throughout the library system.

The Central Library here has had the "Poetic Voices of the Muslim World," which has been greatly well received, widely received, and people are really talking about how much they have enjoyed that series of programming. That, you'll find information on that on page 5.

And then I listed what's going on with E-campus as well as the marketing and technology concerns as well as the upcoming event. Speaking of the upcoming event, which has already come and gone, we were very, very pleased that 1,800 students participated in the Milner Award Ceremony, which was held this past Friday at Symphony Hall. We had to take it to a bigger
venue this year.

In the past few years, we've had the Rialto Center to go to. This year, we had Mo Willems, who is also been featured at the High Museum, and he is a noted author and illustrator, and does all kinds of other things in the artistic world. He's known for one of his famous books, Don't Let the Pigeon Drive the Bus.

And so what he did with the children, was at one point, he just read it from his book and he had an overhead, which was being projected on the screen and the children could follow the book that way, but then afterwards, they passed out paper and pencils to the children, and that went very well. We thought it was going to be a slow process, but it went very quickly, and the children were able to draw the pigeon.

And I have to tell you, that as one who always drew stick people, I finally learned to draw something. I can draw a pigeon, so thanks to Mo Willems. He was very, very nice, and we really enjoyed his company. He was like a kid himself.

**MS. STEPHANIE MOODY:** In the future, could you give prior notice to that event, because I think it is an event the Board might appreciate
attending.

**MS. GAYLE HOLLOMAN:** Yes. We've been fortunate to have the Milner Award for -- this is the 32nd year of the Milner Award. What happens with the Milner Award is that children vote on their favorite living author, and they send those entries in to our 6th floor here, and they're tabulated, and then we come up with who's the winning author, and the author who is chosen is offered to come.

The Milner Award pays their transportation and hotel and all that, but they have to come to pick it up. It can't be done, you know, given to them and then they not come pick it up, so it was a very rewarding event.

**MS. STEPHANIE MOODY:** It's fun to attend. I mean, you'd probably enjoy being there. We used to get invited. I've been.

**15-68 FINANCIAL REPORT**

Okay. So we'll move ahead to the Financial Report, and are there any questions for Gayle regarding the finances of the system for the month of October?

I noticed we don't have the Circulation Report on here, or is it the activity description,
but that's the next item in the book.

**MS. GAYLE HOLLOMAN:** The activity description?

**MS. STEPHANIE MOODY:** Well, you have them. They're just not listed on the Agenda. It just goes right to Monthly Usage. Maybe that's how you describe the -- I was thinking usage was more circulation, but the --

**MS. GAYLE HOLLOMAN:** That's usually -- I thought the Customer Service Report, is it not? No, that's the Usage Report.

**MS. STEPHANIE MOODY:** Okay. All right. Were there any questions regarding the finances?

**15-69 MONTHLY USAGE REPORT**

We'll go ahead and move to the Activity Report, which is the next several pages. Our computer classes are down substantially, the document 15-69 toward the bottom? Is that still Wi-Fi?

**MS. GAYLE HOLLOMAN:** It goes to the Wi-Fi issues and concerns, and the printing problems that we're still experiencing. We're migrating from EnvisionWare software to Comprise, and the printing has still been a problem. They finally got it worked out in 3 libraries, so they're
continuing now, and we think we know what the
issues are there, but the Wi-Fi is still a
problem.

Our IT staff members are in touch with GPLS
IT staff, and they think they've identified some
things that we can do differently. Hopefully,
that will catch up with us real soon and we'll get
the problem resolved, but we did get them together
to have that discussion, so we found out that they
discussed it with IT staff from other area
systems, but found out that they were not exactly
in compliance with the CIPA laws, I'm told, so we
want to be more in line with the CIPA laws, and in
order to do that, GPLS is having to step in and
help us out.

The problem with the virtual reference desk,
you'll see that's down as well, is also a systems
problem in the sense of the phones are not
working. There are phone problems there, and it
has a connectivity issue, and so we're working
through that, so it's 33 percent on the negative
side.

MS. STEPHANIE MOODY: Are there any other
comments or questions regarding activities in the
description?
MR. PAUL KAPLAN: I had one and I can't seem to find it. I'm going back to financial, sorry. Security services, what is that? What is that? Is that the gates? I see we, you know, our budget is $293,000. What is security services?

MS. GAYLE HOLLOMAN: We have security, you know, here in this library downstairs, and we have security at several of our libraries. Right now, we have it at the Northwest Library. We have it at the Metropolitan Library. We have it at Ponce.

MR. JOHN THOMAS: Peachtree.

MS. GAYLE HOLLOMAN: Peachtree.

MR. JOHN THOMAS: How about at the Auburn Avenue? They're closed too right now.

MS. GAYLE HOLLOMAN: Auburn will have it again. Right now, they just have the people in this building.

MR. JOHN THOMAS: Right.

MS. STEPHANIE MOODY: And that means staff. That does not mean a security staff.

MS. GAYLE HOLLOMAN: Security staff that we contract, that the County contracts with, that's who those people are through.

MS. STEPHANIE MOODY: Okay. Because all the branches have a security to walk through.
MS. GAYLE HOLLOMAN: The gate? The books --
that you take the books through and it goes off.
Yeah, that's not what we're talking about here.
We're talking about physical security staff.

MR. PAUL KAPLAN: So it's strictly physical
security staff. Okay.

MS. STEPHANIE MOODY: All right. If you move
into the Circulation Report for October, I'm
confused that the Bookmobile has numbers in it,
and I thought it was not working.

MS. GAYLE HOLLOMAN: Sometimes things will
come back that have Bookmobile on it that used to
be a part of the Bookmobile. They just show up,
and so that's what that's about. They just tend
to show up, and we don't know where they came
from, because the Bookmobile is not on the road,
and it's not doing anything right now.

MS. STEPHANIE MOODY: Right. But then we
look over here on a further document, and the
Bookmobile gets credit for circulation figures of
1,982 -- or not circulation -- program attendance.
It can't have almost 2,000 in program attendance
if it's not on the road.

MS. GAYLE HOLLOMAN: No. That's some kind of
error I need to check into.
MS. STEPHANIE MOODY: Okay. And the Auburn Avenue has almost, well, I guess it isn't the exact same number. But anyway --

MS. GAYLE HOLLOMAN: Well, at Auburn, they're still functioning, you know. They function out of the Hammonds House and other locations, and so they're still doing programming. They're still having people come to the desk and make inquiries and what have you, and that's what we're reporting on in the narrative as well as here, with regard to Auburn.

MS. STEPHANIE MOODY: Okay. Well, the Bookmobile total, that line, to me, is totally skewed. One page it's zero, and on another page it's in the thousands, so if you'd look into that, that would be great.

MR. PAUL KAPLAN: What is happening with the Bookmobile? Where are we with that?

MS. GAYLE HOLLOMAN: Okay. The Bookmobile is -- had been down again. Now the Bookmobile is back working. It's still at the shop. However, it's being moved today or tomorrow to Charlie Brown Airport, and we're going to be able, hopefully, to allow the group that made the presentation today from Georgia Tech to have them
come next week or the week after, to go out to
Charlie Brown Airport and be able to physically
see the Bookmobile, because they really need to do
that as they plan and work with the Foundation to
replace the Bookmobile.

We hope to get it back on the road before the
year ends to a few stops, and then we'll see how
it goes in the new year. The other part of that
is that the courier guy who also has a job
function to drive the Bookmobile, broke his hand
and he has been out, so even if we could, he
wouldn't have been available to put it on the
road, so he's back at work now, and it looks like
it's a go, but that's where we are.

MR. JOHN THOMAS: Here's a picture of it.

MS. STEPHANIE MOODY: I like the one with the
horse, personally.

MR. PAUL KAPLAN: That pretty much sums it up.

MS. STEPHANIE MOODY: Okay. On the Systems
Stats at a Glance for October, correct me if I'm
wrong, but I couldn't find any year-to-date
figures. It's got circulation, registration,
interlibrary loans, usage, visits, but there's no
year-to-date numbers. Do we track that somewhere
else?

MS. GAYLE HOLLOMAN: It's just showing October. We just put the current month. We just put the current month.

MS. STEPHANIE MOODY: We don't do a year-to-date?

MS. GAYLE HOLLOMAN: We have not in the past, that I can remember seeing one. We just show the month at a glance each month. Now, we show it on the page before where it says, "Program Report." It's not showing circulation. It's just showing programming.

MS. STEPHANIE MOODY: Right. It's showing programming, but this is all number of meetings, meeting attendance. We don't even compare it to the month before.

MS. GAYLE HOLLOMAN: We have not in the past, but we could do that.

MS. STEPHANIE MOODY: Okay. I, for one, would like --

MS. GAYLE HOLLOMAN: We could pass circulation between, let's say October 2015 against October 2014 on the Circulation Report, but we have not done it on the other reports, but we could do that. I don't know if we can get it
so it won't be so small.

**MS. STEPHANIE MOODY:** Well, maybe it's something we can work toward. To me, it's hard to get a handle on these figures unless I know what they were either last year at this time, or -- all right.

Are there any other questions, comments, about any of the reports? If not, we'll move to the Customer Service Report.

**15-70 CUSTOMER SERVICE REPORT**

**MS. GAYLE HOLLOMAN:** Again, our Customer Service Comments center around our Wi-Fi issues, our printing issues, grounds, the cleanliness, HVAC facility issues. That's what people are talking about. That's what we get calls about, and we're trying to work through all of those things.

Our grounds issues, I understand that they are now planning to have a group of people. The BOC has approved for them to go out and have teams that will clean up everything at the various libraries, because there's been so many calls that they're getting in the offices, and now they're addressing it by sending them out and trying to have a regular schedule of maintenance for the
MR. PAUL KAPLAN: And they were doing it on the weekends only, you know. It's like a part-time, but that takes too long.

MS. GAYLE HOLLOMAN: It's real slow. By the time they get back around to it --

MR. PAUL KAPLAN: It's ready to go again.

MS. GAYLE HOLLOMAN: It's ready to go again, yeah.

MS. STEPHANIE MOODY: Well, which is why we need a staff dedicated to it.

MR. PAUL KAPLAN: Yeah.

MS. GAYLE HOLLOMAN: Exactly.

MS. STEPHANIE MOODY: If you've got that many buildings.

So I direct your attention to the Customer Service Snapshots that are at the back of your book, and the next report is the Closure Report.

