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BOARD OF TRUSTEES

MEETING INFORMATION PACKET

DECEMBER 16, 2015



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ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
BOARD OF TRUSTEES REGULAR MEETING
DECEMBER 16, 2015



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Revised

**Atlanta-Fulton Public Library System
Board of Trustees Meeting
Central Library, 6th Floor
December 16, 2015 – 4:00 p.m.**

AGENDA

- I. Adoption of Agenda Doc. #15-73 Tab #1
- II. Approval of Summary Minutes from Regular Meeting of November 18, 2015 Doc. #15-72
Approval of Minutes from Regular Meeting of November 18, 2015
- III. Library Bond Program – Update
- IV. Chairman’s Report
- V. Director’s Reports Doc. #15-77 Tab #3
 - A. Discussion of 2016 Detail Budget
 - B. Monthly Financial Report Doc. #15-74
 - C. Monthly Usage Summary Doc. #15-75
 - D. Customer Service Report Doc. #15-76
 - E. Library Closure Report
- VI. Old Business
 - A. Facilities – Update
- VII. New Business Doc. #15-78
 - A. Circulation Policy – Update*
 - B. Court Reporter Contract - Discussion
- VIII. Adjournment

*Action is anticipated on this item.



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FULTON COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES

MINUTES FOR November 18, 2015 MEETING – 4:00 PM CENTRAL LIBRARY

Members Present:

Bailey, Phyllis D.
Burke, Jamilica
Kaplan, Paul
Moody, Stephanie - Chairman
Taylor, Josh
Thomas, John R.

Members Absent:

Joyner, D. Chip

Also In Attendance

Claxton, Zenobia - Assistant to Director's Office
Collins, Al - Fulton County Assistant Director of Building Engineering.
Holloman, Gayle H. - Interim Director, Libraries Arts & Culture

Visitors Present

Macklin, Harriet J. - Friends of the Central Library and the Auburn Avenue Research Library
Pitts, Robb – Former Fulton County Commissioner

- A. Preliminary Business: Motion made by John R. Thomas and seconded by Josh Taylor to amend the agenda as presented.
- B. Public Comments: Ms. Harriet Macklin, Friends of the Central & Auburn Avenue Research Library and Mr. Robb Pitts – former Fulton County Commissioner. Ms. Macklin spoke about the renovation of the Auburn Avenue Research Library and the delay of the opening and the increase cost over the past eight years. Mr. Pitts spoke about having an iconic Central Library. Mr. Pitts further states that the contract should be a design build concept to save money.
- C. Approval of Minutes: Motion made by Josh Taylor and seconded by John R. Thomas, to approve the October 28, 2015 summary minutes in place of the verbatim transcript. However, the minutes were tabled for the December 16, 2015 meeting to include additional information requested by Ms. Phyllis D. Bailey.

- D. Chairman's Report: Ms. Moody provided information about the Facility Master Plan and the \$85 Million for Central. Ms. Moody believes we should have a smaller Central Library and have the savings be divided with the other renovated branch libraries. She suggested a 25,000 sq. f.t for Central. Other discussion suggested that we wait and see what the program requirements are in order to evaluate the size needed.
- E. Presentation of a Library Capital Improvement Program Update by Al Collins. Mr. Collins presented an update. We requested a copy of RFP for program development and design.
- F. Director's Reports:
1. Naming of Rooms: Interim Director, Gayle Holloman, briefly spoke about the naming of a room within the Auburn Avenue Research Library. Gayle provided information as to the naming of a room. Gayle brought forth a name, Ms. Francine Henderson, former Manager of the Auburn Avenue Research Policy. The Board voted to name the Auburn Avenue Research Library auditorium to Ms. Francine Henderson. Motioned by Josh Taylor and seconded by Phyllis D. Bailey, motion carried.
 2. Email Address for each board member: Email accounts were setup by Fulton County IT Department. Email addresses were set up for Ms. Moody, Mr. Kaplan and Mr. Taylor. The other board members email address is forthcoming.
 3. Budget Process and Status: Gayle shared that the 2016 budget was submitted for a little over 27 million. Currently there are 247 full time employees and 66 part-time employees. The Library is giving up 20 positions, but the library will be able to hire an additional 37 full-time employees. This will be 16 youth services librarian and 17 support staff.
- G. Development of a Strategic Plan as basis for Budget and an updated Facilities Plan: We requested that Gayle discuss getting assistance from Georgia Public Library Service (GPLS)
- H. Foundation – Update: Mr. John Thomas spoke about the annual mail campaign. He also spoke about the bookmobile presentation that was presented at the Foundation meeting. 80% of their donations come from a donor base of about 1,500. Mr. Thomas talked about their 2016 budget which is \$290,000 of income and about \$290,000 of expenses.

L. Actions:

Following the meeting, we requested that Gayle and her staff provide and complete the additional information on

1. Add to the December 16th total 2015 budget cost per branch and YTD actual cost per branch.
2. List of budget enhancements needed and brief outline of value or need you see.
3. Key services provided by each branch and an estimate of % of staff time or staff hours per week required for each service. Is there a measure for each service in

monthly stats?

The meeting was adjourned at 6:02 p.m.

Executive Session: Discussion of Personnel Matters

Doc. # 15-72



FULTON COUNTY LIBRARY SYSTEM

BOARD OF TRUSTEES MEETING

November 18, 2015 – 4:00 P.M.

CENTRAL BRANCH



**1170 Peachtree Street
Suite 1200
Atlanta, Georgia 30309
Tel: 404-885-6607
www.speakdepo.com**



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Members Present Bailey, Phyllis D.
Burke, Jamilica
Kaplan, Paul
Moody, Stephanie – Chairman
Taylor, Josh
Thomas, John R.

Members Absent Joyner, D. Chip

Also In Attendance Claxton, Zenobia – Assistant to Director’s Office
Holloman, Gayle H. – Interim Director, Libraries Arts & Culture
Collins, Al – Assistant Director, Building Engineering/Library Projects

Visitors Present Macklin, Harriet J. – Friends of the Library
Pitts, Robb – Former Fulton County Commissioner

Ms. Stephanie Moody called the meeting to order at 4:02 p.m. at the Central Library.

Transcript Legend

— — Break in speech continuity or overlapping speech

(sic) Exactly as said

(phonetic) Exact spelling unknown

Quoted material is typed as spoken.

** Inaudible

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1 (BEGAN AT 4:02 PM)

2 MS. STEPHANIE MOODY: I will call to order
3 the Atlanta-Fulton Public Library System Board of
4 Trustees meeting for November 18th. It's
5 approximately 4:00, and there are 5 board members
6 present.

7 15-67 ADOPTION OF THE AGENDA

8 MOTION

9 The first order of business is to adopt the
10 Agenda, so may I have a motion to adopt the
11 Agenda?

12 MR. JOHN THOMAS: So moved.

13 MS. STEPHANIE MOODY: May I have a second?

14 MR. JOSH TAYLOR: I'd like to make a change
15 to the Agenda.

16 MS. STEPHANIE MOODY: As soon as I get the
17 second, we'll go right in.

18 MR. PAUL KAPLAN: I'll second.

19 MR. JOSH TAYLOR: Okay. I'll second.

20 MS. STEPHANIE MOODY: Okay. And so are there
21 any amendments to the Agenda?

22 MR. JOSH TAYLOR: Yes. Under the Agenda, we
23 have under Budget Process and Status --

24 MS. STEPHANIE MOODY: Uh-huh.

25 MR. JOSH TAYLOR: -- Gayle has forwarded me

1 some information on Items 2, 3 and 4, and my
2 recommendation is that we delay dealing with those
3 at this time, but go ahead and have her comment on
4 the Budget Process Status, which is No. 1.

5 **MS. STEPHANIE MOODY:** And postpone 2, 3 and 4
6 until a further meeting -- a future meeting?

7 **MR. JOSH TAYLOR:** To the next meeting, yeah.

8 **MR. PAUL KAPLAN:** I'd like to add one thing
9 under Old Business -- update on a branch -- on the
10 work orders for the branches.

11 **MS. STEPHANIE MOODY:** Okay. Can we do that
12 as No. "F"?

13 **MR. PAUL KAPLAN:** Yes.

14 **MS. STEPHANIE MOODY:** Okay. Update -- and
15 I'm sorry, what did you call it?

16 **MR. PAUL KAPLAN:** On the work orders.

17 **MS. STEPHANIE MOODY:** Work orders, okay.

18 Under advice of the attorney, the executive
19 session cannot happen outside of a called meeting,
20 so we will move the executive session, which is
21 Item No. 1 down under No. 4, which is after the
22 Chairman's Report. So the Adoption of the Agenda
23 is now 1, which is where we are, and then it's 2,
24 3, 4 and -- okay -- 1, 2, 3, 4 -- no, 1, 2, 3, so
25 the executive session will be No. 4.

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MR. JOSH TAYLOR: Okay.

MS. STEPHANIE MOODY: Is there any other amendment or change to the Agenda?

All those in favor of the amended agenda?

(Whereupon, all said "Aye.")

Any opposed? Okay. The motion carries.

I neglected to say we have 2 guests, but it is our custom to always have our speakers speak before the rest of the meeting, because their time is important, and so first, we'd like to hear from Ms. H.J. Macklin, who is here as part of Auburn Avenue, I believe.

PUBLIC COMMENTS

MS. H.J. MACKLIN: Good afternoon, ladies and gentlemen. I am here to represent Auburn Avenue. As some of you may know, I'm the President of the Auburn Avenue Friends, and we have been monitoring the renovation of the building, and as you know, we all, citizens voted in 2008, and they're telling us that it's going to open up next year, 2016.

Our concern is that if there's been a delay, which is out of your control, but the prices have gone up, so therefore many of the things that were identified in the plan cannot be done, and just

1 wanted you to be reminded of the fact that we are
2 watching that. That's our tax dollars, too, and
3 we're going to make sure it's expended correctly,
4 but delay of time, with -- apparently, no one
5 looked at that to say that in 8 years, costs are
6 going to go up, and that may not have been included
7 in that budget, such that we won't have what we
8 thought we were going to have in reference to a
9 renovated branch for study of African-American
10 history and genealogy.

11 The other item is that --

12 **MR. JOSH TAYLOR:** May I ask a question?

13 **MS. H.J. MACKLIN:** Yeah.

14 **MR. JOSH TAYLOR:** Do you have a list of the
15 items, or an idea of the amount of the budget that
16 is not going to be covered?

17 **MS. H.J. MACKLIN:** Okay. I don't have it. I
18 do know where it is and have the list, but I
19 didn't bring it today.

20 **MR. JOSH TAYLOR:** Okay.

21 **MS. H.J. MACKLIN:** But I just wanted to
22 mention it -- of our concern. But yeah, we can
23 get it to you.

24 **MR. JOSH TAYLOR:** I think that will be useful
25 for the Board to know.

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MS. H.J. MACKLIN: Exactly.

MS. STEPHANIE MOODY: Could you send it to the Library Director, please?

MS. H.J. MACKLIN: Oh, yes.

MS. STEPHANIE MOODY: Okay.

MS. H.J. MACKLIN: And that's it. Thank you very much.

MS. STEPHANIE MOODY: Thank you. And next, we have Commissioner Robb Pitts. I'm sure he's no stranger to most of you.

COMMISSIONER ROBB PITTS: Thank you very much for the opportunity to speak to you. By way of introduction, I'm a former member of the Atlanta City Council, former President of the Atlanta City Council, former member of the Board of Commissioners of Fulton County, and a former member of the Board of Trustees of the library and a card-carrying member of the library.

I'm an avid supporter of this library, and I want to be respectful of your time, but I want to talk about a couple of items, and I think that there are 4 new members of the Board.

MR. JOSH TAYLOR: Yes.

MR. JOHN THOMAS: Yes.

MS. STEPHANIE MOODY: Yes.

1 **COMMISSIONER ROBB PITTS:** Okay. The 3
2 remaining members -- returning members already
3 have copies of this. This is a report that I did
4 while a member of the Board --

5 **MS. JOSH TAYLOR:** Thank you.

6 **COMMISSIONER ROBB PITTS:** -- and y'all can
7 keep these. The rest of you --

8 **MR. JOHN THOMAS:** Yeah, we have it.

9 **MS. STEPHANIE MOODY:** No, we have it.

10 **COMMISSIONER ROBB PITTS:** You have it.

11 **MR. JOSH TAYLOR:** I don't think Paul has it.
12 Have you got --

13 **MR. JOHN THOMAS:** He's got it.

14 **MR. PAUL KAPLAN:** I've got it now.

15 **COMMISSIONER ROBB PITTS:** And everything in
16 this is yours to keep. There's couple of things I
17 want to address, and I want to sort of limit my
18 remarks, though, to the new Central Library. You
19 will recall that when the vote -- we asked the
20 voters to go to the poll, they overwhelming
21 supported the referendum in probably the worst
22 time in this country since the Great Depression.
23 They said "yes" to our library system, and I was
24 actively involved in that.

25 Well, one of the features of that that they

1 said "yes" to was specifically the construction of
2 a brand-new Central Library in downtown Atlanta.
3 That is as clear as clear can be. Those were the
4 directions of the voters, and if you don't believe
5 me, I'll get you a copy of the actual referendum,
6 the wording on the document.

7 It did not speak to redesigning this
8 building, reconfiguring this building, none of the
9 sort. We want a brand-new Central Library to be
10 built in downtown Atlanta. To that end, \$85
11 million of the money was specifically --
12 underscore specifically -- earmarked for the
13 construction of the brand-new Central Library with
14 the understanding that if any additional funds
15 would be needed, big if, that they would have to
16 be raised privately, and as I stand here today, as
17 I said then when that was included as a matter of
18 record, that is not going to be a problem.

19 Now, the \$50 million was the figure that was
20 added. This building is approximately 300,000
21 square feet. Given technology, et cetera, we're
22 not locked into a new facility that's 300,000
23 square feet. It could be 275,000. It could be
24 250,000, but it doesn't have to be 300,000 square
25 feet, and the square footage has a direct

1 relationship to the cost.

2 Voters already approved \$85 million. Now,
3 I've been in politics a long time, and I know that
4 sometimes you have to wait until the time is right
5 to come forward with ideas and questions and
6 suggestions, and one of those as it relates to the
7 library, I was aware that there was a line in the
8 Beltline agreement, where we could use \$27 million
9 for library purposes. The Board of Commissioners
10 agreed, and this Board agreed, \$27 million. So
11 that's 85 million plus the \$27 million, is \$112
12 million.

13 What happens to this facility that we are
14 currently in? We sell it -- \$8 million, \$10
15 million, \$12 million -- who knows what we could
16 get for it. But my point simply is, the money is
17 there for us to build a world-class significant,
18 iconic structure for Atlanta and Fulton County.
19 Y'all have the opportunity to be visionary, to be
20 leaders, to be bold, to see this thing through.

21 I'll give you a couple of examples. Suppose
22 Bernie Marcus had just said, "Well, I'm going to
23 bring some fish and just have a little fish tank
24 over here." It wouldn't be what it is today. You
25 have to agree with that. There's a big article in

1 the Business Chronicle last week about what that
2 has meant. That's a person, a man with vision.
3 Y'all have that same opportunity here.

4 Arthur Blank, the new Falcons stadium, he
5 could have put 4 walls, some seats in it, and just
6 a roof over it. No, he was thinking big and bold
7 and visionary. Now that's going to be the --
8 a world-class facility unlike no other anywhere in
9 the world.

10 That's Atlanta. That's Georgia. That's our
11 way. That's the opportunity that y'all have, and
12 I'm begging you to take the time to look at what
13 you have, this opportunity, take a look at that,
14 and I'll be available to help in any way I can.

15 Any short fall by the way -- some of you
16 probably know Lloyd Whitaker and his wife. I,
17 quite frankly as well, and as long as I've known
18 Lloyd, had no idea he had that kind of money, but
19 you may recall -- and I think it was last year or
20 a year and a half ago -- Lloyd and his wife
21 donated \$10 million just to move the Cyclorama
22 from Grant Park to the History Center. There are
23 hundreds of Lloyd Whitakers in this town who would
24 love to have their name on that library forever
25 and a day, and corporations.

1 Look what Mercedes-Benz is doing. Look what
2 NCR will do. Naming rights is another opportunity
3 to raise money should we need the money. I will
4 offer my services as a private citizen to help in
5 any way that I can.

6 One other point, the -- I lost this argument
7 as a member of the Board of Commissioners, and I
8 was right then, and I'm still right today, and you
9 can check this with Mr. Collins and anyone else,
10 any contractor that you know. The argument was
11 should we use a design-build method, or should we
12 use a construction at-risk management process? I
13 lost on the design-build, unfortunately.

14 Let me give you one example --

15 **MS. STEPHANIE MOODY:** Commissioner ...

16 **COMMISSIONER ROBB PITTS:** Yes.

17 **MS. STEPHANIE MOODY:** We've already gone well
18 over our limit of 2 minutes, so would you
19 conclude, please?

20 **COMMISSIONER ROBB PITTS:** Yes. On this last
21 point, Ocee Library, the new Alpharetta Library,
22 both 25,000 square feet, same contractor. One,
23 \$170 a square foot, this one, \$450 a square foot.
24 What's the difference? Design-build versus
25 construction management. I urge you when you go

1 forward to please consider the design-build to
2 save money, so that you won't run out of money.

3 We've had -- we spent -- we wasted money with
4 a construction manager, a program manager --
5 there's so many folk and layers before you lay one
6 brick of these libraries that we've wasted money
7 on, and is still wasting money, but y'all have the
8 -- you have more power now than you had before to
9 stop some of this stuff that's been going on.

10 Again, I will conclude, but I will come back
11 at any time that you want to talk to me. I have a
12 lot of information about this, and Madam Chair, I
13 can provide you with additional information about
14 other thoughts that I have about how we should
15 move forward.

16 **MS. STEPHANIE MOODY:** Is your contact
17 information on the booklet?

18 **COMMISSIONER ROBB PITTS:** The old one may be
19 on there. I'll be back. Trust me.

20 **MS. STEPHANIE MOODY:** Okay. Zenobia says she
21 has it, I think. Oh, you've got cards, okay,
22 great. Were there any questions?

23 **COMMISSIONER ROBB PITTS:** Yes, I'm sorry.
24 I'll answer any questions.

25 **MR. JOHN THOMAS:** I do.

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COMMISSIONER ROBB PITTS: Sure.

MR. JOHN THOMAS: Commissioner Pitts, you mentioned briefly some corporations that you felt would want to participate in the \$50 million private requirements. Can you enlighten us a little bit more? Can you elaborate on that because --

COMMISSIONER ROBB PITTS: Sure.

MR. JOHN THOMAS: -- there's always been the feeling that the community didn't have the appetite for that, but you seem to think otherwise.

COMMISSIONER ROBB PITTS: I think otherwise. Now, I gave you one example of just a family. Look at what -- Mercedes-Benz is another example. The corporations that are here -- if you look at what's happening in other cities where naming rights and companies and individuals and foundations have come forward to have their name placed on -- even public hospitals are named after corporations. Now it's not just limited to sporting arenas, so with the corporate community we have here, when these plans are completed and people see those, and if by the way, this -- if you would allow me one other point. You will

1 recall, the 2 of you who were here, that the
2 Board, and I didn't think it was needed, but y'all
3 said, "Do it," and we did it. You wanted a
4 consultant hired to tell us what the inside, not
5 the outside, what should be the components of a
6 new library for today and 50 years forward.

7 That process went to the County. The County
8 said "yes," out went the bids, the bids came in,
9 and politics got in the way. It was never
10 awarded, and now, that contract has been canceled,
11 so please don't let politics stand in the way of
12 this.

13 When we went through the bidding process,
14 everything was fair and square. The contractor
15 was ready to go to work to provide this Board of
16 Trustees what it said it wanted, then politics got
17 involved.

18 **MS. STEPHANIE MOODY:** Okay. Thank you.

19 **MR. JOHN THOMAS:** Thank you.

20 **MS. STEPHANIE MOODY:** And we are aware that
21 did get stopped in the middle. We would have
22 appreciated that information. There's no doubt
23 about it.

24 **15-66 APPROVAL OF SUMMARY MINUTES FROM**
25 **MEETING OF OCTOBER 28, 2015**

1 The next order of business is Approval of the
2 Summary of the Minutes from the regular meeting of
3 October 28, 2015. You'll find those -- where are
4 those? Thank you.

5 **MOTION**

6 **MR. JOSH TAYLOR:** So I'll make the motion
7 that we approve the Summary minutes.

8 **MS. STEPHANIE MOODY:** Well, I found it. I'm
9 sorry. They're under Tab 2.

10 **MR. JOSH TAYLOR:** I'm sorry?

11 **MS. STEPHANIE MOODY:** I was trying to
12 reference where they were. They're under Tab 2.

13 **MR. JOSH TAYLOR:** Okay. Yeah.

14 **MR. JOHN THOMAS:** And I second that, so
15 moved, I guess.

16 **MS. PHYLLIS BAILEY:** I have a concern here.

17 **MS. STEPHANIE MOODY:** Are there any --

18 **MR. JOSH TAYLOR:** Phyllis, do you have some
19 items --

20 **MS. STEPHANIE MOODY:** -- additions or
21 corrections?

22 **MS. PHYLLIS BAILEY:** Yes.

23 **MR. JOSH TAYLOR:** -- that you think need to
24 be changed or added?

25 **MS. PHYLLIS BAILEY:** Yes. One of the reasons

1 that I was in favor of retention of a court
2 reporter was a complete statement of what is done
3 and said in the meeting. Now, I realize yours is
4 a summary, and I don't object to that, and I feel
5 that perhaps that will satisfy whoever needs it to
6 move forward or whatever, but my Commissioner, for
7 one, desires to see exactly what is said at this
8 meeting.

9 We're dealing with taxpayer money, and we
10 need to be as transparent as possible. Another
11 one of the concerns that I have is that one -- an
12 example -- when the election was done, I mentioned
13 that there was a constitutional requirement that
14 this Chairman, who has served 5 years, was only
15 allowed to serve for another year. That's not
16 involved.

17 So with the change of the Bylaws, when the
18 next election comes, you have no way of knowing
19 that that was part of what was required at the
20 time of her election, and I think that that needs
21 to be a part of the record.

22 **MR. JOSH TAYLOR:** So you would like us to add
23 that to the minutes --

24 **MS. PHYLLIS BAILEY:** Yes.

25 **MR. JOSH TAYLOR:** -- the executive minutes.

1 **MS. PHYLLIS BAILEY:** Yes.

2 **MR. JOSH TAYLOR:** Okay.

3 **MS. PHYLLIS BAILEY:** And I would like to see
4 this court reporter retained.

5 **MR. JOSH TAYLOR:** I think that's a separate
6 motion.

7 **MS. PHYLLIS BAILEY:** Oh, okay.

8 **MR. JOSH TAYLOR:** But --

9 **MS. STEPHANIE MOODY:** Right now, we're just
10 discussing the accuracy of the minutes.

11 **MR. JOSH TAYLOR:** Of the summary minutes.

12 **MS. STEPHANIE MOODY:** Not whether or not we
13 should have summary minutes over court reporter
14 minutes.

15 **MR. JOSH TAYLOR:** Right.

16 **MS. STEPHANIE MOODY:** So are there any
17 changes to the accuracy of the minutes?

18 **MR. JOSH TAYLOR:** So do you have wording --

19 **MS. STEPHANIE MOODY:** The summary.

20 **MR. JOSH TAYLOR:** Do you have wording that
21 you want to put in them?

22 **MS. PHYLLIS BAILEY:** I think that it should
23 be included that at the time of the election, we
24 were under the former Constitution, and that the
25 Chair was elected for one year, because she's

1 already served 5.

2 **MS. STEPHANIE MOODY:** Okay. We're always
3 elected for one year.

4 **MS. PHYLLIS BAILEY:** Well, according to the
5 Constitution, you could not be elected any more
6 than that, and that's what I want included.

7 **MS. STEPHANIE MOODY:** Our old Constitution
8 did not say you could only be elected for one
9 year.

10 **MS. PHYLLIS BAILEY:** Yes, it did.

11 **MR. JOSH TAYLOR:** Basically, the Constitution
12 said that for an additional year, it would
13 require, I think --

14 **MS. PHYLLIS BAILEY:** Two-thirds. I think it
15 was two-thirds.

16 **MR. JOSH TAYLOR:** Two-thirds vote, or
17 something like that. And in this particular
18 election, we have 4 votes affirmative, and 2
19 people who were out of the room didn't vote.

20 **MS. PHYLLIS BAILEY:** Uh-huh.