CLOSURE REPORT

MS. GAYLE HOLLOMAN: The Closure Report, we were closed for 22 hours this month, the month of October, and that was primarily due to issues such as a broken water heater at Thomasville Heights.
The new heater to be installed is pending, and of course, we closed the Stewart-Lakewood Library in order to open the Metropolitan Library on 10/1, and we had to close -- where else did we close? That's it.

MS. PHYLLIS BAILEY: Southwest.

MS. GAYLE HOLLOMAN: And Southwest, I'm sorry, the Southwest Library.

MR. JOSH TAYLOR: Do we have a report on closures in the book or not?

MS. GAYLE HOLLOMAN: No. That was -- why did we never put that in the book?

MS. STEPHANIE MOODY: Our map on our website is slightly out of date. Are we going to be updating that, because it shows Stewart-Lakewood is still part of the system, and it does not show some of the new libraries that have come online?

MS. GAYLE HOLLOMAN: We need to get it updated.

MS. STEPHANIE MOODY: Okay.

MS. GAYLE HOLLOMAN: It probably still shows Perry and Bowen and all of them.

MS. STEPHANIE MOODY: Yes, I believe it does. I did a sample of it, and it's just not up to date, so I don't know how difficult that is to do,
but Stewart-Lakewood in particular, we don't want somebody going there and looking for a library and they can't find it.

**MS. GAYLE HOLLOMAN:** Exactly.

**MS. STEPHANIE MOODY:** Okay. Are there any questions for Gayle on any of her reports?

**MS. GAYLE HOLLOMAN:** I do want to tell you that yesterday, I had the pleasure of attending the County Managers Change Management Workshop. It was very, very, very well done. It was led by a staff from Accenture, the consulting team. It took place at the Holcomb Bridge -- what is it called -- the Johns Creek Environmental Campus -- and it was a very wonderful facility, very well kept and everything, and all the department heads were asked to attend, and it was really a great workshop on managing change, so I think that's a real positive for us as leaders.

And then, I want to announce to you-all that as of this morning at 9:30, we received the Best Buy grant, which I know you weren't -- you didn't know that you were about to -- had applied for that, but about maybe 6 months ago, I received some information about the possibility of a Best Buy grant to allow us to create a teen technology
center, and so I thought it was great, and I passed it off to the other team members on the administrative side, and they went forward with it along with other staff in the branches and Central, and we were able to get that grant, so what it does for us is it would allow us to create teen technology center on the first floor of this library, bringing downstairs to the first floor, the teen center that's now on the third floor, making that one floor for teens.

It has to be enclosed, though, the lab will have to be, because it's only for teens. It will let them have all kinds of great technology, a music center where they could create music, they can do all kinds of animation, and learn all sorts of other techniques that's very up to date as far as the new technologies that are out there and available, 3-D printing and all that.

They're also going to put a Geek Squad team staff here downstairs on the first floor. It's going to give us $300,000 a year for 3 to 7 years, and they will fund furniture, the computers, all the things that will be needed in the lab. We are asking the Library Foundation, because we have to have some matching funds to pay for some things
like carpeting, enclosing the lab and that type of thing.

They're going to take up the space that is now occupied by Auburn Avenue. It is supposed to -- they're supposed to move back into their old space in April. This then, will take place toward the end of April that would open up the teen technology center, and we're very excited about it. It's going to be a real opportunity for us to do some things differently and some things we wanted to do, and I think it's going to really increase our -- the way that we -- well, just our whole look and feel, and just people coming in.

We're also No. 2 now in libraries to take on a teen technology lab from Best Buy. Hennepin County, which is a very noted library system, has one in place now, and they're the only library system with one right now.

**MR. JOHN THOMAS:** Where is that? In --

**MS. GAYLE HOLLOMAN:** It's in Minnesota.

**MR. JOHN THOMAS:** Minnesota?

**MS. GAYLE HOLLOMAN:** It's in Minnesota.

So anyway, we're very excited about it. We just got the okay. We're going to get the award letter. I'll send that forward to Ms. Moody.
MS. STEPHANIE MOODY: That's great.

MS. GAYLE HOLLOMAN: So you'll have the award letter. They just talked to us on the phone in a conference call this morning, but they will get the letter out to us by next week, we were told.

MR. JOHN THOMAS: Well, congratulations, Gayle.

MR. JOSH TAYLOR: Congratulations.

MS. PHYLLIS BAILEY: Congratulations.

MR. JOHN THOMAS: That geek -- the Geek Squad, is that going to be their people? They're going to be furnishing the --

MS. GAYLE HOLLOMAN: Best Buy.

MR. JOHN THOMAS: I mean, but they're going to furnishing the personnel for that, or I mean, the geek --

MS. GAYLE HOLLOMAN: The Geek Squad, uh-huh. They'll be there for any training of staff, training of users. They'll just be on staff for us.

MR. JOHN THOMAS: Their people. They're providing the people.

MS. GAYLE HOLLOMAN: Their people, yes, working with our staff.

MR. JOHN THOMAS: That's pretty phenomenal.
MS. GAYLE HOLLOMAN: It is. It's pretty phenomenal. We were so excited. They were very impressed, because the day that they came, and we -- you know, it would have been great if we could have scripted it, but it worked out beautifully -- there was some teens there, walking around to see the teen center, and the teens made such an impression on them.

They said one of the members from Best Buy was almost in tears. They had made such an impression about how they love libraries, how they want this, how they want all this technology, how they really need it, can't afford it, and you know, everything, and they were just overwhelmed by it, and just totally impressed, so it worked out beautifully.

MR. JOHN THOMAS: It almost seems like it was staged.

MS. GAYLE HOLLOMAN: I know, but it wasn't. It really wasn't. We didn't know they were going to be there. We never know. The teens are always so busy and they come and go like they do, but it's really doing to allow us to do some other things, plus it's portable. I want to tell you that.
Whatever we do at Central, we'll be able to move it to wherever, so that's the other piece.
It's not -- we won't be limited. They won't say, "Oh, no, you violated our agreement." So we'll be getting a contract and all that, and of course, we have to take it before the BOC for them to approve our acceptance of it. Then that's where we we'll be with that. I'm excited.

**MR. PAUL KAPLAN:** I hope they don't reject it for any reason.

**MS. PHYLLIS BAILEY:** I can't imagine.

**MS. GAYLE HOLLOMAN:** I can't imagine. I mean, you never know.

**MS. PHYLLIS BAILEY:** You've really done a great job with the outreach.

**MS. GAYLE HOLLOMAN:** More to come.

**MS. STEPHANIE MOODY:** Move on to the Foundation Update, John.

**FOUNDATION UPDATE**

**MR. JOHN THOMAS:** Okay. We met at noon, the Foundation did, and just a couple of things. We have begun our Annual Mail Campaign, which we do at this time every year, and the -- we've learned that 80 percent of a foundation's gifts come from its donor base. Many people think it comes from
big corporations contributing half a million
dollars, and those big sums do come in, but by and
large, a foundation must rely on its donor base,
so we are very hopeful this year.

I think you may be -- some of you may be, if
not all of you, may be getting some of our love
letters, so be looking for those.

**MR. JOSH TAYLOR:** How many people are in the
donor base?

**MR. JOHN THOMAS:** Just shy of 1,500, yeah.

And into that point, Josh, we also approved
a -- well, we talked about the 2016 budget, which
is about $290,000 of income and about $290,000 of
expenses. Most of what we take in, we spend.

Now to be sure, a large portion of that
income is betting that we're going to be
successful with our Strategic Plan, and going to
foundations and corporations with requests for
this and for that based on the Strategic Plan, so
we have high hopes as a result of that planning
process, but the highlight of the day was the
presentation by the Georgia Tech Industrial Design
Team on the so-called Bookmobile of the Future,
and I was sort of joking. This is their book.
There's no time to go -- we can't go through this,
but that presentation was just outstanding. They came with all kinds of possibilities and technology and apps and big monitors, and even the idea of using a -- instead of a Bookmobile, per se as we know it -- I'm not sure if you saw that.

MS. PHYLLIS BAILEY: Yes, I did.

MR. JOHN THOMAS: I'm not sure our Bookmobile looks that good. I've never seen our Bookmobile.

MS. PHYLLIS BAILEY: I have.

MS. GAYLE HOLLoman: You haven't?

MR. JOHN THOMAS: But you know, they came with a lot of ideas, and it's going to be up to us to decide, but even the idea of a tractor being available to pull trailers that people would be dropped off in 3 different locations, one in North Fulton, one in the Atlanta area, the City area, and then one in South Fulton, and it would be left there for 2 or 3 days, and then it would be moved -- moved around, so they really came in with some -- they just blew everybody away with their ideas, so the next step is to really bring the County into this now.

We don't want to be in the business of owning a Bookmobile, the Foundation. If we're going to go forth with the idea of raising money as
initially conceived through crowdsourcing on the Internet, then if -- and if we're successful, we can be talking about a quarter of a million dollars for something they're talking about, anywhere from 150 to a half a million dollars, then we need to have the County behind us.

We can't -- we just can't operate in a vacuum, so that's the next step, is to present some of this to the County, and hopefully, get their buy-in, and so, heaven knows we need a Bookmobile, so that's it.

**MS. STEPHANIE MOODY:** It was a good presentation, and I've got a book, too, if anybody wants to peruse it.

**MS. JAMILICA BURKE:** Can you just to pass it around?

**MS. STEPHANIE MOODY:** Sure.

**MR. JOHN THOMAS:** This was really first class.

**MS. STEPHANIE MOODY:** Well, I mean, it shows how children, given some incentive and direction, they turn the learning into reaching new heights. I bring to your attention in the back of your book, I never could get this on the Agenda, the report from Gayle on the Budget Impact and Timing
of Renaming and Branding the Atlanta-Fulton County Library System.

It is the course of the legislation that says that our library system is named Fulton County Library System, but since we are in the process of searching for a new Director, I'm going to recommend that the new Director may choose to rebrand the system anyway, so for -- to us to begin the process of a logo and rebranding, I think we should defer this for a while to see how the Director search goes, because we don't -- again, it's part of the package of the library that they may want to be involved in this.

Also, I'm sure we have quite a few things that are not used up yet, would be in my guess, and we definitely don't want to order more, but we don't want to run out, either, so if you can kind of keep us apprised of where we are in communication, but until we get a new Director, I'm just going to say we'll hang onto this as useful information.

**MR. JOHN THOMAS:** Yeah.

**MR. JOSH TAYLOR:** I guess my question is why would we want to change the name? I mean, it seems to me the name Atlanta, says a lot more than
Fulton County, and I understand this is a County system, but I think why spend money on rebranding? Why wouldn't we want to continue Atlanta-Fulton County Library?