21 **MR. JOSH TAYLOR:** And so it was -- we didn't
22 really -- you know, I looked at the actual
23 verbatim minutes, and we didn't ask for the yays
24 and nays, so let me suggest this: Why don't you
25 send me by e-mail what you'd like to include, and

1 I will resubmit them for the Board to consider
2 next month.

3 **MS. PHYLLIS BAILEY:** Certainly. I'll be glad
4 to do that.

5 **MR. JOSH TAYLOR:** And so I don't think we
6 have to approve them this month.

7 **MS. STEPHANIE MOODY:** Oh, you mean you don't
8 want to approve the minutes, amended?

9 **MR. JOSH TAYLOR:** No. Let's see what
10 language --

11 **MS. STEPHANIE MOODY:** Well, actually --

12 **MR. JOSH TAYLOR:** -- she would like to
13 include, and then --

14 **MS. STEPHANIE MOODY:** -- you know, we have
15 the advantage.

16 **MR. JOSH TAYLOR:** We've got both.

17 **MS. STEPHANIE MOODY:** So we can see --

18 **MR. JOSH TAYLOR:** Yeah.

19 **MS. STEPHANIE TAYLOR:** -- what the language
20 is.

21 **MR. JOSH TAYLOR:** I know. We've got both.

22 **MS. STEPHANIE TAYLOR:** Okay.

23 **MR. JOSH TAYLOR:** I'd just like to see the
24 wording that she would like to add to the summary
25 minutes, and then I'll resubmit that --

1 **MS. STEPHANIE MOODY:** Very good.

2 **MR. JOSH TAYLOR:** -- in time.

3 **MS. STEPHANIE MOODY:** So we -- I guess we
4 will table the approval of the summary minutes.

5 **MR. JOSH TAYLOR:** I'm sorry?

6 **MS. STEPHANIE MOODY:** Table the approval --

7 **MR. JOSH TAYLOR:** Yeah. Right.

8 **MS. STEPHANIE MOODY:** -- of the summary
9 minutes --

10 **MR. JOSH TAYLOR:** Uh-huh.

11 **MS. STEPHANIE MOODY:** -- until the next
12 meeting.

13 **CHAIRMAN'S REPORT**

14 The next order of business is the Chairman's
15 Update, and I did want this as a matter of public
16 record, and I'm glad Mr. Collins is here, because
17 this involves the Library Facility Master Plan,
18 which to me, was a contract with the people, an
19 agreement with the people, to do something for the
20 people regarding libraries, and it was put in the
21 form of a bond referendum, and to do anything
22 different than is in the bond referendum and what
23 is stated in the minutes of the County Commission
24 Report, to change it would be a breach of trust.

25 As a part of the investigation into the need

1 for better library services, we held 37 meetings
2 where they told us what they wanted, and the main
3 thrust of their opinion was that they wanted
4 bigger libraries with more amenities, but even
5 then, they questioned the disproportionate
6 spending at Auburn Avenue and Central, 2
7 libraries, they said they seldom use and saw
8 little use for.

9 I have here the summary from John Szabo
10 regarding the Central Library and Auburn Avenue,
11 which says: Some residents at various forums
12 questioned the proportion of investment in these 2
13 facilities to the investment of the overall plan.

14 I believe this speaks to both concerned about
15 the level of facility improvement at branch
16 libraries, and how well citizens believe the plan
17 addresses the needs of some branch libraries, and
18 the fact that many citizens, unfortunately, do not
19 see how both of these libraries serve them.

20 Carver Homes and Thomasville Heights, the
21 suggestion was to build a larger Stewart-Lakewood
22 branch on Metropolitan Avenue was also made. A
23 citizen also pointed out the importance of
24 building a library to replace the original Carver
25 Homes branch. They wanted it east of I-75/85, and

1 if the Stewart-Lakewood option is pursued,
2 ensuring the existence of adequate transportation
3 to this critical site.

4 So these were the input from the citizens
5 about what they wanted in their branches, so
6 again, the main thrust was they wanted bigger
7 branches, and they were interested in the branch
8 library system.

9 So now we come to this pinnacle moment where
10 there isn't enough money left to refurbish our
11 branch libraries, and it pains me that the money
12 that should be there, that was saved, we could
13 have had \$14 million in savings if every branch
14 had come in, or every new library had come in
15 either on or under budget as 6 of them did, but
16 all -- almost all of that money, \$10 million of
17 it, was already spent on 2 branches.

18 So again, the savings should have been \$14
19 million, not \$4 million, but that's water under
20 the dam. We've already spent that money, but I
21 can't sit here and take another \$85 million and
22 spend it only on a new Central.

23 The public said they weren't really
24 interested in a new Central even back then, and
25 more than that, it was not our agreement with the

1 people. Our agreement with the people was if we
2 got \$50 million in matching funds, they would pony
3 up \$85 million, and even then, we were hopeful
4 that we could build a substantial library.

5 Well, we went to the Mayor, and he believes
6 that Atlanta deserves an iconic library, just as
7 Mr. Pitts has said, he wants an iconic library,
8 too. But I submit you -- now is not the time.

9 \$85 million is not going to do it, and
10 contrary to what he said, we've waited over 5
11 years for someone to show up with \$50 million, and
12 it just hasn't happened. There's not even been a
13 rumble with somebody might give us \$50 million,
14 and so bearing all that in mind, we know this
15 building is not in a good state of repair.

16 We want a presence in downtown Atlanta. We
17 want a branch library in downtown, a library that
18 serves the people, and I know we're going to go in
19 executive session to talk about where that might
20 be, so this is not a case of where. It's how big
21 and how much we should spend on it, and I think if
22 we're going to ask for that \$85 million, if we're
23 going to ask the County Commission to revise the
24 Facility Master Plan, which takes a two-thirds
25 vote of the County Commission to do it and public

1 input, that the only way we can be fair to the
2 citizenry who voted for this referendum, is to
3 share that \$85 million with their branch
4 libraries.

5 So I submit we build a new Central Library.
6 I submit it be between 25,000 and 45,00 square
7 feet, depending on what we need to have an
8 administration presence in the library, or a
9 combined administration presence between the
10 libraries that are already downtown, and we take
11 the remaining money and put it into branch
12 refurbishing.

13 We have 27 branches right now. Most are in a
14 bad state of repair. That, to me, is the only fair
15 way to take the public's tax money and spend it,
16 is on their branches. That's what they said they
17 wanted from the very beginning. They wanted
18 better, nicer branch libraries with more
19 amenities.

20 I have the original Facility Master Plan. It
21 goes into every branch, and what was considered
22 needed then to refurbish the existing branches,
23 and the amount was \$60 million, and we're talking
24 about putting a Band-Aid on it with 17 in the
25 second phase, and the 4 that's left over from the

1 first phase, and I just submit to you that is not
2 enough.

3 I also submit to you that the Mayor said he
4 wanted an iconic library, that Mr. Pitts says he
5 wants an iconic library. Well, then let's let the
6 people come together again, get a new bond
7 referendum, and vote for a new iconic library, and
8 that's going to be another big bond referendum in
9 the \$200 million-plus category, but that way,
10 we'll have a presence down here, and at some
11 point, we'll build a library that Atlanta
12 deserves, that is similar to, say, Seattle, where
13 significant libraries are going up. Today just
14 isn't the day.

15 The people -- I know Mr. Pitts said we voted
16 for that when the economy had tanked, but
17 actually, we voted for it right before the economy
18 tanked, so we passed the bond referendum before
19 people knew that the -- so many financial
20 institutions were going to be hit so hard, so
21 that's my proposal, is that we take Mr. Collins'
22 suggestion, but we significantly decrease the size
23 of the building that we're going to build.

24 We make it a new Central. We divest
25 ourselves of this branch to an interested party,

1 and that if there is a big push for -- oh, and
2 that we spend -- we divide up the \$85 million.
3 We'd have to get an estimate again about how much
4 it would cost to build -- how much space we'd
5 need, and how much it would cost to build a new
6 Central Library, and we take the remaining amount,
7 which in my opinion, should be at least \$45
8 million, and put it into the branches, so that's
9 my Director's Report.

10 If you'd like to comment or if you would like
11 to talk to me at another time, I just wanted us to
12 discuss this before we went into executive session
13 to talk about a new location for Central and the
14 search for a new Director.

15 **MR. PAUL KAPLAN:** I had a question.

16 **MS. STEPHANIE MOODY:** Yes.

17 **MR. PAUL KAPLAN:** This \$50 million from
18 private funds they talked about, has anybody since
19 that, 2008, has anybody actively pursued it?

20 **MR. JOHN THOMAS:** No.

21 **MR. PAUL KAPLAN:** Has anybody gone out for
22 this money at all?

23 **MS. STEPHANIE MOODY:** I have gone to --

24 **MR. PAUL KAPLAN:** Who was going -- who was
25 the person that was supposed to go out there --

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MS. STEPHANIE MOODY: Nobody.

MR. PAUL KAPLAN: -- and try to get those funds?

MS. STEPHANIE MOODY: Mr. Pitts. This was Mr. Pitts' idea. He took it to the County Commission, and then on the 11th hour, we made our presentation to the County Commission. We presented it to the County Commission. It included \$35 million to refurbish this building.

So he went in and convinced them that if they would add \$50 million to our 35, he would find another \$50 million to go into a new Central pot. The Commissioners voted either/or, not one in place of the other.

They didn't say, "Well, if this doesn't work, we'll fall back on this." The \$85 million is only available if the \$50 million is raised. It is 85 because our original plan said \$35 million for Central to refurbish it, then they kicked in another 50 if it was matched. That's why it's called "a match," because it was 50 from the County Commission adding to our 35, and 50 from the public sector. It didn't happen.

I have the chart. The clock is ticking. If we don't let those bonds in 2016, we're going to

1 start losing money, all right? It's going to cost
2 us. Every time another month goes by, it's going
3 to cost us more. The calendar -- I've been sent
4 it several times, and I'm glad to share it with
5 you, but I've already gave away my copy to the
6 Chief Operating Officer for the County.

7 **MR. PAUL KAPLAN:** Okay, so all right. Let me
8 go back. So now, here it is -- I'm going to say
9 it's going to be 2016.

10 Right now, we're at a point at this
11 time -- there's a request for a proposal -- I
12 talked about this at the last meeting -- gone out
13 that they're going to make an assessment for the
14 rest of the branch libraries, see really what it's
15 going to cost us to get these things up or
16 operating.

17 I will tell you at this point, I don't know
18 what it's going to cost. I know Mr. Collins, you
19 know, you had -- you made your presentation, but I
20 don't know what it's really going to cost us.

21 What if we find out, we get all this
22 assessment, it costs \$45 million to get these
23 branches into order, and now we're talking a whole
24 different ball game. I mean, we're going almost
25 too quick.

1 This report will be back to the Board, or
2 back to Fulton County on February 26th. I just
3 talked to Dennis today; however, they haven't done
4 the assessment yet, because they have to go in
5 front of the Board of Commissioners to even
6 approve the proposal. That hasn't been done yet.

7 **MR. JOHN THOMAS:** Oh, I thought it had.

8 **MR. PAUL KAPLAN:** So I'm telling you that
9 there's a long delay that's going on there. If
10 they give -- the next meeting is December -- I'm
11 sorry, December 1st -- if the Board of
12 Commissioners said "Yes, we'll approve that
13 contract," that's going to give these gentlemen,
14 or ladies or gentlemen, about 60 days to come up
15 with a complete report for all the branches.

16 Don't forget, it's not all of the branches,
17 66-some buildings, most of them are -- the
18 branches are in that group. I'm telling you right
19 now that we will not have that report back to us
20 until probably the end of April, because they'll
21 get the report back to Fulton County. You then
22 have to do -- you have look at everything and
23 decide really, what's going to be done, and what's
24 not going to be done, and so on, so I'm at this
25 point, if it's costing us money for the bonds --

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MS. STEPHANIE MOODY: After -- after ...

MR. PAUL KAPLAN: -- there's no way of extending -- isn't there a way of -- and I'm not a legal person. Is there any way extending it?

MS. STEPHANIE MOODY: No. It's got a sunset. We pushed it out as far as we could. What I am asking us to do, I'm not asking you to make the decision today, is to consider a smaller branch library for Central, and to tell the County Commission how you would like the money spent.

And to your point, we don't know what it will cost to refurbish all the libraries, and we may not have enough money, but I suggest Mr. Collins might be able to give us somewhat of a budget to build a smaller Central, so at least we'd have that piece of the pie.