MS. STEPHANIE MOODY: Because the law says we're called the "Fulton County Library System."

MR. JOSH TAYLOR: No. The law says we can use Atlanta-Fulton County, even though we are the Fulton County, so it doesn't say that we have to use Fulton County.

MR. JOHN THOMAS: That's interesting. I didn't know that.

MS. STEPHANIE MOODY: Read the legislation.

MR. JOSH TAYLOR: Yeah. Just read the legislation. It says you can continue to use Atlanta-Fulton County in any respect to refer to the system, and I'm just saying I'd like to be on the record as saying we're going to continue to use Atlanta-Fulton County as our name.

MS. PHYLLIS BAILEY: I agree. It's a waste of -- to me, it's using money that could be used in other areas.

MR. JOSH TAYLOR: And frankly, I would oppose anything that would begin to say we're the Fulton County Library System, because that diminishes the
scope of what we really offer.

MR. JOHN THOMAS: Oh, sure.

MS. PHYLLIS BAILEY: I agree.

MR. JOHN THOMAS: Nobody would know Fulton County.

MS. STEPHANIE MOODY: I'm sorry, but we can't just thwart the law.

MR. JOSH TAYLOR: Well, go back and read the legislation. I've got a copy of it.

MS. STEPHANIE MOODY: It says, like branches that are inside the Atlanta city may do business as the Atlanta-Fulton. I'm not talking about a whole lot of change here, and as again, I said I think we should defer it to the new Director, but ...

MR. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: But we have to follow what the law says.

MR. JOSH TAYLOR: Well, I'll go back and look at it, but my reading is that we don't have to use anything other than Atlanta-Fulton County.

MR. JOHN THOMAS: I thought it said, Josh, we -- the new library will be known as. It didn't say -- I don't remember it saying you can use ...
but I'll ...

MR. JOHN THOMAS: Is that right?

MS. GAYLE HOLLOMAN: Do you need me to go get it?

MR. JOSH TAYLOR: I'll forward it to you.

MR. JOHN THOMAS: Sure, and I'm sure you're right, and I'm wrong. I just saw that and locked onto what I just said, and didn't read it, so ...

MS. STEPHANIE MOODY: Well, to me, it says "You will be known as the Fulton County Library System." It says, "Branches inside of Atlanta may use the name Atlanta-Fulton."

MR. JOHN THOMAS: Oh, okay. Is that what you're --

MR. JOSH TAYLOR: No. There was no mention of branches, but we'll get it and resolve it.

MS. STEPHANIE MOODY: We'll get it.

Meanwhile -- oh, excuse me, Phyllis. Go ahead.

MS. PHYLLIS BAILEY: That's all right. My question is why do we want to change it? What's the point? What was the point of the legislation? Somebody from this Board had to make that suggestion.

MR. JOHN THOMAS: No, no. It wasn't, Phyllis. It was -- who was it -- Jan Jones,
MS. PHYLLIS BAILEY: So who suggested to Jan Jones to make --

MR. JOHN THOMAS: I don't know. Phyllis, I don't know.

MR. JOSH TAYLOR: All right. Stephanie, you're correct.

MS. STEPHANIE MOODY: Thank you.

MR. JOSH TAYLOR: "Within the corporate limits of the City of Atlanta, the system may, but is not required to, continue to use the name Atlanta-Fulton County Library System."

MS. PHYLLIS BAILEY: May. So you may use that name.

MR. JOSH TAYLOR: But the legal name is Fulton County.

MR. JOHN THOMAS: Right.

MR. JOSH TAYLOR: And it doesn't say anything about referring to, you know, what to do if you're outside the City of Atlanta. I didn't catch that. That's a good catch. I think we need to get somebody to change it, personally.

MS. PHYLLIS BAILEY: Because I see no real reason to make the change. What is it accomplishing?
MR. JOHN THOMAS: Your appointor, Bob Ellis, indicated that in time, we're -- I forget how he expressed it --

MR. JOSH TAYLOR: He said we need to fix that.

MR. JOHN THOMAS: Huh?

MR. JOSH TAYLOR: He said we need to fix that. I mean, I was in the meeting with Bob.

MR. JOHN THOMAS: Right. We need to fix that, yeah.

MR. JOSH TAYLOR: So I think we'll get it fixed.

MR. JOHN THOMAS: But Phyllis, to your point, nobody in this -- that was a complete surprise when that law came down. We were all surprised.

MS. PHYLLIS BAILEY: I couldn't figure why on earth would you want to do that.

MR. JOHN THOMAS: We would not be party to that. We would never --

MR. JOSH TAYLOR: It makes no sense.

MS. PHYLLIS BAILEY: Oh, okay.

MS. STEPHANIE MOODY: And for the record, I agree. Atlanta differentiates us from other Fulton names. There are other Fulton counties, so it differentiates us, but we can't just say we're
going to ignore it, okay?

I'm just saying that should the question come up, we will say that it will be part of the process of when the new Director comes on for rebranding, and that we will take a judicious approach towards changing things, because frankly, we can't afford this.

**MS. PHYLLIS BAILEY:** That's the truth.

**MR. JOHN THOMAS:** Not to mention the cost.

**MS. STEPHANIE MOODY:** But we can gradually change. It will have to begin with a logo design, really, and I think we need some guidance on that, okay?

**MS. PHYLLIS BAILEY:** Again, my question is what's the purpose?

**MS. STEPHANIE MOODY:** We can't answer that.

**MR. JOSH TAYLOR:** Who knows?

**MS. STEPHANIE MOODY:** Also, I'll bring to your attention the Fulton residents are invited to give input on the 2016 budget in the back of your booklet. This is a good time to get your Friends to go to the budget meetings. Usually, the Commissioner who is hosting it is on hand, not always, and you get about 2 minutes to voice your opinion about how you would like funding for
whatever purpose you have.

Now, I noticed that one of them has already passed, so you won't be able to go to that one, but if you hurry, you can make the one tomorrow, but anyway, pay attention to that if you would like to go before your Commissioner or even better, go before someone else's Commissioner and speak on behalf of libraries.

Is there any other New Business?

**MR. PAUL KAPLAN:** The libraries, it's the whole County's -- it's the whole budget.

**MS. STEPHANIE MOODY:** It's everything.

**MR. PAUL KAPLAN:** The whole budget, everything. Everything lumped in.

**MS. STEPHANIE MOODY:** Right. I used to go all the time and speak on behalf of the need for libraries, and --

**MR. PAUL KAPLAN:** So does the Friends group, the Friends Council, they sent a letter out to everybody to be participants in it.

**MS. STEPHANIE MOODY:** Did they?

**MR. PAUL KAPLAN:** Yes.

**MS. STEPHANIE MOODY:** Okay. So I mean, just pick one that's convenient for you. Of course, you do have the ear of your County Commissioner,
so you can actually just pick up the phone if you
want to make your wishes known.

**MOTION**

**MR. JOSH TAYLOR:** So I'd like to make a
motion that we close the meeting and go to
executive session.

**MS. STEPHANIE MOODY:** Okay.

**MS. GAYLE HOLLOMAN:** Excuse me, can I ask one
question before you do that?

**MR. PAUL KAPLAN:** Yeah.

**MS. GAYLE HOLLOMAN:** How did the narrative go
for you this month, the Director's Report? Was it
enough information, not enough information? I did
fail to ask you that.

**MR. PAUL KAPLAN:** It's fine.

**MS. GAYLE HOLLOMAN:** Thank you.

**MS. STEPHANIE MOODY:** All right. You want to
take a five-minute break, four-minute break,
something quick?

The Board voted to use informal minutes, and
we know we must take minutes of the closed
sessions, so we will --

**MR. JOSH TAYLOR:** Yeah. I've been keeping
minutes on each closed session.

**MS. ZENOBIA CLAXTON:** I was just saying for
this, to close this one, so she can leave --

MR. JOSH TAYLOR: Yeah.

MS. ZENOBIA CLAXTON: She doesn't have to report it.

MR. JOSH TAYLOR: Yeah.

MS. STEPHANIE MOODY: Yeah. For you to stay here for me to adjourn the meeting would be ridiculous.

(Whereupon, the regular meeting was closed to discuss the search for a new Executive Library Director.)

(CONCLUDED AT 6:02 PM)
|   | $450 (1) | 16:17 |
|   | $60 (1) | 26:23 |
|   | $8 (1) | 11:14 |
|   | above (1) | 57:4 |
|   | absolutely (3) | 36:2:45:16:53:19 |
|   | Accenture (2) | 64:2:104:11 |
|   | accept (1) | 44:3 |
|   | acceptance (1) | 109:7 |
|   | access (3) | 80:5:89:19:25 |
|   | accomplish (2) | 45:9:9 |
|   | accomplishing (1) | 117:25 |
|   | according (2) | 20:4:34:19 |
|   | account (1) | 53:18 |
|   | accuracy (2) | 19:10:17 |
|   | actively (2) | 9:24:28:19 |
|   | activities (2) | 87:11:95:24 |
|   | activity (3) | 93:25:94:2:15 |
|   | add (5) | 5:8;18:22:21:24; 29:11;14:77;22 |
|   | $450 (1) | 16:17 |
|   | $60 (1) | 26:23 |
|   | $8 (1) | 11:14 |
|   | above (1) | 57:4 |
|   | absolutely (3) | 36:2:45:16:53:19 |
|   | Accenture (2) | 64:2:104:11 |
|   | accept (1) | 44:3 |
|   | acceptance (1) | 109:7 |
|   | access (3) | 80:5:89:19:25 |
|   | accomplish (2) | 45:9:9 |
|   | accomplishing (1) | 117:25 |
|   | according (2) | 20:4:34:19 |
|   | account (1) | 53:18 |
|   | accuracy (2) | 19:10:17 |
|   | actively (2) | 9:24:28:19 |
|   | activities (2) | 87:11:95:24 |
|   | activity (3) | 93:25:94:2:15 |

LIBRARY BOARD OF TRUSTEES MEETING

November 18, 2015

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| $11,000 (1) | 65:7 |
| $112 (1) | 11:11 |
| $12 (1) | 11:15 |
| $120 (1) | 38:6 |
| $14 (2) | 24:13 18 |
| $170 (1) | 13:23 |
| $20,000 (1) | 85:11 |
| $200 (1) | 27:9 |
| $2000 (1) | 65 21 |
| $220 (1) | 38:8 |
| $27 (4) | 11:8:10:11:59:14 |
| $290,000 (2) | 110:13,13 |
| $293,000 (1) | 96:5 |
| $3,000 (1) | 65:21 |
| $3,000,008 (1) | 69:5 |
| $300,000 (1) | 105:21 |
| $32,000 (1) | 65:3 |
| $35 (2) | 29:9:18 |
| $36,000 (1) | 65:1 |
| $4 (1) | 24:19 |
| $4,000 (1) | 65:21 |
| $45 (2) | 28:7:30:22 |
November 18, 2015