I can't take this to the public with a clean heart and say, "Oh, we're just taking your \$85 million for Central now, and you're not getting your libraries really refurbished, and you're not getting the \$50 million." That is not what we said in the bond referendum, and it is not what the County Commissioner said.

MR. PAUL KAPLAN: I could tell you that the branches -- and Gayle can certainly attest to

1 it -- these managers are looking for these places
2 to be remodeled.

3 **MR. JOHN THOMAS:** Oh, yeah.

4 **MR. PAUL KAPLAN:** I mean, they're getting
5 upset.

6 **MS. GAYLE HOLLOMAN:** Well, the public is
7 looking at that, too.

8 **MR. PAUL KAPLAN:** The public is, and the
9 public is pushing them, and at the Friends'
10 council meeting, if you want to hear something,
11 listen to what the Friends have to say. They're
12 the ones who really are talking to the public, and
13 really know what's going on, and I'm telling you
14 something, something's going to have to be done
15 with this next year.

16 **MS. STEPHANIE MOODY:** Well, and Phyllis has
17 got a comment regarding --

18 **MR. PAUL KAPLAN:** I'm sorry. Go ahead,
19 Phyllis.

20 **MS. PHYLLIS BAILEY:** Not a problem. My
21 question is: Why was not -- why is it that nobody
22 went out looking for people to give this \$50
23 million? You say you went out, okay.

24 **MS. STEPHANIE MOODY:** I went to the Mayor,
25 and I went to Greater Atlanta Progress.

1 **MS. PHYLLIS BAILEY:** Well, is it -- was it
2 just you? Was it left just for you to do?

3 **MS. STEPHANIE MOODY:** No. No. No. Other
4 Board members.

5 **MS. PHYLLIS BAILEY:** I didn't think so. So
6 nobody else did anything?

7 **MS. STEPHANIE MOODY:** Phyllis, we never got
8 any traction. We went to the Woodruff Foundation.
9 We went several places, and they said in effect,
10 we think we'd love to have an iconic library in
11 Atlanta, but nobody would give us any money.
12 Nobody is against an iconic library.

13 **MS. PHYLLIS BAILEY:** Uh-huh. Well that was
14 what I was trying to understand, because it seemed
15 like there was a disconnect between the passing of
16 this referendum, and what I'm hearing is that the
17 public was all in favor of it, but yet and
18 still --

19 **MS. STEPHANIE MOODY:** According to the
20 comments --

21 **MS. PHYLLIS BAILEY:** Uh-huh.

22 **MS. STEPHANIE MOODY:** -- which I have a copy
23 of, and I'm sure Zenobia, the great file master
24 that she is, has a copy of it, too -- the people
25 were interested in their branch system, all right.

1 They wanted improvements in their branches, and
2 they wanted more and better libraries in some of
3 the places we didn't have any. We tried to do
4 that.

5 Along the way, this other idea of a new
6 Central was really -- I think John will support
7 me -- it was an 11th hour --

8 **MR. JOHN THOMAS:** It was.

9 **MS. STEPHANIE MOODY:** -- change. The Board
10 really didn't get much --

11 **MS. PHYLLIS BAILEY:** Oh, so that wasn't --

12 **MR. JOHN THOMAS:** I was Chairman sitting
13 right there. Robb Pitts come up here to the
14 podium, and he surprised the heck out of all of us
15 with that proposal. We had no idea what he was
16 going to talk about.

17 **MS. STEPHANIE MOODY:** So again, did you have
18 more comments? I'm sorry to interrupt you, John.

19 **MR. JOHN THOMAS:** I did, but to your point,
20 Phyllis, that's why I asked Robb Pitts --

21 **MS. PHYLLIS BAILEY:** Uh-huh.

22 **MR. JOHN THOMAS:** -- about that 50 -- he was
23 commenting about that 50 --

24 **MS. PHYLLIS BAILEY:** Well, that was why I
25 was --

1 **MR. JOHN THOMAS:** Yeah, and Stephanie's
2 absolutely right that we never got any traction.
3 We went to several organizations at Woodruff. We
4 went to -- what is the leadership-something
5 Atlanta? What --

6 **MS. STEPHANIE MOODY:** Greater Atlanta
7 Progress.

8 **MR. JOHN THOMAS:** Yeah.

9 **MS. STEPHANNIE MOODY:** I think it was called
10 that.

11 **MR. JOHN THOMAS:** Just to see if we were on
12 the right track, and their feedback was, "Nobody
13 has an appetite for it right now."

14 Now, maybe we should have pursued it, but
15 that's essentially what --

16 **MS. PHYLLIS BAILEY:** That's --

17 **MR. JOHN THOMAS:** Okay. That's where it
18 ended. Now, Robb may know more -- he may have
19 some ideas, or he may be more right than I am, so
20 but that -- to that point, but my question was the
21 \$85 million, if we do go the 85 -- use that \$85
22 million, which would require a vote of what?

23 **MS. STEPHANIE MOODY:** Two-thirds.

24 **MR. JOHN THOMAS:** Of the Commissioner then,
25 and what about the feedback?

1 **MS. STEPHANIE MOODY:** There's to be public
2 meetings, public comments.

3 **MR. JOHN THOMAS:** How then --

4 **MS. STEPHANIE MOODY:** You have to take it to
5 the public and say, "We," and this is sort of the
6 attorney's words, is that the original reason for
7 bonding this money is no longer valid; therefore,
8 we are changing the use of it.

9 **MR. JOHN THOMAS:** Okay. But that is a
10 legal -- that's a legal -- that's the way to do
11 it.

12 **MS. STEPHANIE MOODY:** That is a legal way to
13 do it --

14 **MR. JOHN THOMAS:** Okay.

15 **MS. STEPHANIE MOODY:** -- but they have to do
16 it, and in my opinion, they have to do it before
17 the end of this year, because the bonds have to be
18 bonded -- not this year, excuse me.

19 **MR. PAUL KAPLAN:** Next year.

20 **MS. STEPHANIE MOODY:** Is it this year?

21 **MR. PAUL KAPLAN:** Next year.

22 **MR. JOHN THOMAS:** Next year.

23 **MS. STEPHANIE MOODY:** Yeah. Has to be bonded
24 by the end of next year, or we start losing
25 significant amounts of money.

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MR. JOHN THOMAS: Okay. That was my question.

MS. STEPHANIE MOODY: And I will tell you that when we went to the Mayor, he said "Yes," he wanted one, but he was busy with other things, and he didn't want a \$120 million library. He wanted a 220 -- I can't even say that much money -- \$220 million library, and this Board would be glad to build that kind of structure, but we don't have the money, and why would we build a smaller library for a short term, when we can fulfill the needs that we have right now, and then we'll go back to the public and say, "Okay. The economy has improved. We think Atlanta deserves an iconic library, do you agree? Here's the bond referendum."

MR. JOSH TAYLOR: Stephanie ...

MS. STEPHANIE MOODY: Yes.

MR. JOSH TAYLOR: I'd like to ask -- I have a question, and that is the last meeting we approved the 3 points that you've presented, and we asked that you develop a plan to finalize the scope and direction of this, so do you have a report for us in terms of how that's going to go forward from here?

1 **MR. AL COLLINS:** Well, we -- I don't at this
2 time. As you know, the Board didn't approve
3 Heery/Russell until our last meeting, which was
4 about 2 weeks ago.

5 **MR. JOSH TAYLOR:** Right.

6 **MR. AL COLLINS:** So we're in the throes of
7 developing how we're going to --

8 **MR. JOSH TAYLOR:** When you say "the Board,"
9 are you talking about the Board of Commissioners?

10 **MR. AL COLLINS:** The Board of Commissioners,
11 that's correct. So we could not move until such
12 time as the Board --

13 **MR. JOSH TAYLOR:** Okay.

14 **MR. AL COLLINS:** -- approved Heery/Russell
15 for one, the contract amendment; two, the Phase 2
16 work on it, so we've began meeting to coalesce and
17 develop a plan.

18 **MR. JOSH TAYLOR:** And I guess my next
19 question is, you know, 100,000 square feet,
20 25,000, somewhere in there, is a big range, and
21 seems like it needs to be based upon assessment of
22 the actual demand or the need for various library
23 services, so is that part of the planning process
24 or ...

25 **MR. AL COLLINS:** It's going to have to be,

1 because I can't tell you that here's how we can
2 and should proceed on developing all the branch
3 libraries or redeveloping those branch libraries
4 until we understand from the assessments what are
5 the ills of those branch libraries. And --

6 **MR. JOSH TAYLOR:** But back to the Central, I
7 mean, that's a big range of 25 to 100,000, so --

8 **MR. COMMISSIONER ROBB PITTS COLLINS:** Yes,
9 that is.

10 **MR. JOSH TAYLOR:** And my question is: Is
11 there a process that you're planning on to either
12 evaluate the demand for the current Central
13 facility and try to model -- you know, why do we
14 need 100,000 or do we need less?

15 **MR. AL COLLINS:** Well, what our plan was is
16 to obviously propose that we have a programmer
17 that would come on board to assist us with
18 determining what are those bases --

19 **MR. JOSH TAYLOR:** Okay.

20 **MR. AL COLLINS:** -- that must be a part of
21 the Central Library.

22 **MR. JOSH TAYLOR:** Uh-huh.

23 **MR. AL COLLINS:** Because again, as part of
24 the initial planning of that, we had to set some
25 parameters in order for it to -- in order for us

1 to develop at least a model --

2 **MR. JOSH TAYLOR:** Uh-huh.

3 **MR. AL COLLINS:** -- that we could present and
4 talk about to you guys, and understand what its
5 cost implications might be. So again, we need a
6 programmer. We need a programmer to come on board
7 that would assist us with defining --

8 **MR. JOSH TAYLOR:** So is that like a library
9 consultant or an architectural --

10 **MR. AL COLLINS:** A library consultant, that
11 is typically an architectural firm that has
12 experience with large libraries of this nature,
13 and based on our direction to them, they could
14 determine, help us to determine what kinds of
15 spaces, and what size those spaces ought to be
16 within that building.

17 **MR. JOSH TAYLOR:** Do you have a proposal
18 ready to, you know, select that programmer?

19 **MR. AL COLLINS:** No. I've actually had a
20 brief conversation with purchasing. You know,
21 there was a proposal that was an RFP that was put
22 out that has actually kind of been put on hold,
23 and whether or not there was any opportunity for
24 us to reenact that in some manner or another and
25 make modifications to it, and I'm still waiting

1 for a response back.

2 **MR. JOSH TAYLOR:** So that was the RFP that
3 was stopped last year. Is that --

4 **MR. AL COLLINS:** That's correct.

5 **MR. JOSH TAYLOR:** And Stephanie, is that the
6 same one that --

7 **MS. STEPHANIE MOODY:** Yes.

8 **MR. JOSH TAYLOR:** Okay.

9 **MS. STEPHANIE MOODY:** Yes. I have a total
10 project budget for recommended libraries that was
11 proposed for the 2014 budget. I am sure it was
12 done in 2010. I think we were supposed to start
13 the renovations before then, which I would think
14 would be somewhat of a starting point --

15 **MS. JOSH TAYLOR:** Okay.

16 **MS. STEPHANIE MOODY:** -- of what -- and I
17 have documentation for each branch --

18 **MR. JOSH TAYLOR:** Uh-huh.

19 **MS. STEPHANIE MOODY:** -- library about what
20 they would cost, which I can share with whomever
21 about --

22 **MR. JOSH TAYLOR:** Well, I've got a copy of
23 the Facilities Plan, but what I don't have is the
24 requirements that drove the facilities, so the
25 document Facilities Plan is strictly a list of

1 spaces and costs, and this that and the other, and
2 it's a copy that you made me, you know, from your
3 files, but there was nothing in terms of the
4 public input or analysis of the library
5 requirements, programming-wise.

6 **MS. STEPHANIE MOODY:** Okay.

7 **MR. JOSH TAYLOR:** And I guess that's why I
8 want to go back to Al and say: So you're sort of
9 in process here.

10 **MR. AL COLLINS:** Yeah. But, we're just
11 getting traction --

12 **MR. JOSH TAYLOR:** Okay.

13 **MR. AL COLLINS:** -- so we can move forward
14 with this and, you know, develop a solid plan to
15 come back and --

16 **MR. JOSH TAYLOR:** Can we get a copy of that
17 RFP and see what that would entail?

18 **MR. AL COLLINS:** Yeah. That's from Felicia.
19 That's from purchasing. I'll reach out to her --

20 **MR. JOSH TAYLOR:** Okay.

21 **MR. AL COLLINS:** -- and see if I can get it.

22 **MR. JOSH TAYLOR:** I'd just like to see, you
23 know, get us up to speed as to, you know, what are
24 the things they're going to ask, and what's the
25 scope of it.

1 **MS. STEPHANIE MOODY:** It was a pretty broad
2 description.

3 **MR. JOSH TAYLOR:** I will accept any
4 definition. I'd just like to look at the detail.

5 **MS. STEPHANIE MOODY:** Okay. Well, I submit
6 to you again that 100,000 square feet is not
7 enough in an iconic sense, but it's way too much
8 for what we need right now.

9 **MR. JOSH TAYLOR:** And to be a programmer or a
10 designer going through a requirements planning
11 process, should give us some options, and that's
12 what I hope.

13 **MR. AL COLLINS:** And that's what I had hoped
14 to have shared with you at our last meeting. We
15 had to set up some parameters --

16 **MR. JOSH TAYLOR:** Right.

17 **MR. AL COLLINS:** -- and so we did that. It
18 was a broad brush. It was, you know, using the
19 numbers that we did, 100,000. If it's less, it's
20 less.

21 **MR. JOSH TAYLOR:** Yeah.

22 **MR. AL COLLINS:** And if it's 75,000 or
23 whatever it might be, but I think you do need the
24 support, and you do need documentation from a
25 programmer --

1 **MR. JOSH TAYLOR:** Uh-huh.

2 **MR. AL COLLINS:** -- so that you don't end up
3 with a facility that doesn't answer any of the
4 real questions.

5 **MR. JOSH TAYLOR:** Right.

6 **MR. AL COLLINS:** You want a facility that's
7 going to address the needs in a systematic manner,
8 and these are the spaces that are required to
9 accomplish what you're trying to accomplish.

10 **MR. JOSH TAYLOR:** Okay.

11 **MR. AL COLLINS:** So it may well be a little
12 less. It may well be right on, or slightly more,
13 but I think we need that--

14 **MR. JOSH TAYLOR:** So you're working the
15 process, and you'll send us a copy of that --

16 **MR. AL COLLINS:** Absolutely.

17 **MR. JOSH TAYLOR:** -- RFP that you're trying
18 to work.

19 **MR. AL COLLINS:** Sure.

20 **MR. JOSH TAYLOR:** Okay.

21 **MS. STEPHANIE MOODY:** Okay --

22 **MR. JOSH TAYLOR:** I don't know that we need
23 to go in executive session on location, so why
24 don't we just keep on --

25 **MS. STEPHANIE MOODY:** So is that right, you

1 don't want to discuss location of the Central
2 Library.

3 **MR. JOSH TAYLOR:** No. I think we need to
4 discuss the proposal to define the requirements,
5 and we've done that.

6 **MR. JOHN THOMAS:** Right, and I agree.

7 **MR. JOSH TAYLOR:** Location is down the road.

8 **MS. STEPHANIE MOODY:** Okay. I didn't know if
9 there were any other locations being considered.

10 **MR. JOSH TAYLOR:** I don't think we need to go
11 there yet, until he has a programmer, and has a
12 process for defining the requirements, which could
13 end up with a 50,000 square-foot facility or 25 or
14 75 as opposed to 100.

15 **MS. STEPHANIE MOODY:** Well, what we don't
16 want is for the County Commissioner to jump the
17 guns and bond out.

18 **MR. JOSH TAYLOR:** I know. And --

19 **MS. STEPHANIE MOODY:** And so at some point,
20 we need to notify them that we are thinking of
21 this other option.

22 **MR. JOSH TAYLOR:** I think we each need to
23 talk to our County Commissioners about that.

24 **MS. STEPHANIE MOODY:** Okay.

25 **MR. JOSH TAYLOR:** And I don't think we need a

1 motion, per se --

2 **MS. STEPHANIE MOODY:** Okay.

3 **MR. JOSH TAYLOR:** -- unless somebody thinks
4 we do. Seems like we're at enough flux that we
5 need to get the information, and then we need to
6 alert our County Commissioners that we have this
7 concern.

8 **MS. STEPHANIE MOODY:** And how soon did we
9 think we were getting this information?

10 **MR. JOSH TAYLOR:** Al ...

11 **MR. AL COLLINS:** Well, the copy of the RFP is
12 a matter of just copying that. That's going to
13 happen -- if it's a goal that we can modify that,
14 obviously, that's going to need to be modified.
15 Whether or not it needs to be put back out, I
16 don't know the answer to that. Again, I have to
17 have some additional conversation with purchasing
18 to find out what ...

19 **MS. STEPHANIE MOODY:** Okay.

20 **MR. JOSH TAYLOR:** Okay.

21 **MS. STEPHANIE MOODY:** Well, I'd just like to
22 add that we all know this building is in need of
23 repair. We can't wait indefinitely. We need a
24 plan, and it may involve selling this building,
25 and we certainly don't want to spend an inordinate

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amount of money repairing a building that we're not going to use anymore.

So, okay, then. Thank you, Al.

MR. AL COLLINS: Okay. Thank you.

MS. STEPHANIE MOODY: And I guess we will go ahead and have a motion to close the meeting.

MR. JOSH TAYLOR: I don't think -- since the only thing we have left --

MS. STEPHANIE MOODY: Is the Director ...

MR. JOSH TAYLOR: -- in the executive session is a search, let's try to get through the Agenda so we don't stop and start so much.

MS. STEPHANIE MOODY: Well, unfortunately, we did approve the Agenda in the executive session.

MOTION

MR. JOSH TAYLOR: Well, then I'll make a motion that we move the executive session to the end.

MS. JAMILICA BURKE: Second.

MS. STEPHANIE MOODY: All in favor?

(Whereupon all said "Aye").

OLD BUSINESS

MS. STEPHANIE MOODY: Okay. Let's just move ahead then to Old Business, and the first order is the Library Bond Program Update.

1 **MR. JOSH TAYLOR:** I think we've already had
2 that.

3 **MS. GAYLE HOLLOMAN:** We just had it, didn't
4 we? We did. I don't know any more to say than
5 what Al just said, basically, and what you-all
6 have just said.

7 **NAMING OF ROOMS - UPDATE**

8 **MS. STEPHANIE MOODY:** All right. The next
9 order of business is the Naming of Rooms. As I
10 think you know, we had a letter. You were given a
11 copy of it, where a group would like to see -- I
12 think it's the auditorium -- named after
13 Francine ...

14 **MS. GAYLE HOLLOMAN:** Henderson.

15 **MS. STEPHANIE MOODY:** Henderson, who was the
16 longtime Director of Auburn Avenue Research
17 Library. I honestly don't think we're to a point
18 where we can start naming rooms in the building,
19 and more to the point, Fulton County has a policy
20 of not usually naming rooms, which is why when Mr.
21 Pitts wanted to name libraries after
22 someone -- and we don't have very many libraries
23 that are named after anyone -- but my personal
24 opinion is that we should wait and find out the
25 County Commission's opinion about naming buildings

1 and rooms in buildings. Is there any other ...

2 **MR. JOSH TAYLOR:** Well, I think there's some
3 merit to naming buildings and/or rooms, and do we
4 currently have a policy on that from the library
5 standpoint?

6 **MS. GAYLE HOLLOMAN:** We do. We have a naming
7 policy. You-all were sent it. They were sent.

8 **MR. JOSH TAYLOR:** Yeah.

9 **MS. GAYLE HOLLOMAN:** Yeah. You had it -- you
10 were sent it a while back.

11 **MR. JOSH TAYLOR:** Yeah, I'm sure we were, and
12 I guess my question is my memory isn't serving me.

13 **MS. GAYLE HOLLOMAN:** Do we need to go make
14 copies?

15 **MR. JOSH TAYLOR:** No. Just can you
16 summarize?

17 **MR. JOHN THOMAS:** Summarize it.

18 **MS. GAYLE HOLLOMAN:** Yes. It says: "For
19 naming of library buildings and portions thereof,
20 the Library Board will then make a
21 recommendation."

22 So it has to go to -- it says that the
23 Library Director will appoint a committee to
24 consider each naming request. Well, that's been
25 done as far as a group that came to me, and I did

1 meet with them.

2 The committee will be made up of
3 representatives of the community served by the
4 library, including local residents, library staff,
5 and where there is a Friends group, Friends
6 members, and the people who met with us were parts
7 of those groups.

8 And then we take the recommendation to the
9 Library Board of Trustees, which is what we have
10 just done. It says that collections, programs,
11 services, interior and exterior spaces, or other
12 defined areas within library buildings may be
13 named in honor of those who have made a
14 significant gift or given extraordinary service to
15 the library.

16 So it can be done. It's just at your
17 pleasure, basically.

18 **MR. JOSH TAYLOR:** So our policy covers this.

19 **MS. GAYLE HOLLOMAN:** Yes, it does.

20 **MR. JOHN THOMAS:** Oh yeah, it does.

21 **MR. JOSH TAYLOR:** Okay.

22 **MR. JOHN THOMAS:** Yeah. So I think what I
23 hear is that Zenobia's met with the folks, and
24 they've made a recommendation, and it's up to us
25 to either approve it or not approve it, and then

1 send it off to the County Commission.

2 **MS. STEPHANIE MOODY:** Well, my suggestion is
3 that we just wait to see about other
4 naming -- this is only one person associated with
5 the library. I think she's given good service.
6 Gayle has given good service.

7 **MR. JOHN THOMAS:** Yeah.

8 **MS. STEPHANIE MOODY:** I'm sorry, I'm not sure
9 about the policy of naming a room after an
10 employee at this time. I'd just like more
11 information if that's ...

12 **MR. JOHN THOMAS:** Well, it doesn't exclude an
13 employee. It does say anyone who's given --

14 **MS. GAYLE HOLLOMAN:** Right. It doesn't.

15 **MR. JOHN THOMAS:** -- it says, "significant
16 service," which Francine did to that Auburn Avenue
17 Library. She was --

18 **MS. STEPHANIE MOODY:** How long was she --

19 **MR. JOHN THOMAS:** She was there about 8 or 9
20 years, wasn't she?

21 **MS. GAYLE HOLLOMAN:** She was. She worked for
22 the library many years ago, and left and moved to
23 D.C., and worked in the same type of libraries and
24 came back, and so, she was here for 8 to 10 years
25 is my understanding.

1 **MR. JOHN THOMAS:** Yeah.

2 **MS. PHYLLIS BAILEY:** Well, now, is there a
3 limitation on the number of people you can
4 display?

5 **MS. GAYLE HOLLOMAN:** Oh, no. It doesn't say
6 anything like that.

7 **MR. JOHN THOMAS:** Uh-huh.

8 **MS. GAYLE HOLLOMAN:** Do you want me to go get
9 a copy made?

10 **MS. PHYLLIS BAILEY:** No, that's fine.

11 **MS. GAYLE HOLLOMAN:** It doesn't say any of
12 that.

13 **MS. PHYLLIS BAILEY:** I'll get it from
14 someone.

15 **MR. JOHN THOMAS:** But, she certainly
16 qualifies from a significant contribution --

17 **MS. STEPHANIE MOODY:** Well, and I think we
18 should take her into account --

19 **MR. JOHN THOMAS:** Absolutely.

20 **MS. STEPHANIE MOODY:** -- but there may be --
21 Andrew Young donated all of his papers to Auburn
22 Avenue.

23 **MR. JOHN THOMAS:** He did, yeah.

24 **MS. STEPHANIE MOODY:** And some people sell
25 their papers. Well, we should consider him

1 as -- there are people to consider. The
2 auditorium is a significant room. I just don't
3 want to be hasty.

4 **MR. JOHN THOMAS:** She had a lot to do with
5 that, by the way. I was down there for that
6 dedication ceremony whenever he came, and --

7 **MS. GAYLE HOLLOMAN:** She was the one who did
8 that, yeah, who primarily got that done.

9 **MR. JOHN THOMAS:** She was a dynamo.

10 **MS. GAYLE HOLLOMAN:** Well, I think it doesn't
11 prohibit -- from my understanding of it, it
12 doesn't seem to prohibit multiple names, because
13 there are other areas within the Auburn Avenue
14 Library, for instance, that could be named for
15 someone. There's going to be galleries, the
16 auditorium.