Library Board of Trustees Meeting

Library Board of Trustees Meeting

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| 15-71 (1) | 87:13 | 28 (2) | 16:25;17:3 |
| 16 (1) | 60:20 | 284 (1) | 67:15 |
| 1600 (1) | 74:10 | 29 (1) | 58:24 |
| 17 (2) | 26:24;60:21 | 300,000 (3) | 10:20,22,24 |
| 18th (1) | 4:4 | 32nd (1) | 93:4 |
| 1st (2) | 31:11;84:12 | 33 (1) | 95:21 |
| 2,000 (1) | 97:22 | 34-branch (1) | 67:18 |
| 20 (3) | 59:17;20:60:4 | 35 (2) | 29:11,22 |
| 200 (1) | 87:17 | 37 (6) | 23:1;60:17;62:2;16; |
| 2008 (2) | 6:19;28:19 | 66:10,17 |
| 2010 (1) | 42:12 | 38 (1) | 68:8 |
| 2014 (2) | 42:11;100:23 | 3-D (1) | 105:18 |
| 2015 (3) | 16:25;17:3;100:22 | 4 (17) | 3:3;4:5;1,5,21,24,24, |
| 2016 (10) | 6:21;29:25;30:9; | 25:8;22;12:5;20:18; | |
| 2017 (1) | 110:12;119:20 | 26:25;61:4,5,6,17; | |
| 22 (1) | 63:19 | 79:12 | 40:00 (1) |
| 220 (1) | 102:23 | 4:5 | 40:02 (1) |
| 227 (1) | 38:7 | 4:1 | 45,000 (1) |
| 237 (1) | 59:24 | 26:6 | 4th (1) |
| 247 (4) | 68:7 | 66:6 | |
| 25 (2) | 247 (4) | 59:16;60:2,3,13 |
| 25 (2) | 40:7;46:13 | 5 (5) | 4:5;18;20:1; |
| 25,000 (3) | 13:22;26:6;39:20 | 25:10;91:17 | 50 (6) |
| 250,000 (1) | 10:24 | 5:1,5,24,24,24,9:1; | |
| 200,000 (1) | 93:4 | 38:21;61:17;62:13; | |
| 300,000 (3) | 67:23;68:1;69:10,19; | 73:1,14;77:8;78:13,13; | |
| 32nd (1) | 95:21 | 79:12;84:10;90:10; | |
| 33 (1) | 67:18 | 94:25;105:21;111:15, | |
| 34-branch (1) | 29:11,22 | 18 | |
| 35 (2) | 66:10,17 | 38 (1) | |
| 37 (6) | 68:8 | 3-D (1) | |
| 4 (17) | 105:18 | 4 (17) | |
| 4 (17) | 3:3;4:5;1,5,21,24,24, | 25:8;22;12:5;20:18; | |
| 40:00 (1) | 26:25;61:4,5,6,17; | 79:12 | |
| 40:02 (1) | 4:1 | 45,000 (1) | |
| 45,000 (1) | 26:6 | 4th (1) | |
| 5 (5) | 66:6 | 5:1,5,24,24,24,9:1; | |
| 200,000 (1) | 4:5;18;20:1; | 25:10;91:17 | |
| 250,000 (1) | 50 (6) | 5:1,5,24,24,24,9:1; | |
| 500,000 (1) | 46:13 | 5-year (1) | 78:13 |
Fulton County Library System  
Director’s Report  
Gayle H. Holloman, Interim Library Director  
December 9, 2015  

Summary of November Activities  

November was an exciting month throughout the Library System. Not only did we celebrate Veteran’s Day, Thanksgiving and Native American Heritage month at our libraries, we also participated in the Milner Awards and were awarded the Best Buy Teen Tech Center Grant.

The 32nd Milner Award Ceremony held on November 13th at Symphony Hall culminated this year’s vote for the best author by the children of Atlanta and Fulton County. Children’s Librarians from every branch assist with this yearly effort by advertising and promoting the voting of their favorite living author with school visits, story times and on-going conversation about reading. Congratulations to author, Mo Willems who was named the Milner Award Winner for 2015.

The administrative staff members worked to prepare and submit the 2016 budget and enhancement requests.

Auburn Avenue Research Library (AARL)  

Special Projects / Activities  
AARL Renovation and Expansion Project: AARL Administrative and managerial staff attended scheduled technology (11/17) and transition meetings (11/3 and 11/20) with Project Team Manager, Evan Jahn, held at the Central Library. Topics of discussion were the AARL transition schedule of dates and activities for the re-opening. A status update on the various activities is provided at each meeting. The meetings take place each Friday until the building is complete. The AARL technology meetings included discussions on the library’s scripts for the storyboards.

Public Service / Service Enhancements  
On November 21st a researcher visiting from San Francisco, CA spent the afternoon in the Reference and Research Division researching genealogical information for an upcoming book.

A caller inquired about a national convention of dietitians in St. Louis reported in the November 1, 1941 Pittsburgh Courier. She had page 23, but the article headline (“Stress Importance of Well Being, Well-Fed . . . “) was actually on page 10, was discovered while searching the microfilm. Inexplicably the Historical Black Newspapers’ database lacked page 10. The caller was so curious about what had been found that she came to the library shortly after being informed of the availability.
Samples of article, book and dissertation citations about blacks in Puerto Rico were emailed to a caller who also had sub-interests in abolition, maroon communities and black towns. Encouragement was given to search further DAI, JSTOR and Sirsi. Puerto Rico - North American Congress on Latin America (NACLA) Archives of Latin Americana (Archives M-FILM 972.95 PUERTO) was also included.

A Ph.D. student from Ireland, researching similarities between protest music of the US Civil Rights Movement and the Irish Civil Rights Conflict, used the following resources: Movement Soul: Sounds of the Freedom Movement in the South, 1963-1964 (1993, C15.1 MOVEMENT) and Nashville Sit-In Story: Songs and Scenes of Nashville Lunch counter Segregation (1991, CAS 323.1196 NASHVILLE).

On November 9th, a CNN broadcaster used the AARL closed stacks area as a filming location for an upcoming program about Gabriel Garcia Márquez (1927-2014). Although rushed, they were invited to return and were informed of Gabriel Garcia Márquez's One Hundred Years of Solitude (2009, 813.54 ERICKSON) available in the book collection.

Referral was made to the Georgia newspapers project at the University of Georgia - Athens for the Waycross Journal-Herald (1968-1969).

Researcher from Middlebury College, Middlebury, Vermont visited the Archives Division; his research work focused on Convict Leasing in Georgia. Collections and finding aids used: Edward Randolph Carter and Andrew Jackson Lewis Collection, and Dr. Henry F. Shorter Papers.

Professor of Africa American History, Georgia State University, visited the Archives Division researching information on TransAfrica. Collection and finding aids used: Hosea L. Williams Papers.

The Friends of the Auburn Avenue Research Library (FOAARL) received The President’s Volunteer Service Award / Points of Light Bronze Certificate for 2015.

Staff Accomplishments / Training
On November 12th, an Archives Division staff member attended the OCLC Member Forum held at the Robert W. Woodruff Library, Atlanta University Center. Of particular interest was information on the enhancement of the Contentdm module.

Programs / Events
The Research Library, in collaboration with Hammonds House Museum, hosted Divine Feminine, an exhibition by light painting photographer Linda Costa Cheranichit. Inspired by Ifa, the African traditional belief system of the Yoruba peoples, Ms. Cheranichit shared her artistic interpretation of the divine found in everyday women of color. This exhibition was on display in the AARL Satellite Gallery at the Hammonds House Museum, and closed Sunday, November 29, 2015.
On November 7th, the Research Library, in collaboration with Emory University, Morehouse College and Hammonds House Museum, hosted *Baltimore Riots: Student Power Knowledge* facilitated by Dr. Lawrence Jackson. This community conference featured African American Studies 100: Baltimore Up Rising student led panels and presentations focused on the black urban crisis in Baltimore, brought to international attention by the death of Freddie Gray, student protests, and the 2015 April riots.

On November 21st, in recognition of Veterans Day (November 11, 2015), the Afro-American Historical and Genealogical Society - Metro Atlanta Chapter, in collaboration with the Georgia Archives and the Research Library, hosted local historian Robert Williams, who presented a community lecture entitled *40 Years Later: Vietnam Remembered*. The discussion focused on the complex history and experiences of African American Vietnam Era Veterans. The event was held at the Georgia Archives.

On November 22nd, the Research Library, in collaboration with Hammonds House Museum, hosted *Dare to Be: LIFT*, a contemporary re-interpretation of 18th and 19th century art salons, where creative, socially provocative, and cutting-edge ideas are exchanged. This cultural experience was curated by Spelman College’s Distinguished Visiting Scholar, Aku Kadogo, and featured performances by Spelman College drama and dance students.

*Data and Statistics*

**Patron/Visitor Count – Month of November - 302**
- Archives Division - 3
- Program Division - 141
- Reference & Research Division - 58
- Exhibitions - 100

**Volunteer Hours**
- Number of Volunteers – 2
- Total Hours Worked – 20 hours 25 minutes

**AARL Website Statistics Report (AARL Google Analytics account maintained by Fulton County IT)**
- The AARL homepage was viewed 984 times
Branch Services

Along with system wide programming focusing on job readiness, chess, Yoga, ESL, Sewing, Quilting and Scrapbooking, the Adamsville and East Atlanta libraries also held Veteran’s Appreciation events. In addition, many of our libraries offered Thanksgiving programs and setup displays in honor of Veteran’s Day, Native American Heritage Month, National Diabetes Month, National Novel Writing Month and Thanksgiving.

Numerous patrons left positive feedback about their experiences at our libraries. Some examples are listed below:

- Brenda G.: “The SBA Score workshop at the East Atlanta library this evening was informative and convenient. Please provide more meetings at this time and location.”
- Mark L.: “Thank you for our new Metropolitan Library. I come to the library every day to study. Our community needed this!”
- Wanda N.: “I love the new Wolf Creek Library. It is a beautiful place to escape and learn.”
- Michael P.: “The Milton and Alpharetta libraries are both amazing. We take turns going to both as they each have so much to offer.”