17 They're only asking for this one room for
18 this one person, so that won't preclude you-all
19 from sometime later on being asked for something
20 else to be done. Right now, no one else, no other
21 group has come forward to ask for any other naming
22 at any other library, nor it at Auburn.

23 **MR. JOHN THOMAS:** Right.

24 **MS. GAYLE HOLLOMAN:** The only name that's
25 been submitted is that of Francine Henderson for

1 the auditorium, so that's what's before us at this
2 point.

3 **MS. STEPHANIE MOODY:** Well, and again, I
4 submit we need to advertise that we are wanting
5 names of people who have contributed significantly
6 to library service with the thought of perhaps
7 naming rooms or areas after them.

8 **MR. JOHN THOMAS:** Fair enough.

9 **MS. STEPHANIE MOODY:** I think Francine should
10 be right up there at the top of the list. I'm
11 just not ready -- I'm personally not ready to make
12 a recommendation. However, it's ...

13 **MR. JOSH TAYLOR:** I guess my feeling is that
14 to advertise and to ask for lots of suggestions,
15 this Board has limited time.

16 **MS. PHYLLIS BAILEY:** That's true.

17 **MR. JOSH TAYLOR:** And if a group has already
18 said, "We think this is a good idea," and it's a
19 fairly limited space or area, let's approve it and
20 move on.

21 **MS. PHYLLIS BAILEY:** I would agree with you,
22 Josh. Given the fact that they have taken the
23 time to actually present this name, and that
24 it's --

25 **MR. JOSH TAYLOR:** Yeah. If they were going

1 to say I want to name the whole library that's
2 another matter, but this is a room --

3 **MS. PHYLLIS BAILEY:** Yes. It's a room.

4 **MR. JOHN THOMAS:** Yeah. I can't disagree. I
5 think it's a great idea. I think she's a
6 great -- she was a great person. I got to know
7 her very well, and she made a vast contribution
8 here.

9 **MOTION**

10 **MR. JOSH TAYLOR:** So I'll make a motion that
11 we approve that.

12 **MS. PHYLLIS BAILEY:** I second it.

13 **MS. STEPHANIE MOODY:** Any other discussion?

14 **MR. PAUL KAPLAN:** I can't say anything. I'm
15 sitting here -- no, I mean, I'm probably going to
16 say yes, but I have a room named after me. If you
17 think that's -- it's one of those things that are
18 very difficult. It was a surprise to me they did
19 it, but to the person, it means a lot to them.

20 **MR. JOHN THOMAS:** Yeah.

21 **MS. PHYLLIS BAILEY:** Uh-huh.

22 **MS. STEPHANIE MOODY:** Uh-huh.

23 **MR. PAUL KAPLAN:** So I won't tell you what
24 room. I didn't say which room it was, but I had a
25 room named after me.

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MR. JOSH TAYLOR: No, it's the HVAC room, right?

MR. PAUL KAPLAN: I actually went a step above that this time, so ...

MS. STEPHANIE MOODY: Okay. We have a motion and a second. All those in favor?

(Whereupon all said "Aye".)

Any opposed? The motion carries.

MR. JOHN THOMAS: Okay.

E-MAIL ADDRESS FOR EACH BOARD MEMBER

MS. STEPHANIE MOODY: Okay. E-mail Address for Each Board Member. This is the sort of form you will get when --

MR. PAUL KAPLAN: Zenobia's handed it to each of us.

MS. STEPHANIE MOODY: Okay. She's already been around the room and everybody's good.

MR. PAUL KAPLAN: Yeah. So when we communicate with each other, we use this now, guys. This is it.

MS. STEPHANIE MOODY: If you're discussing library business.

MR. PAUL KAPLAN: Yes, discussing library business, correct.

MR. JOHN THOMAS: Okay.

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MS. STEPHANIE MOODY: Okay. So that's easy.

BUDGET PROCESS AND STATUS FOR 2016

The Budget Process and Status for 2016, and these were the areas where you were most interested, right, Josh?

I guess Gayle is going to discuss these for us.

MR. JOSH TAYLOR: Yes, and she has sent me a good deal of information, some of which is covered under No. 1, but I'd like for her to just provide us an update as to, you know, the Budget Process and assumptions, because as I noted in the last set of minutes, it's not clear how the Board of Trustees enters into this. You know, do we say yay or nay at some point, or do we have an opportunity to make suggestions, and so I'd like to have her, I guess, explain that to us again.

MS. GAYLE HOLLOMAN: Okay. The 2016 budget was submitted, and you-all should have received -- I'm pretty sure that Zenobia sent out the --- it's pretty huge, the proposed budget. This is for all of the County, and we are of course, in there, at 27 point so many million dollars for this year, whereas we had been at 29. So we're going to be down by about 1.2 percent,

1 and what we've -- what we had in the budget.

2 We asked for some enhancements, and it does
3 not look as though we're getting those, but the
4 process this year has been just like it's been in
5 all the years, where we are basically told what
6 the amounts are going to be, and then we have to
7 let them know how we will operate with that amount
8 of money, what it may cause as far as any changes
9 in our case, hours of operation, any reduction in
10 staff, and that type of thing.

11 I provided them with enhancements to let them
12 know that we needed to hire additional staff, but
13 at this point, that would require additional
14 funding over the \$27 million. So what we -- where
15 we are right now is that -- just to let you know
16 that we currently have 247 full-time employees and
17 66 part-time employees. We are giving up 20
18 positions, full-time positions. They are support
19 staff positions to the budget, which means we will
20 not be able to fill those 20 positions. We
21 thought it was going to be significantly higher
22 than that, though.

23 **MR. JOSH TAYLOR:** Is that included in the
24 227?

25 **MS. GAYLE HOLLOMAN:** No.

1 **MR. JOSH TAYLOR:** Oh, okay.

2 **MS. STEPHANIE MOODY:** It's not in the 247?

3 **MR. JOSH TAYLOR:** 247.

4 **MS. GAYLE HOLLOMAN:** No. The 20 positions
5 were vacant positions --

6 **MR. JOSH TAYLOR:** Oh.

7 **MS. GAYLE HOLLOMAN:** -- that we will not be
8 able to fill.

9 **MR. JOSH TAYLOR:** You're not going to fill?

10 **MS. GAYLE HOLLOMAN:** We'll not be able to
11 fill.

12 **MR. JOSH TAYLOR:** Okay.

13 **MS. GAYLE HOLLOMAN:** 247 is where we are
14 right now with actual full-time staff, 66 actual
15 part-time staff right now. We will only be able
16 to hire an additional 9 part-time staff, and we
17 will be able to hire an additional 37 full-time
18 staff.

19 Those positions, we are now interviewing for
20 them, which includes 16 youth services librarians
21 and 17 support staff, so with that in mind, we are
22 looking at -- we feel we'll be able to meet
23 staffing needs.

24 What we've got to do is go back and
25 redetermine our staffing levels, our minimum

1 staffing-level needs. Right now, almost every
2 library is where they need to be as far as what we
3 had said up to this point, and that is that a
4 small library would have 4 staff. We're just
5 talking about 4 bodies. They could be full-time
6 or part-time, but that's not FTE, but 4 full-time
7 staff at a small library, 6 staff at a
8 medium-sized library, and 9 at a large library.

9 So a small library would be like Carver. A
10 medium library would be like Ponce, and a large
11 library would be like Alpharetta, so that's what
12 we're saying in that staffing level. There are
13 some that are a little different.

14 Right now, our large libraries are at about
15 11 staff on average. Our medium-size libraries
16 are at 8 right now, and our small libraries, for
17 the most part, are hovering between 3 and 4, so
18 we're almost really where we wanted to be for a
19 number of years. So I think that we're going to
20 be in okay shape as far as going into 2016. The
21 only problem with that is that, and this is why we
22 asked for an enhanced number of staff -- an
23 enhancement that included staffing.

24 We have to keep in mind that Auburn Avenue is
25 reopening in April or so. The thing about that is

1 that some of the staff -- we've got staff that we
2 need to take out of these 37 full-time positions
3 to replace particularly some librarians that we
4 lost that have to go back to Auburn. They have to
5 be sent back to go and work at Auburn to keep that
6 program going. Also, we have to open up the
7 Southeast Atlanta library, and we have to reopen
8 South Fulton.

9 Well, if you go to open the Southeast
10 Library, the question there becomes are we really
11 going to actually close Carver, Thomasville, and
12 Georgia Hill? The idea behind it was that we
13 could close those 3 libraries, and those staff
14 would then move into the Southeast Atlanta
15 Library. If we keep those libraries open, we've
16 got to then take this 37 that I just mentioned,
17 and the 9 part-timers, and we've got to try and
18 fill those positions that would be needed at
19 Southeast Atlanta Library.

20 Also, the South Fulton Library, those staff
21 members are -- 8 to 9 of them -- be redeployed
22 around the system, so they've got to go back to
23 South Fulton. So where they're leaving, we'll
24 have a gap. So those are the reasons why we were
25 asking for enhancements.

1 But the process worked in such a way, as it
2 has all these years, in which they tell us what
3 they did, this next year, what we have -- this
4 next year, they're going to be a little different,
5 I'm told. Hopefully, we will be able to start
6 earlier. I see that you will be able to be a
7 large part of the process, and that we will be
8 able to start talks much earlier than late
9 September, late October.

10 We'll be able to start the process. It won't
11 be as convoluted as it may have seemed to us in
12 the past with zero-based budgeting, and we will be
13 able to sit down, show you where we are, show you
14 our list of needs. I do want to get a wish list
15 to you in all categories, and I think that's going
16 to be significant for your input.

17 So I do see that this Board of Trustees has a
18 real place in being a part of that process as we
19 move into the 2017 budget planning. It just was
20 kind of -- everything was coming together at once
21 when we were trying to finalize what we were doing
22 for this year.

23 I hope I'm answering the questions.

24 Changes in compensation, there are changes in
25 compensation rates. What's happened there is that

1 some of -- they went out -- I think it may have
2 been mentioned before, that Accenture was the
3 company as a consulting firm, that the County
4 brought on Board to look at all of the things that
5 they felt needed to be looked at, which was the
6 Archer study, and that Archer study informed what
7 the compensation rates would be.

8 So I'm told that they went out to the
9 marketplace, and I put that in quotations, to
10 determine at each position level what the market
11 should bear, and in so doing, we were largely --
12 not just the library system, but the County as a
13 whole, compared to what they do, what the rates
14 are in Gwinnett County -- in the marketplace with
15 various positions.

16 Therefore, they have determined that some of
17 our positions, people are -- they change the class
18 name, the position name. They've changed the
19 classes. They also went about changing the
20 compensation for various positions. That does not
21 affect current staff. Current staff will remain
22 at their current salaries.

23 What it does is it affects the new people we
24 might want to hire going into 2016. If you were
25 to be hired today, just as an example, you might

1 be hired at a position level of \$36,000, but it
2 may have been reduced in next year's budget to
3 \$32,000. We have one example right now that is
4 quite interesting, where a person has been -- was
5 being offered a job, and we thought she would
6 start this year. If she does not start this year,
7 she's going to have an \$11,000 pay cut if she
8 starts in the new year, and so that is really
9 significant.

10 So we have to either get an exception, which
11 may or may not be given, but there are some
12 classes that were cut significantly, and some may
13 be 1,000 here, 1,000 there. We're just still
14 seeing -- it's going to cost a lot of folks.

15 Some positions, people were not at the
16 minimum of the pay scale, which will be in place
17 next year, so in that case, those persons, there
18 are about 8 to 10 in our library system, will
19 actually be given a raise, so to speak. Their
20 salaries will increase, some of them as much as
21 \$2000, \$3,000, \$4,000, will increase from where
22 they are right now.

23 So we have an appeals process, though, and
24 that appeals process was extended as far as the
25 department heads being able to go in now and look

1 at what people have appealed and say yay or nay,
2 we agree or we don't and why, and then for us to
3 even go in and do some group appeals if we see a
4 particular position that, as a group, we think
5 needs to be looked at. So we have a few more
6 weeks to get that in by December 4th, I believe it
7 is, so that's where we are with that.

8 Changes in permanent versus part-time
9 staffing, the changes are as I've just stated,
10 that we're going to have 37 full-time and 9
11 part-time staff, and we're interviewing as we
12 speak. That's what the branch services staff and
13 other administratives has been doing the last few
14 weeks.