Branch Services has also been focused on filling some vacant Librarian Senior, Librarian, Library Associate and Library Assistant Senior positions so that our branches can be better staffed and improve customer service for our patrons.

The Wolf Creek Library celebrated Aviation Month with “Flight Buddies” on November 7th and 14th. The Flight Buddies Foundation program aimed to inspire and prepare local youth to become leaders and aviators and mimics the training of United States military pilots.

The Alpharetta Library celebrated Native American Heritage Month with “Old Stories of the Cherokee as told by Lloyd Arneach, a member of the Eastern Band of Cherokee Indians who was born and reared on the Cherokee Reservation in Cherokee, North Carolina.

The Buckhead Library was featured in the Buckhead Reporter in November for the Happy Tails/Reading Paws program. Ms. Cathy Maher, Reading Paws volunteer and many happy children read books to Sedona, a wonderful 13 year old golden retriever with a heart of gold.

Michael Salpeter, Librarian Senior/Assistant Branch Manager at the Alpharetta Library, hosted an impromptu visit from one of Gwinnett Technical College’s ESL classes. The teacher, who has brought two prior classes, confided that his students “really love” touring the library “especially the children’s area.” Six students received library cards. Those already holding library cards were informed about eCampus, TOEFL study guides, and our Tuesday morning ESL class for women and their children. A new sewing class also proved popular, and more classes have been scheduled for early 2016.
Eight cub scouts from Pack 3712 cleaned the grounds of the Adamsville Library for their annual service project. They bagged all the leaves and picked up the trash. General Services picked up the bagged leaves.

Carver Library staff participated in a Family Fun Day at the East Point CDI Early Head Start Center. Health care workers, community volunteers, parents and children enjoyed a day filled with entertainment and learning. There were 22 library cards issued and complimentary library bags and pens were surprises that made the Library the topic of discussion for the day!

Special guest Camla Persad, a member of the Cleveland Avenue Library’s community shared information and stories with other members of the community about Diwali, or the Festival of Lights, celebrated in autumn. It’s a five-day celebration from India that includes food, colored sand, candles, and lights. Ms. Persad also provided a special dish for the occasion. Books and other information were made available to compliment the program.

The MLK Branch partnered with the Atlanta Public School system and Habitat for Humanity in their National Family Engagement Month Series family literacy initiative. The Branch Manager and Youth Services Librarian hosted a library card drive at both, “All About ABC’s”, Academic Building through Curriculum Support workshop and “We Build Families” day rally issuing over three dozen library cards to community families, and offering information to over two hundred individuals about the many free services the Atlanta-Fulton Public Library System offers.

The Milton Library’s staff participated in the first Milton Literary Festival held November 13th – 14th. A “Moveable Feast” featuring Best seller authors such as Karen White, Ray Atkins, Ann Hite, and Bob Meyers was held at Milton’s Cuisine and Cocktails on Friday. Authors moved from table to table discussing how they became authors, their careers, book genres and writing techniques. It was quite entertaining and the food was fabulous. Several authors will be coming to the branch for author talks. On Saturday, a tent was provided for a library card drive and program flyer distribution. Next year, the library hopes to host Panels, Workshops and Book Signings for the Literary Festival.

National Button Day was observed on November 16th at the Southwest Library. Numerous children had the opportunity to hear wonderful stories about buttons and helped celebrate National Button Day. Founded in 1938, the National Button Society recognized button collecting as an organized hobby including the serious and skilled button collectors as well as the novice. Staff read several books with a button or button hook such as Pete the Cat and His Four Groovy Buttons!: Don't Push the Button!; and Buttons Is My Name, Counting Is My Game. The end of the session children participated in an arts and craft which resulted in the making of rainbows out of different buttons.

The West End (Library) Readers Book Club met to discuss God Help the Child by Toni Morrison. It is a story of the way the sufferings of childhood can shape, and misshape, the life of an adult. At the center of the story is a young woman who calls herself, Bride, whose stunning blue-black skin is only one element of her beauty, added to her boldness and confidence, her success in life, but which caused her light-skinned mother to deny her even the simplest forms of
love. When the book was introduced to the group they did not want to read it since they found other books by Ms. Morrison to be too challenging to comprehend. All agreed that it was a very exciting read.

**Building Program**

Weekly meetings continue as Phase I of the Library Building Program is winding down. With 7 new libraries opened in the past year, patrons and staff are looking forward to the opening of the Southeast Atlanta Library and the re-opening of the Auburn Avenue Research Library on African American Culture and History and the South Fulton Library. All three are expected to open between the second and third quarter of 2016. Phase II discussions are taking place and plans are being formulated. The renovation of 23 branches and the future of the Central Library are a part of the ongoing discussions.

**Central Library**

*Adult Programming*

November saw the last of the roster of Poetic Voices presentations. Attendees especially enjoyed November’s Traveling Word, a West African Epic; Voice of Love and Reason: Exploring Sufism and the Relevance of Rumi in the 21st Century; Islam and the Blues; Pianos for Peace; Poetry Reading by nationally-known poet Kazim Ali; and the final children’s storytime with Jelena.

Sample comments from evaluation forms were: “Thank you to the library for all of these programs;” “A beautiful series;” and “I hope that Poetic Voices can be repeated in the future.” Eight programs were held for a total of 125 attendees.

*Exhibits and Displays*

The Poetic Voices of the Muslim World exhibit will remain on display until the end of 2015, a one month extension. The final report for the Poetic Voices grant is in progress.

*General Collections*

The Lower Level gallery exhibit for November, entitled Sacrifice and Service: Military History Quilt Exhibition, was curated by Ms. Teresa R. Kemp, author, master quilter and military historian of plantation quilts. The exhibit was comprised of the quilts and artifacts of the Military History Collections of Mrs. Kemp’s Underground Railroad Secret Quilt Code Museum. The exhibit included some 15 antique and 20th century quilts, many encoded with the Underground Railroad quilt code images and designs. Copies of historical documents, original images, and images of artifacts represented on ancient Benin Bronzes containing the codes in Africa that are now seen on the quilts, were also part of the exhibit. The First Thursday Opening Reception took place on a very rainy Thursday evening, November 5th, and was attended by 22 people. Mrs. Kemp conducted a tour of the exhibition, discussing the Underground Railroad quilt codes and their tradition in her family history, while pointing out the codes in the quilts on display.
The Library had a visit from the Ashley Auburn Point Senior Group November 19th to see the *Sacrifice and Service Military History Quilt Exhibition.* Ms. Teresa Kemp, the Curator of the exhibition, was there to meet the group and gave a tour of the exhibition.

**Interlibrary Loans (ILL)**

Interlibrary Loan requests continue to come in and to keep the staff very busy. The total number of ILLs processed in November was 283; the YTD total is 2,654.

**Learning and Career Center**

The GED evening class program in partnership with the Atlanta Public Schools System continues to record positive results. Forty-eight (48) unduplicated students are now registered in the program. A chat with the students revealed the following: asked if they liked their class and the program, about 80% responded with a resounding yes. Their reasoning was two-fold: 1) they are happy with the timing, since it is offered in the evening, that works well with their respective schedules and 2) they all said that the teachers cared about them. This speaks well for the overall stature of our GED program and it is no wonder that it has gained state-wide recognition and integrity.

With the holiday season around the corner, many of our patrons were assisted with resume writing and job search resources. Thanks to the Fulton County Information Technology technicians all the computers in the Learning and Career Center worked perfectly during the month of November. Thus, over 70 patrons were able to have their resumes prepared during the month of November. There was a significantly reduced queuing for access to the guest computers; thus most of our visitors from out of town and other counties had easier access to computers and the Internet. A visitor from Chicago was staying in a nearby hotel and he remarked that he saved himself over two hundred dollars by using free computer and Internet service at the Library instead of at the hotel.

Staff conducted one-on-one instruction in English language and literacy to non-English speaking adult patrons. This tutoring program assists individuals in becoming full participants within the community with linguistic self-reliance and familiarity with American culture and institutions.

**Outreach**

The bookmobile has been repaired and at this time staff is working on a new schedule for locations that are in areas affected by closed branches, and areas that are not close to a local branch.

On November 12th Outreach Department staff went to Langston Hughes High School for an eCampus demonstration and College Prep Fair. At the event, there were more than 300 students and teachers in attendance.

Michelle Bennett, Manager of the Central Library’s Youth Services, participated in a “Spread the Word” event with the Children’s Museum of Atlanta. “Spread the Word” is a language building initiative between the Children’s Museum of Atlanta, the Atlanta Speech School, and residents of the Vine Street and English Avenue communities. The event held was for residents of the
community at Vine City Park. The community event entailed music performances, poetry, library card registration, and free books provided by the Children’s Museum of Atlanta.

Projects and Other Happenings
This month, Creative Loafing published two uncredited photographs that were taken on the third floor in the General Collections Department, illustrating the importance and continuing relevance of the extensive collections held by Central departments.

Reference, Virtual Reference and Special Collections
The Ivan Allen, Jr. Reference Department staff hosted several groups of Clark-Atlanta University students who needed to read Atlanta Journal-Constitution microfilm from the late 1800s and early 1900s for a recurring school project assigned by Dr. Timothy Askew. Students come to the 2nd floor and learn how to use newspaper microfilm to research historical events and elements of everyday life and social conditions in Atlanta as they were portrayed in the daily newspaper. For the vast majority of these students, this is their first exposure to microfilm research and to the process of gathering facts as they were published during the time when stories were written about the events.

Two representatives of the Georgia State University Welch School of Art & Design came to research the planning, design, and construction of the Central Library for a project on renowned architect, Marcel Breuer. This illustrates the considerable continuing interest that exists in the community (and across the country) regarding the fate of the Central Library, which has been described as one of his finest buildings.

According to tally sheets & departmental logs, the Library’s remote reference units processed 1,659 (October 2015:1622) information transactions this month (27 days) with a daily average of 61.4 (54.0). This month’s total was very slightly above last month’s, and the daily average increase because of the fact that we were only open 27 days this month. Some interesting questions: a patron in Minnesota needed to find listings of record stores in Atlanta in 1985—the Atlanta Yellow Pages directory for that year provided the answer. Also, we had a request to find an article from 1961 about the parents of 7 sets of twins in Jacksonville, Florida. The patron was one of the twins.

Researchers working on an architecture exhibit that will be presented at Georgia State University spent several days researching the Marcel Breuer designed Central Library. A problem was encountered when they requested detailed scans at high resolution of most items they had selected. Luckily Special Collection’s staff was able to use Georgia State University Library equipment and staff to make it work. A staff member escorted them to Georgia State University where they scanned 71 items selected from the Library’s archives for possible inclusion in the exhibit.

In the process of compiling the Special Collections shelf list, staff located “A letter to the Reverend Mr. John Wesley: in answer to his sermon entitled, “Free-grace;” George Whitefield, London, 1741. This find is just one example supporting the extensive shelf-list project. This title has been placed in the Rare Book Room.
The Special Collections Department hosted three “Gone with the Wind” tours for a total of 29 patrons.

A researcher visiting from San Francisco spent the day on November 22nd in the Special Collections Department working on his latest book. The researcher also signed and donated a copy of his first book to the Special Collections Department.

**Youth Services**

The Central Library’s Children’s Department presented its annual signature event with the Mobile Dairy Classroom, for a 4th year in a row. The Mobile Dairy Classroom is a dynamic and fun educational program operated by the Agricultural Commodity Commission for Milk. The 30-foot Mobile Dairy Classroom features a fully operational milking parlor containing a live cow used for milking and feeding demonstrations. The program’s message is geared to a target audience of elementary school children, grades K-5. The goal of the program is to provide children with a better understanding of where milk comes from, how it is processed, the healthy benefits of consuming dairy products and dairy farmers’ management of natural resources.

A total of 205 students had an opportunity to participate with the Mobile Dairy Classroom. In addition, students watched a video in the auditorium about dairy products and healthy eating before the live cow presentation. After the video presentation in the auditorium, children proceeded to the loading dock area of the library for the presentation of the cow. The loading dock area was set up with chairs. Students had an opportunity to see a live cow, up close and personal. They had an opportunity to ask questions, see the milking station, and take pictures with Molly.

**eCampus**

The eCampus Coordinator continues to participate in the New Hire Orientation for Fulton County Government in partnership with the Personnel Department. The Fulton County Personnel Department held two New Hire Orientations on November 4th and November 18th in which 50 new employees received an overview of the professional development materials in eCampus that will help them in their endeavors as new employees. New Hire Orientation participants were also provided information on how to access the Library System’s online library card application so that they can sign up for a library card.

The Alpharetta Branch hosted the eCampus program “Let’s Roll: Passing The Georgia Driver Test” on November 14, 2015. The program continues to be popular among families with students who are seeking resources to help them study for the Georgia Driver’s Test. The Let’s Roll program combines the resources of the Fulton County Police Department with a review of the electronic databases in the Library to assist students with their goals.

On November 17, 2015, the eCampus Coordinator coordinated the participation of the Library in the Principal for A Day Program with Fulton County Schools. The library, represented by Ms. Twana Cannon, College Park Branch Manager, served at McClarin High School. McClarin High school is located beside Ms. Cannon’s library branch. Ms. Cannon’s participation, on behalf of
the Library, strengthened her overall relationship with the school and allowed her to be able to better plan for ongoing literacy support for the school. Her visit included spending time with the new school principal and she also gave an eCampus demonstration for the teachers.

**Facility Concerns**

The Sandy Springs and Adamsville libraries were briefly closed in November due to the heating systems not functioning properly.

**Public Relations & Marketing**

On November 13, the Library System and the Milner Award Committee joined forces for the 33rd annual Milner Award for Children’s Literature. This year’s award winner was best-selling children’s author and illustrator, Mo Willems. The Milner Award winner is chosen each year by Fulton County and City of Atlanta elementary school children who vote for their favorite living author and then get an opportunity to meet the winner in person. This year, 1,800 children from 23 different Fulton County and City of Atlanta schools got to see Mo Willems read three of his books and talk about his life as an artist. Willems is the Caldecott-winning author and illustrator of the extremely popular and best-selling, *Don’t Let the Pigeon Drive the Bus* and *Knuffle Bunny* series. Since the publication of his first picture book in 2003, this author has been one of the most popular creators of children’s books around the world. His latest books, *I Really Like Slop*, and *The Story of Diva and Flea*, were just published and an exhibition of his work is currently at the High Museum of Art.

The October 25 issue of the *Atlanta Journal-Constitution* ran in its “The Week’s Literary Events” information about the Peachtree Branch hosting author Phyllis Lawson, who discussed and signed copies of her book, *Quilt of Souls* on Wednesday, October 28.

There was an obituary in the November 12 issue of the *Atlanta Journal-Constitution* about the death of Alice Washington, who was a former Library Board of Trustees member, appointed by former Mayor Maynard Jackson. It discussed her tireless work in the establishment of the Auburn Avenue Research Library.

The November 15 issue of the *Atlanta Journal-Constitution* ran in its “The Week’s Literary Events” information about the Central Library’s reading by Kazim Ali as part of the Poetic Voices of the Muslim World series.

The November 17 issue of the Buckhead Reporter Newspaper ran an article and photograph of the Buckhead Library’s Happy Trails Reading Paws program where children read to their furry friends in order to promote reading skills.

The November 21 issue of the *Atlanta Journal-Constitution* ran in the “Close to Home” section information about the Auburn Avenue Research Library’s (at the Georgia Archives) lecture and panel discussion on Black Vietnam Veterans. This program was also covered as an article in the November 21 issue of the *Atlanta Inquirer*. 
The November 29 issue of the *Atlanta Journal-Constitution* ran an article by food writer Ligaya Figueras entitled, “5 Cookbooks That Offer Readers a Taste of Atlanta,” in which she discusses that one of the first things she did upon moving to Atlanta was to become a, “card carrying member of the Atlanta-Fulton Public Library System.”

The December 3 issue of the Atlanta Business Chronicle ran the article, “Atlanta’s Best Architecture,” where they mentioned the Library System’s Buckhead Branch, designed by famed architecture firm Scogin, Elam and Bray.

*Atlanta Journal-Constitution’s* Metro Section continued to feature a variety of programs and events at many of our library locations. Highlights during the month include:

- “Georgia State Finance Commission’s Tavis Caldwell,” East Point Branch, November 3.
- “Tribute to African-American Vietnam Veterans,” Auburn Avenue Research Library at the Georgia Archives, November 11.
- “Introduction to Computers,” Ponce de Leon Branch, November 12.
- “Thanksgiving Storytime,” East Point Branch and Fairburn Branch, November 19.
- “Old Stories of the Cherokee,” Alpharetta Branch, November 19.
- “Gobble, Gobble, Gobble!” Southwest Branch, November 20.

**SOCIAL MEDIA STATS – NOVEMBER 2015**

**FACEBOOK:**
- Total Posts: 21
- Post Likes: 80
- Comments: 1
- Post Shares: 2
- Total Fans: 3225

**TWITTER:**
- Total Posts: 12
- Mentions: 7
- Retweets: 21
- Favorites: 17
- Followers: 512

**BLOG:**
- YTD posts: 18
- YTD post views: 2622

**Technology Concerns**

Library patrons continued to complain about our Wi-Fi access. We also experienced some issues when our existing branches were migrated from the PC Reservation software to Comprise. We have also experienced problems with accessing Google, Gmail and Google Drive.
Volunteer Services

The Office of Volunteer Services recorded 4,561 hours performed at 33 locations, including 7 departments at Central, by 517 volunteers and 81 were new volunteers to the System. There were 14 branches and 10 Friends groups that had an increase in the number of hours served compared to the previous month.

Once again, our top three volunteers included our long term volunteer at Dogwood who recently interviewed for a position with the System and Friends’ leaders from Roswell and Alpharetta. Our top three new volunteers served between 16-31 hours each at Kirkwood, Alpharetta and Buckhead. New volunteer roles at Central included helping with the children’s mobile dairy program and preparing crafts, as well as a new partnership with the Georgia State University chapter of Circle K, part of the Kiwanis Club of Atlanta. The North Springs High School Interact Club began volunteering at the Sandy Springs Library and Centennial High School students completed shelving projects at the Northeast/Spruill Oaks Library. Our youth volunteer groups included the Cub Scouts at Adamsville/Collier Heights and the Girl Scouts at Alpharetta. We evaluated our partnership with the National Charity League whose 110 volunteers serve at four locations, so that staff can best plan for orientations and projects.

Staff presented the President’s Volunteer Service Award to the Friends of the Peachtree Library and the North Side Library Association members at their monthly meeting at the Buckhead Library and shared updates from other Friends groups since they are not able to make Friends Council meetings. The Friends of the Roswell Library held a successful four day book sale and donated several boxes of books to the Friends of the Adamsville-Collier Heights Library for their next sale. The Friends of the Northeast/Spruill Oaks Library sponsored two sessions with watercolors and the Johns Creek Poetry Festival. The Friends of the Adamsville-Collier Heights Library hosted a celebration honoring local veterans. The weather postponed the Friends of the Alpharetta Library book sale back a week which coincided with the Friends of the Milton Library’s bi-weekly weekend sale in the barn and the local Literary Festival. The Friends of the East Roswell Library sponsored an afterschool activity and craft, as well as a Saturday game day. The Friends of the Northside Library hosted their successful monthly book sale and received cases of donated books on the first day of the sale. Staff met with board members of The Friends of Wolf Creek community to confirm their interest in starting a committee to serve as the Friends of the Library and prepare bylaws. The Friends of the East Atlanta Library hosted their annual elections and approved the library staff’s entire wish list for 2016.

We collaborated with Chipotle to welcome and celebrate the staff from College Park, Dogwood and Kirkwood for winning the Staff Development Day All in Award. Staff reminded branches about using revised coversheets, letter requests and sign in sheets. Staff also brainstormed ideas about strengthening volunteer roles with branch managers and volunteer liaisons at Auburn Avenue Research Library, Central- Children’s and the Learning and Career Center and Peachtree. Policies and best practices were discussed with staff at Adamsville/Collier Heights and Roswell to ensure consistent volunteer expectations. Staff participated in trainings on technology volunteer programs, volunteer screening practices and our VSys database system. Volunteer services manager led a presentation and networked with other area volunteer managers at the Council of Volunteer Administrators of Atlanta meeting as well as participated in the
Foundation Center’s presentation of the Atlanta screening of the “What is Philanthropy?” documentary.

Books for Babies program materials were distributed to 39 families this month through our youth services librarians and a social worker at Grady Hospital, including two families that received a second book for returning to the library for another program. Volunteer services staff screened and placed 31 teenagers, 27 adults, 10 court-required volunteers and 3 National Charity League volunteers in November. Staff also assisted 4 groups, completed 17 volunteer letters to verify service hours and assisted 8 community members with finding alternative community service locations.