15 **MR. JOSH TAYLOR:** So the good news is that
16 you didn't hit the targets, and you still have,
17 with the new budget, the ability to hire 37
18 full-time and 9 part-time.

19 **MS. GAYLE HOLLOMAN:** Yes.

20 **MR. JOSH TAYLOR:** Okay.

21 **MS. GAYLE HOLLOMAN:** Part of the reason that
22 we would -- part of our problem has been that our
23 part-time budget did not get -- got approved, but
24 we did not get able -- we were not able to start
25 the process of hiring until around April of this

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year.

MR. JOSH TAYLOR: Yeah.

MS. GAYLE HOLLOMAN: Which is what greatly affected part-time hiring.

MR. JOSH TAYLOR: Right.

MS. GAYLE HOLLOMAN: But now, we're only -- we've hired 66, though, which is really good, because we laid off 72 the year before, and so now, we're kind of back closer to where we needed to be, and then if we get the other 9, that takes us over the number that we even let go a year or so ago, so yes, you're right --

MR. JOSH TAYLOR: Okay.

MS. GAYLE HOLLOMAN: -- in that standpoint.

MS. STEPHANIE MOODY: You had 284 full-time people and 75 part-time people that will need to be, when all is said and done, dispersed among the 34-branch system.

MS. GAYLE HOLLOMAN: Yes.

MS. STEPHANIE MOODY: All of it ends up as it was originally scheduled.

MS. GAYLE HOLLOMAN: If -- you mean if we close those 3?

MS. STEPHANIE MOODY: Yes.

MS. GAYLE HOLLOMAN: Well, if we don't close

1 those 3, that's going to be a real problem.

2 **MS. STEPHANIE MOODY:** Okay. And I was
3 curious what library support services are.

4 **MS. GAYLE HOLLOMAN:** Library support
5 services.

6 **MS. STEPHANIE MOODY:** Yeah, I mean, the
7 budget is -- it's only 237 for the public
8 services, and it's 38 for support services.

9 **MS. GAYLE HOLLOMAN:** Support services are all
10 those people behind the scenes, the
11 administrators, finance department, collection,
12 development staff, all those people who don't
13 serve on the public service desk. Support staff
14 is the people who serve on the public service
15 desk.

16 **MS. STEPHANIE MOODY:** Okay. So you're
17 support staff.

18 **MS. GAYLE HOLLOMAN:** I'm support staff. The
19 other are - what's the heading, again? I can't
20 remember.

21 **MS. STEPHANIE MOODY:** Library public
22 service --

23 **MS. GAYLE HOLLOMAN:** Public service and
24 support.

25 **MS. STEPHANIE MOODY:** -- and library support

1 services.

2 **MS. GAYLE HOLLOMAN:** We're considered
3 support.

4 **MS. STEPHANIE MOODY:** You're considered
5 support. So you're part of the \$3,000,008.

6 **MS. GAYLE HOLLOMAN:** Yes.

7 **MS. STEPHANIE MOODY:** Thank you.

8 **MR. JOHN THOMAS:** Thank you.

9 **MS. STEPHANIE MOODY:** I'm sorry.

10 **MR. JOHN THOMAS:** Gayle, on those 3 branches
11 that are scheduled to be closed down, and apart
12 from the individual like the gentleman at the last
13 meeting who came in encouraging us to keep the
14 Thomasville Heights branch open, apart from that
15 kind of thing, we're going to close those -- we're
16 closing those, correct?

17 **MS. GAYLE HOLLOMAN:** We're closing them, but
18 there's still some -- there's a school of thought
19 out there to keep all 3 of them as computer labs.

20 **MR. JOHN THOMAS:** Oh, keep them as computer
21 labs.

22 **MS. GAYLE HOLLOMAN:** As computer labs, so if
23 you do, you still have to have staffing.

24 **MR. JOHN THOMAS:** Okay. Does that --

25 **MS. GAYLE HOLLOMAN:** So we don't know how

1 that's going to go. We don't know if that's going
2 to happen or just what. They would no longer have
3 the books and what have you. We redistribute them
4 around the system, and they would operate as
5 computer labs. We'd put more computers in, more
6 drops and what have you to make that happen, and
7 they would then function as computer labs. That's
8 what the gentleman who was here from Thomasville
9 wants to see happen.

10 **MS. STEPHANIE MOODY:** Why would that fall
11 under the library's purview? Why wouldn't Fulton
12 County set that up separately like they do senior
13 citizen centers?

14 **MS. GAYLE HOLLOMAN:** That just hasn't come
15 under discussion. There are some systems that do
16 have computer labs, so it could be a matter of
17 this group going and stating how you'd rather see
18 it happen, if you would rather it not be under the
19 purview under the library to state that.

20 **MS. STEPHANIE MOODY:** I'm all for as many
21 libraries as we can have, but we've already
22 pointed out, we can't afford --

23 **MS. PHYLLIS BAILEY:** Would that in effect
24 save us a great deal of money to transfer to that
25 particular system?

1 **MS. GAYLE HOLLOMAN:** If we have to find it --
2 if the library still holds the --

3 **MS. PHYLLIS BAILEY:** No. I'm saying that if
4 the County were to do that, to take over these --

5 **MS. GAYLE HOLLOMAN:** Right. Then that would
6 save the library's budget. It would still be in
7 the County's budget.

8 **MS. PHYLLIS BAILEY:** That was what I was
9 asking.

10 **MR. JOHN THOMAS:** That's the plan. That they
11 wouldn't be part of the library -- these computer
12 labs, so-called computer labs, would not be part
13 of the library system.

14 **MS. GAYLE HOLLOMAN:** As it's being suggested
15 now, they would be.

16 **MR. JOHN THOMAS:** Oh, they --

17 **MS. GAYLE HOLLOMAN:** But what Ms. Moody is
18 saying is that she thinks they should be
19 taken -- well, the County takes it away from the
20 libraries.

21 **MR. JOHN THOMAS:** I'm with you.

22 **MS. STEPHANIE MOODY:** If they're not going to
23 function as full-service libraries --

24 **MR. JOHN THOMAS:** Yeah.

25 **MS. STEPHANIE MOODY:** -- and the information

1 I had from the residents who lived there who
2 wanted larger libraries and who got their larger
3 libraries, I think that we have to stick to the
4 plan.

5 **MR. JOHN THOMAS:** Yeah.

6 **MS. STEPHANIE MOODY:** That's what we came up
7 with. Now, if for the County wants to refurbish
8 them and turn them into computer labs, I think
9 that would be fine, but I think it needs to fall
10 under somebody else's budget. It won't be a
11 library function.

12 **MR. PAUL KAPLAN:** And so, you know, everybody
13 got a letter from Commissioner Arrington
14 concerning --

15 **MR. JOHN THOMAS:** Right.

16 **MR. PAUL KAPLAN:** -- he said at the end, "My
17 office is working to raise the operating budget
18 needed for the Thomasville Library." Has that
19 been done? I tell you, I did reach out to him. I
20 called him a couple of times. He never returned
21 the call back.

22 **MS. GAYLE HOLLOMAN:** He has been meeting with
23 the Mayor, and he's been meeting with others --
24 the Hawks, I think it was one of the sports
25 teams -- to try and get money to make this happen,

1 to keep Thomasville open, and perhaps all 3 of
2 them as computer centers or computer labs, but I
3 don't know that he's been -- I have not heard that
4 that has been successful.

5 **MR. PAUL KAPLAN:** Okay.

6 **MR. JOHN THOMAS:** Gayle, refresh my memory.
7 Is he asking that it continue as a library, or
8 continue as a computer lab?

9 **MS. GAYLE HOLLOMAN:** A computer lab.

10 **MR. PAUL KAPLAN:** As a computer lab.

11 **MR. JOHN THOMAS:** Okay. That's what I
12 thought.

13 **MS. JAMILICA BURKE:** Now, if we wanted to
14 have all of those -- all 3 moved to the County,
15 what steps do we need to take to make that happen?
16 What would need to happen going forward for it to
17 be under the County, and not just the library
18 budget?

19 **MS. STEPHANIE MOODY:** Well, I would think
20 that we would make -- the Board would make a
21 recommendation --

22 **MS. JAMILICA BURKE:** Uh-huh.

23 **MS. STEPHANIE MOODY:** -- that these libraries
24 are scheduled to close --

25 **MR. JOHN THOMAS:** Right.

1 **MS. STEPHANIE MOODY:** -- as part of the
2 Facility Master Plan, and we are closing them as
3 libraries, and they are no longer under our
4 jurisdiction, and if the County chooses to use the
5 buildings in another fashion -- well, 2 of them
6 are leased spaces, okay.

7 **MS. GAYLE HOLLOMAN:** That's right.

8 **MS. STEPHANIE MOODY:** The County's going to
9 have to pay the lease. Only one is an owned
10 space, and it's 1600 square feet, so ...

11 **MS. JAMILICA BURKE:** Is Thomasville leased or
12 owned?

13 **MS. GAYLE HOLLOMAN:** Thomasville is owned.

14 **MR. JOSH TAYLOR:** What's the timing of the
15 closing of each of these?

16 **MS. GAYLE HOLLOMAN:** Well, we normally close
17 a branch 6 weeks to 8 weeks before the new one is
18 to open, and right now, the Southeast Atlanta
19 Library is not scheduled to open until, could be
20 the end of the first quarter into the second
21 quarter.

22 **MR. JOSH TAYLOR:** So we have a little bit of
23 time to -- but not a lot of time.

24 **MS. GAYLE HOLLOMAN:** Not a lot.

25 **MR. JOSH TAYLOR:** So Stephanie, my suggestion

1 would be --

2 **MS. STEPHANIE MOODY:** Yes.

3 **MR. JOSH TAYLOR:** -- why don't you draft a
4 motion to consider next month for the Board to,
5 you know, say exactly what you said, which is
6 that, you know, we're going to close them, and the
7 County can do what they want to with them.

8 **MS. STEPHANIE MOODY:** Okay. So we need to
9 write a letter --

10 **MR. JOSH TAYLOR:** Yeah.

11 **MS. STEPHANIE MOODY:** -- to the County
12 Commission and the County Manager --

13 **MR. JOSH TAYLOR:** It will be a motion that we
14 pass and --

15 **MS. STEPHANIE MOODY:** -- that these are
16 scheduled to close, and we were planning to close
17 them, and we're happy that the County has another
18 use for them.

19 **MS. PHYLLIS BAILEY:** You might want to
20 sweeten the pot a little bit.

21 **MR. JOSH TAYLOR:** We don't need to presume
22 that the County has another use for them. We just
23 say, "The County can dispose of these in a fashion
24 that they want to."

25 **MS. STEPHANIE MOODY:** But that we believe

1 that they should be closed, and correct me if I'm
2 wrong, Gayle, but isn't Thomasville Heights closed
3 right now because of flooding?

4 **MS. GAYLE HOLLOMAN:** No, it's not closed.
5 It's back open.

6 **MS. STEPHANIE MOODY:** They're back open.

7 **MS. GAYLE HOLLOMAN:** Right. They were able
8 to get everything resolved and cleaned up.

9 **MS. PHYLLIS BAILEY:** What about Southwest?

10 **MS. GAYLE HOLLOMAN:** Southwest is still --
11 it's back open again, but Southwest is an ongoing
12 project. I just have to admit it has been grossly
13 neglected, and we're really working hard to
14 straighten out Southwest. Yeah, there are a lot of
15 things that need to happen at Southwest.

16 **MS. STEPHANIE MOODY:** Is this maintenance?

17 **MS. GAYLE HOLLOMAN:** Maintenance.

18 **MR. PAUL KAPLAN:** They're trying.

19 **MS. GAYLE HOLLOMAN:** Yeah.

20 **MR. PAUL KAPLAN:** I mean, and they're in a
21 budget crunch, too.

22 **MS. GAYLE HOLLOMAN:** Yeah.

23 **MS. STEPHANIE MOODY:** Okay.

24 **MS. GAYLE HOLLOMAN:** Really sad.

25 **MR. PAUL KAPLAN:** I'm trying to work as

1 close -- I'm very close to working with them and
2 trying to figure out what we're going to do, but
3 they have done a lot of things that haven't been
4 done in a long time. Lights are starting to go
5 on, things are starting to happen, so it's just a
6 matter of keep pushing along.

7 **MS. STEPHANIE MOODY:** All right, and I
8 believe you've covered all of these 3 points.