**Youth Services (Systemwide)**

A core group of Youth Services Librarians applied for the Best Buy Teen Tech Center Grant in late August and won. The Fulton County Library System is the second public library to receive such an initiative in the United States. The grant will provide computers and technology skills for the youth of Fulton County for years to come with innovative software and instruction from Best Buy and staff. This collaboration will be like no other and will assist the library in meeting the needs of 21st century students.
<table>
<thead>
<tr>
<th>SERVICE DESCRIPTION</th>
<th>2015 BUDGET</th>
<th>2015 NOVEMBER</th>
<th>2015 YTD</th>
<th>2015 YTD ENCUMBRANCES</th>
<th>2015 YTD COMMITTED</th>
<th>% COMMITTED</th>
<th>BUDGET COMMITTED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>REG SALARY</td>
<td>14,975,101</td>
<td>918,515</td>
<td>10,932,785</td>
<td></td>
<td>10,932,785</td>
<td>73%</td>
<td>4,042,316</td>
<td></td>
</tr>
<tr>
<td>PART TIME SALARY</td>
<td>1,635,460</td>
<td>92,605</td>
<td>804,643</td>
<td></td>
<td>804,643</td>
<td>49%</td>
<td>830,817</td>
<td></td>
</tr>
<tr>
<td>BENEFITS</td>
<td>7,481,455</td>
<td>454,316</td>
<td>5,555,918</td>
<td></td>
<td>5,555,918</td>
<td>74%</td>
<td>1,925,537</td>
<td></td>
</tr>
<tr>
<td>BOOKS</td>
<td>2,376,701</td>
<td>434,767</td>
<td>1,670,184</td>
<td>660,773</td>
<td>2,330,958</td>
<td>98%</td>
<td>45,743</td>
<td></td>
</tr>
<tr>
<td>OFFICE EQUIP. REPAIR</td>
<td>59,502</td>
<td>788</td>
<td>59,192</td>
<td></td>
<td>59,192</td>
<td>99%</td>
<td>310</td>
<td></td>
</tr>
<tr>
<td>EQUIPMENT</td>
<td>2,977</td>
<td>497</td>
<td>1,840</td>
<td>1,137</td>
<td>2,977</td>
<td>100%</td>
<td>0</td>
<td></td>
</tr>
<tr>
<td>OFFICE FURNITURE</td>
<td>75,593</td>
<td>-</td>
<td>62,326</td>
<td></td>
<td>62,326</td>
<td>82%</td>
<td>13,267</td>
<td></td>
</tr>
<tr>
<td>PROFESSIONAL SERV</td>
<td>48,890</td>
<td>7,119</td>
<td>39,184</td>
<td>9,540</td>
<td>48,724</td>
<td>100%</td>
<td>166</td>
<td></td>
</tr>
<tr>
<td>COPIER MACHINE LEASE</td>
<td>197,076</td>
<td>22,619</td>
<td>177,833</td>
<td></td>
<td>177,833</td>
<td>90%</td>
<td>19,243</td>
<td></td>
</tr>
<tr>
<td>COPIER PAPER</td>
<td>21,433</td>
<td>3,245</td>
<td>19,267</td>
<td>2,102</td>
<td>21,369</td>
<td>100%</td>
<td>64</td>
<td></td>
</tr>
<tr>
<td>SUPPLIES</td>
<td>192,141</td>
<td>2,884</td>
<td>129,910</td>
<td>2,500</td>
<td>132,410</td>
<td>69%</td>
<td>59,731</td>
<td></td>
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<tr>
<td>SOFTWARE MAINTENANCE</td>
<td>194,732</td>
<td>-</td>
<td>151,146</td>
<td>43,585</td>
<td>194,731</td>
<td>100%</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td>BUILDING RENT</td>
<td>401,789</td>
<td>7,980</td>
<td>309,017</td>
<td>92,521</td>
<td>401,538</td>
<td>100%</td>
<td>251</td>
<td></td>
</tr>
<tr>
<td>OTHER SERVICES</td>
<td>219,980</td>
<td>20,895</td>
<td>140,040</td>
<td>58,137</td>
<td>198,177</td>
<td>90%</td>
<td>21,803</td>
<td></td>
</tr>
<tr>
<td>SECURITY SERVICES</td>
<td>258,256</td>
<td>24,924</td>
<td>189,854</td>
<td>68,402</td>
<td>258,256</td>
<td>100%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TRANSFER OUT CAPITAL PROJ</td>
<td>120,000</td>
<td>-</td>
<td>120,000</td>
<td>-</td>
<td>120,000</td>
<td>100%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TRAVEL</td>
<td>975</td>
<td>575</td>
<td>975</td>
<td>-</td>
<td>975</td>
<td>100%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TRAINING</td>
<td>241</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>241</td>
<td>0%</td>
<td>241</td>
<td></td>
</tr>
<tr>
<td>VEHICLE MAINTENANCE</td>
<td>13,750</td>
<td>3</td>
<td>597</td>
<td>-</td>
<td>597</td>
<td>4%</td>
<td>13,153</td>
<td></td>
</tr>
<tr>
<td>GENERAL INSURANCE</td>
<td>759,530</td>
<td>-</td>
<td>759,530</td>
<td>-</td>
<td>759,530</td>
<td>100%</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>TOTAL</td>
<td>29,035,582</td>
<td>1,991,734</td>
<td>21,124,241</td>
<td>938,698</td>
<td>22,062,939</td>
<td>76%</td>
<td>6,972,643</td>
<td></td>
</tr>
</tbody>
</table>
## ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
### MONTHLY FINANCIAL REPORT - BY ORG TYPE
#### AS OF NOVEMBER 30, 2015

<table>
<thead>
<tr>
<th>ORGANIZATION</th>
<th>SERVICE</th>
<th>2015 BUDGET</th>
<th>NOVEMBER</th>
<th>2015 YTD</th>
<th>2015 YTD</th>
<th>2015 YTD</th>
<th>2015 YTD</th>
<th>BUDGET</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>TYPE</td>
<td>DESCRIPTION</td>
<td>ALLOCATION</td>
<td>EXPENDITURES</td>
<td>EXPENDITURES</td>
<td>ENCOMBRANCES</td>
<td>COMMITTED</td>
<td>% COMMITTED</td>
</tr>
<tr>
<td>PUBLIC SERVICE OPERATIONS</td>
<td>REG SALARY</td>
<td>12,816,496</td>
<td>776,864</td>
<td>9,216,665</td>
<td>-</td>
<td>9,216,665</td>
<td>72%</td>
<td>3,599,831</td>
</tr>
<tr>
<td></td>
<td>PART TIME SALARY</td>
<td>1,635,460</td>
<td>92,605</td>
<td>804,643</td>
<td>-</td>
<td>804,643</td>
<td>49%</td>
<td>830,817</td>
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<tr>
<td></td>
<td>BENEFITS</td>
<td>6,390,166</td>
<td>383,430</td>
<td>4,713,289</td>
<td>-</td>
<td>4,713,289</td>
<td>74%</td>
<td>1,676,877</td>
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<tr>
<td></td>
<td>BOOKS</td>
<td>2,376,701</td>
<td>434,767</td>
<td>1,670,184</td>
<td>660,773</td>
<td>2,330,958</td>
<td>98%</td>
<td>45,743</td>
</tr>
<tr>
<td></td>
<td>OFFICE EQUIP. REPAIR</td>
<td>57,502</td>
<td>788</td>
<td>57,501</td>
<td>-</td>
<td>57,501</td>
<td>100%</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>OFFICE FURNITURE</td>
<td>72,997</td>
<td>-</td>
<td>59,731</td>
<td>-</td>
<td>59,731</td>
<td>82%</td>
<td>13,267</td>
</tr>
<tr>
<td></td>
<td>PROFESSIONAL SERV</td>
<td>34,860</td>
<td>6,253</td>
<td>29,102</td>
<td>5,617</td>
<td>34,719</td>
<td>100%</td>
<td>141</td>
</tr>
<tr>
<td></td>
<td>COPIER MACHINE LEASE</td>
<td>170,862</td>
<td>20,399</td>
<td>153,137</td>
<td>-</td>
<td>153,137</td>
<td>90%</td>
<td>17,725</td>
</tr>
<tr>
<td></td>
<td>COPIER PAPER</td>
<td>21,370</td>
<td>3,245</td>
<td>19,267</td>
<td>2,102</td>
<td>21,369</td>
<td>100%</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>SUPPLIES</td>
<td>110,889</td>
<td>-</td>
<td>68,724</td>
<td>-</td>
<td>68,724</td>
<td>62%</td>
<td>42,165</td>
</tr>
<tr>
<td></td>
<td>BUILDING RENT</td>
<td>401,789</td>
<td>7,980</td>
<td>390,017</td>
<td>92,521</td>
<td>401,538</td>
<td>100%</td>
<td>251</td>
</tr>
<tr>
<td></td>
<td>OTHER SERVICES</td>
<td>126,623</td>
<td>19,378</td>
<td>67,127</td>
<td>47,737</td>
<td>114,864</td>
<td>91%</td>
<td>11,759</td>
</tr>
<tr>
<td></td>
<td>SECURITY SERVICES</td>
<td>258,256</td>
<td>24,924</td>
<td>189,854</td>
<td>68,402</td>
<td>258,256</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>TRANSFER OUT CAPITAL PROJ</td>
<td>120,000</td>
<td>-</td>
<td>120,000</td>
<td>-</td>
<td>120,000</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>TRAINING</td>
<td>91</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td>91</td>
</tr>
<tr>
<td></td>
<td>GENERAL INSURANCE</td>
<td>575,035</td>
<td>-</td>
<td>575,035</td>
<td>-</td>
<td>575,035</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td>25,169,097</td>
<td>1,770,633</td>
<td>18,053,276</td>
<td>877,153</td>
<td>18,930,429</td>
<td>75%</td>
<td>6,238,668</td>
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</table>

Page 1 of 2
<table>
<thead>
<tr>
<th>TYPE</th>
<th>DESCRIPTION</th>
<th>ALLOCATION</th>
<th>EXPENDITURES</th>
<th>EXPENDITURES</th>
<th>ENCOMBRANCES</th>
<th>COMMITTED</th>
<th>% COMMITTED</th>
<th>BALANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SUPPORT SERVICES</td>
<td>REG SALARY</td>
<td>2,158,605</td>
<td>141,651</td>
<td>1,716,120</td>
<td>-</td>
<td>1,716,120</td>
<td>80%</td>
<td>442,485</td>
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<tr>
<td></td>
<td>BENEFITS</td>
<td>1,091,289</td>
<td>70,886</td>
<td>842,629</td>
<td>-</td>
<td>842,629</td>
<td>77%</td>
<td>248,660</td>
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<tr>
<td></td>
<td>OFFICE EQUIP. REPAIR</td>
<td>2,000</td>
<td>-</td>
<td>1,691</td>
<td>-</td>
<td>1,691</td>
<td>85%</td>
<td>309</td>
</tr>
<tr>
<td></td>
<td>EQUIPMENT</td>
<td>2,977</td>
<td>497</td>
<td>1,840</td>
<td>1,137</td>
<td>2,977</td>
<td>100%</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>OFFICE FURNITURE</td>
<td>2,596</td>
<td>-</td>
<td>-</td>
<td>2,596</td>
<td>2,596</td>
<td>100%</td>
<td>0</td>
</tr>
<tr>
<td></td>
<td>PROFESSIONAL SERV</td>
<td>14,030</td>
<td>867</td>
<td>10,082</td>
<td>3,923</td>
<td>14,005</td>
<td>100%</td>
<td>25</td>
</tr>
<tr>
<td></td>
<td>COPIER MACHINE LEASE</td>
<td>26,214</td>
<td>2,220</td>
<td>24,696</td>
<td>-</td>
<td>24,696</td>
<td>94%</td>
<td>1,518</td>
</tr>
<tr>
<td></td>
<td>SUPPLIES</td>
<td>63</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td>63</td>
</tr>
<tr>
<td></td>
<td>SOFTWARE MAINTENANCE</td>
<td>194,732</td>
<td>-</td>
<td>151,146</td>
<td>43,585</td>
<td>194,731</td>
<td>100%</td>
<td>1</td>
</tr>
<tr>
<td></td>
<td>OTHER SERVICES</td>
<td>93,357</td>
<td>1,517</td>
<td>72,912</td>
<td>10,400</td>
<td>83,312</td>
<td>89%</td>
<td>10,045</td>
</tr>
<tr>
<td></td>
<td>TRAVEL</td>
<td>975</td>
<td>575</td>
<td>975</td>
<td>-</td>
<td>975</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td>TRAINING</td>
<td>150</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>0%</td>
<td>150</td>
</tr>
<tr>
<td></td>
<td>VEHICLE MAINTENANCE</td>
<td>13,750</td>
<td>3</td>
<td>597</td>
<td>-</td>
<td>597</td>
<td>4%</td>
<td>13,153</td>
</tr>
<tr>
<td></td>
<td>GENERAL INSURANCE</td>
<td>184,495</td>
<td>-</td>
<td>184,495</td>
<td>-</td>
<td>184,495</td>
<td>100%</td>
<td>-</td>
</tr>
<tr>
<td></td>
<td><strong>TOTAL</strong></td>
<td><strong>3,866,485</strong></td>
<td><strong>221,101</strong></td>
<td><strong>3,070,965</strong></td>
<td><strong>61,545</strong></td>
<td><strong>3,132,510</strong></td>
<td><strong>81%</strong></td>
<td><strong>733,975</strong></td>
</tr>
</tbody>
</table>

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE
AS OF NOVEMBER 30, 2015
### System Overview

#### Collection Size
- Items the library owns: 2,497,717 (YTD) vs. 2,365,239 (November), 6% increase.

#### Total Cardholders
- Library accounts registered in our system: 538,886 (YTD) vs. 481,258 (November), 12% increase.

#### New Cardholders
- First time registration of a patron: 3,920 (YTD) vs. 3,011 (November), 30% increase.
- First time registration of a patron: 51,647 (YTD) vs. 40,606 (November), 27% increase.

#### Renewing Cardholders
- Current patrons renewing a card: 6,770 (November) vs. 92,215 (YTD), 26% decrease.
- Current patrons renewing a card: 5,386 (November) vs. 73,993 (YTD), 25% decrease.

### General Use

#### Circulation
- Total number of items checked out of the library: 255,219 (November) vs. 2,756,867 (YTD), 25% decrease.

#### Holds
- Number of requests by patrons for staff to locate and make available materials throughout the system: 44,745 (November) vs. 499,280 (YTD), 18% decrease.

#### Inter-Library Loans
- Number of items lent to or borrowed from another library system: 283 (November) vs. 2,654 (YTD), 47% decrease.

#### Visits
- Number of people entering a library for any reason: 255,358 (November) vs. 2,835,872 (YTD), 26% decrease.

### GED Testing & Training

#### GED
- Number of programs offered (counseling, training, testing): 34 (November) vs. 463 (YTD), 17% increase.
- Number of unduplicated participants served: 74 (November) vs. 56 (YTD), 32% decrease.
- Number of tests administered: 46 (November) vs. 446 (YTD), 100% increase.
- Number of graduates: 2 (November) vs. 3 (YTD), 100% increase.

#### English as a Second Language Classes
- Number of programs: 25 (November) vs. 223 (YTD), -7% decrease.
- Number of people attending programs: 219 (November) vs. 1,779 (YTD), 30% decrease.
## Atlanta-Fulton Public Library System - November 2015

<table>
<thead>
<tr>
<th>Activity and Description</th>
<th>2015</th>
<th>2014</th>
<th>% Difference</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>November</td>
<td>YTD</td>
<td>November</td>
</tr>
<tr>
<td>Auburn Avenue Research Library</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of research items requested by patrons</td>
<td>253</td>
<td>4,319</td>
<td>457</td>
</tr>
<tr>
<td>Number of finding aids accessed (on site as well as online sources)</td>
<td>7</td>
<td>463</td>
<td>103</td>
</tr>
<tr>
<td>Number of linear feet of archival material processed</td>
<td>27</td>
<td>134</td>
<td>56</td>
</tr>
<tr>
<td>Patrons served</td>
<td>302</td>
<td>4,161</td>
<td>85</td>
</tr>
<tr>
<td>Special Collections (Genealogy, APRgaret Mitchell, GLBT)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Requests for materials</td>
<td>2,351</td>
<td>30,699</td>
<td>2,569</td>
</tr>
<tr>
<td>Partnership Programs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Items circulated from programs created by partnering with other organizations (Zoo Pass: pass for up to 4 people; Parks Pass: free parking at parks or entrance to historic sites; Kill-A-Watt Meter: measures electricity use in the home)</td>
<td>228</td>
<td>3,728</td>
<td>218</td>
</tr>
<tr>
<td>Computer/Internet Usage</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of computer sessions (Internet access and office software)</td>
<td>75,655</td>
<td>764,032</td>
<td>58,021</td>
</tr>
<tr>
<td>Number of hours of computer use</td>
<td>40,759</td>
<td>453,731</td>
<td>35,450</td>
</tr>
<tr>
<td>Wireless Sessions</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of times the library's wireless network is accessed</td>
<td>33,071</td>
<td>441,628</td>
<td>47,645</td>
</tr>
<tr>
<td>Webhits</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of times people have visited the library's website</td>
<td>650,507</td>
<td>7,565,145</td>
<td>1,295,000</td>
</tr>
<tr>
<td>Online Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Number of times a resource is logged into or a searched performed other than library catalog</td>
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*No cumulative total is shown as many of the same people participate from month to month.
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ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
PROGRAM REPORT
NOVEMBER 2015

TOTALS:

Branches: 447
    Increase/Decrease: 112
    Percent Change: 33%

Central: 74
    Increase/Decrease: 5
    Percent Change: 7%

System: 525
    Increase/Decrease: 113
    Percent Change: 27%
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<th>PERCENT CHANGE</th>
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<th>YTD 2014 CIRC</th>
<th>INCREASE/DECREASE</th>
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ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
NOVEMBER
CIRCULATION
2015 - 2014

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![Bar Chart: Circulation Comparison 2015 vs 2014](image_url)
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<th>LIBRARY VISITS</th>
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<th>PROGRAM ATTENDANCE</th>
<th>MEETING NUMBER OF MEETINGS</th>
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ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
Customer Service Comments
November 2015

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<th>October 2015</th>
<th>Year to Date</th>
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<td>Total Customer Comments Received</td>
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- **Types of Comments:**
  - Compliment: 43, 53, 513
  - Suggestion: 9, 11, 79
  - Complaint: 52, 59, 596
  - Inquiry: 23, 28, 345

- **Ranking for Types of Comments:**
  - Most frequent compliments received: - New libraries
    - Customer service
  - Most frequent suggestions received: - Improve Wi-Fi
    - Color printing
  - Most frequent complaints received: - Printing, Wi-Fi and Facility/HVAC, grounds, cleanliness
  - Most frequent inquiries received: - Inquiries/Patron assistance (login)/PIN Resets, Wi-Fi Issues

- **Format of Comments:**
  - Emails: 92
  - Postcards: 23
  - Direct Contact: 12
• **43 compliments** were received during November. Almost all compliments received were related to our new bond libraries opened since 2014.

• A sampling of complimentary quotes received include:
  1. Wolf Creek: “Beautiful new library and helpful staff!”
  2. East Roswell: “Beautiful library. Love the interior!”
  4. Adavmsville: “Staff are always helpful in assisting me to place my holds. They go above and beyond.”
  5. Metropolitan: “We love our new library. Thank you!”
  6. Central: “Second floor staff are excellent. Beautiful Library.”
  7. Ocee: “Beautiful library! I love coming here to get books for my grandchildren.”

• Managers receive a monthly compilation of the feedback received from patrons visiting their libraries as well as specific card/email/phone calls. Managers use this input to acknowledge employee’s success in a peer setting as evidence of the public’s appreciation for library services in their community or for instructional and coaching sessions as needed.

• **52 disappointments and suggestions for improvement** were received during November indicating patrons felt the service they received that time was worse than what they had experienced in the recent past. The greatest source of disappointment from patrons throughout our system was related to grounds maintenance, IT and building maintenance issues.

• A sampling of quotes received appears below:
  1. Alpharetta: “The lighting over the adult book collections needs to be improved. It is too dark.”
  2. Northeast/Spruill Oaks: “The parking lot is too dark and lights need to be repaired.”
  3. Roswell: “The new Wi-Fi security protocol is a joke. Even when the certificate is loaded and confirmed, websites still do not display properly.”
  4. East Point: “Our library looks shabby!”
  5. Southwest: “Wi-Fi is horrible! Please remedy this asap. Also, our library just looks awful and needs renovations.”
  6. Central: “Need to repair Wi-Fi.”
  7. Sandy Springs: “Sandy Springs needs attention. Building looks rundown and Wi-Fi does not work.”