9 **MR. JOSH TAYLOR:** Uh-huh.

10 **DEVELOPMENT OF A STRATEGIC PLAN AS A BASIS**
11 **FOR BUDGET AND AN UPDATED FACILITIES PLAN**

12 **MS. STEPHANIE MOODY:** And so we are ready to
13 move on to the Development of a Strategic Plan as
14 a Basis for Budget and an Updated Facilities Plan.

15 **MR. JOSH TAYLOR:** And I guess the purpose of
16 this really is to ask Gayle where does she see
17 this fitting into the schedule, and do you have
18 some thoughts in terms of an approach?

19 **MS. GAYLE HOLLOMAN:** Well, the Strategic Plan
20 is something that we really haven't gotten to put
21 in place, as Ms. Moody pointed out. I think I
22 heard her say earlier that there was an old, old
23 facility -- Strategic Plan. I have not been able
24 to find it, so do you have it?

25 **MR. JOHN THOMAS:** She had it.

1 **MS. GAYLE HOLLOMAN:** Okay. Because I haven't
2 been able to put my hands on it in all that stuff
3 in that office, but --

4 **MS. STEPHANIE MOODY:** I've seen it.

5 **MS. GAYLE HOLLOMAN:** You've seen it, but you
6 don't have it. Okay.

7 **MS. STEPHANIE MOODY:** I'm not sure where it
8 is.

9 **MS. GAYLE HOLLOMAN:** Well, not -- well, if
10 you have it, and if you can bring it in, it might
11 be useful, but we really need to look at the
12 Strategic Plan. I think we have got to look at
13 3 -- we need to look at a 3 to 5-year Strategic
14 Plan, and I think we need to have a facilities, as
15 well as a technology plan.

16 Right now, I've been in talks with Sally
17 Wright, who is our CIO for IT, and she is very
18 much in favor of us working very closely together
19 with the whole technology piece, and of course,
20 everything that we're waiting for with the
21 facilities study that Mr. Kaplan's working so
22 closely with Dennis King on, is going to really
23 inform what we do with that Facilities Plan.

24 So I think that we need to sit down and maybe
25 put together a group. I don't know -- I've never

1 actually put together a group for a Strategic
2 Plan, but I would think that some kind of a group
3 thing needs to be done. I guess this Body would
4 need to do that, and then we would start the
5 process of getting that Strategic Plan together.

6 Now, the Board of -- the Library Foundation
7 has set aside some money, which Mr. Thomas can
8 talk about, regarding the cost of a Strategic
9 Plan.

10 **MR. JOHN THOMAS:** Yeah, and just today, I
11 suggested to the Foundation that we rethink our
12 decision of about 3 or 4 years ago to fund that
13 plan. First of all, we don't have a lot -- we're
14 not flushed. We're not flushed with a lot of
15 money, and second, and probably more importantly,
16 I think the County has to have some skin in the
17 game. If we end up financing it, then how
18 important is it?

19 **MR. JOSH TAYLOR:** I completely agree with
20 you, and the fact is that we've got the Georgia
21 Public Library Service, who can assist in the
22 development of a Strategic Plan, so that, to me,
23 would be one starting point, Gayle, to ask them to
24 come in and present to you and to the Board the
25 process that they would recommend.

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MR. JOHN THOMAS: Agreed.

MS. STEPHANIE MOODY: I recall that she said they have an outside source that can come in and guide us through the process, which is why, to me, we still need access to that money. We may not need all of it, but just to kick-start the process to have one expert come in. She goes to that expert, too.

MR. JOSH TAYLOR: Well, I think what I understand is that it will move faster if we use one of their experts that are paid, but I'd like for her to present some scenarios for us to consider. I mean ...

MR. JOHN THOMAS: Even before we get started.

MR. JOSH TAYLOR: And then, you know, we'll put some dollars on it, and decide if the County needs to come up with some of it, or if the foundation.

MR. JOHN THOMAS: The Foundation.

MR. JOSH TAYLOR: That's a later decision. We need a process.

MR. JOHN THOMAS: But honestly, Josh, the more I think about it, the more I'm involved in the job as Chairman and managing the finances, I don't think it's our role.

1 **MR. JOSH TAYLOR:** I don't think it is,
2 either.

3 **MR. JOHN THOMAS:** I really don't, and I think
4 I got some traction today. We didn't have time to
5 talk about it. I put it out there. I sort of
6 planted the seed, because we have our own trials
7 and obligations, but I think the County, that's
8 their obligation. They want us to succeed --

9 **MS. STEPHANIE MOODY:** We have seen that even
10 when we've tried to get money on more than one
11 occasion for investigation, we never get it.

12 **MR. JOHN THOMAS:** I know, and Stephanie, I
13 believe it. I know what I'm suggesting.

14 **MS. GAYLE HOLLOMAN:** Well, I've been -- I
15 don't know. I mean, maybe the procedure is always
16 with a Strategic Plan is that you go out and you
17 get together a consulting group. Maybe what GPLS
18 has to offer us would be a training class or
19 something that they would provide free, and I've
20 been looking at other places that have Strategic
21 Plans, San Antonio Public, Seattle Public, and
22 they tend to get together with the Trustees and
23 groups of members of the library, and they put it
24 together themselves.

25 **MR. JOHN THOMAS:** Even without a consultant

1 guiding them, I think --

2 **MS. GAYLE HOLLOMAN:** I don't know that they
3 all do.

4 **MR. JOSH TAYLOR:** Both Gwinnett and DeKalb,
5 they put together their plans, and in the case of
6 DeKalb, they use GPLS, but they -- this year,
7 they're planning to have an outside consultant, so
8 it's a process that you have to start, and I think
9 GPLS is a good place to start.

10 **MS. GAYLE HOLLOMAN:** And then you need focus
11 groups, outside persons, to tell us what they
12 think and what they want from the library, and we
13 need staff input as a focus group, so those are
14 things we will put together.

15 **MR. JOHN THOMAS:** Normal processes.

16 **MS. GAYLE HOLLOMAN:** Yeah, as normal
17 processes.

18 **MS. STEPHANIE MOODY:** But usually, I mean,
19 GPLS notwithstanding, to have that one expert to
20 help us get initially on the right track, I think
21 is money well spent.

22 **MR. JOSH TAYLOR:** I think it is, too, but I
23 think let's get GPLS involved, and we'll see where
24 it falls out.

25 **MS. STEPHANIE MOODY:** Well, I think they'd be

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glad to do it.

MR. JOSH TAYLOR: Yeah. So Zenobia, do you want to make a contact there, because really, I think you'd need to be the point person, rather than the Board, or would you rather that we do it?

MS. GAYLE HOLLOMAN: Well, I'd be happy to do so.

MR. JOSH TAYLOR: I think it would be good to do.

MS. GAYLE HOLLOMAN: Okay. Certainly. She's going to give it to me anyway.

MR. JOSH TAYLOR: I said "Zenobia." You know who I mean, Gayle.

MS. GAYLE HOLLOMAN: Okay. Where else are we now? You meant Gayle.

MS. STEPHANIE MOODY: That's in regard to a Strategic Plan, and then we also talked about an updated Facilities Plan, and I think indirectly we're working toward that.

MR. JOSH TAYLOR: We need a Strategic Plan to drive the Facilities Plan.

MS. GAYLE HOLLOMAN: Exactly.

MR. JOSH TAYLOR: So that's where we need to start.

MS. GAYLE HOLLOMAN: And I still say a

1 technology plan.

2 **MR. JOSH TAYLOR:** Yeah, and technology is
3 part of it.

4 **MS. STEPHANIE MOODY:** All right. If we've
5 completed that item, we'll move on to Item "F,"
6 the update of the work order process.

7 **WORK ORDER - UPDATE**

8 **MR. PAUL KAPLAN:** Well, pretty much, I've
9 talked about it at this point. No decision has
10 been made. They had 3 finalists. They missed the
11 last Commissioners meeting, and they're going to
12 present it on December 1st, and not quite sure if
13 the Commissioner is going to say yes. I don't
14 know what the cost is. I have no idea what this is
15 going to run, but --

16 **MR. JOSH TAYLOR:** Can you find something out
17 that we could individually go to our Commissioners
18 and lobby for?

19 **MR. PAUL KAPLAN:** As a matter of fact, the
20 Commissioners don't know. It's in the financial.
21 They don't even have an idea at this point.

22 They're really keeping it under wraps, and I
23 can't find out. I've been trying to find out from
24 my sources, so far I haven't, but they have to get
25 that out, because they'll never make that February

1 26th -- I don't think they'll make it anyway.
2 That's my feeling, and the longer we wait, the
3 longer these branches are going to sit there with
4 nothing done.

5 **MS. GAYLE HOLLOMAN:** Right, and all this rain
6 is supposed to come this season.

7 **MR. PAUL KAPLAN:** Yeah. So I have -- the
8 only thing I can tell you, they bought all the
9 light bulbs and all these special bulbs at every
10 branch, they have stocked up. They spent about 15
11 or \$20,000.

12 Next year's budget, they have a significant
13 amount of money put aside to replace the roofs.
14 The roofs are just causing nothing but problems,
15 and so, I did ask for an update on the work orders
16 if you have that tonight.

17 **MS. GAYLE HOLLOMAN:** I do. I have a list.

18 **MR. PAUL KAPLAN:** You do. Great. And if I
19 can just keep getting -- whenever you get a work
20 order updated -- I asked about the heat. Is there
21 any problems?

22 His wife was in the hospital. I really felt
23 terrible. He was in the hospital. She just had an
24 operation -- this is Mr. King -- I said, "Listen,
25 I'll call you back some other time." I didn't

1 want to -- but he took my phone call.

2 So we're working on it. That initial list
3 that you gave us, that you gave me ...

4 **MS. GAYLE HOLLOMAN:** Yes.

5 **MR. PAUL KAPLAN:** Pretty much that stuff has
6 been taken care of. They just never fail -- they
7 failed to say it was done, so this new list that
8 you have now, is much -- this thing is pretty
9 good, much better shape, so ...

10 **MS. GAYLE HOLLOMAN:** Okay. Great. Yeah, we
11 didn't ever know what was closed out and what
12 hadn't been, so when we got that other list ...

13 **MR. PAUL KAPLAN:** But all I get, and I always
14 get the answer is when is it -- we're looking for
15 that branch to be redone or waiting for that
16 remodeling work, so the heating system at this
17 point, there's a few of them, but as the time gets
18 colder and colder, we're going to find out how
19 many more have to be done, so that's where I am,
20 and a matter of fact, every time you do your
21 agenda, always put "update" on facilities.

22 Every month, I'll update the Board on where
23 we are, just as an ongoing -- yeah, and I'll tell
24 you -- I'll back it up from there where we're at.

25 **MS. GAYLE HOLLOMAN:** So what do you want

1 different?

2 **MR. PAUL KAPLAN:** Just put down "facilities
3 update" as part of the standing committee. That's
4 it.

5 **MR. JOSH TAYLOR:** A standing item on the
6 Agenda.

7 **MS. STEPHANIE MOODY:** All right. Thank you
8 for that. Before we begin with the Director's
9 Report, I thought Gayle might want to update us a
10 little bit on the narrative about some of the
11 October activities. Did you have any highlights
12 for us?

13 **15-71 DIRECTOR'S REPORT**

14 **MS. GAYLE HOLLOMAN:** Yes. We were very, very
15 happy to have had our Staff Development Day in
16 October. It was on October 12th, and it was just
17 a delight. All the staff came down. Over 200
18 staff came down to the Central Library. We were
19 closed for that day based on your approval of our
20 vacations, and we were able to have our keynote
21 speaker be Pearl Cleage, who lives over in the
22 West End, and is a noted author nationally and
23 internationally. She talked about her latest
24 book: *Things I Should Have Told My Daughter*, but
25 her actual presentation was -- that was in a

1 special session, but her actual presentation to
2 the entire group was phenomenal. In fact, people
3 are still asking for a copy of it. She was just
4 that good.

5 The Chief Operating Officer for Fulton
6 County, Todd Long, came and greeted the staff
7 before we started anything, and he was very fun
8 and informative, so people enjoyed that. We now
9 have 13 libraries that are a part of the
10 Citizenship Corners, and that's in partnership
11 with the City of Atlanta and the U.S. Citizen and
12 Immigration Service.

13 What's happening is that you may have noticed
14 downstairs here at Central that each library has
15 been asked to have a separate area, those 13
16 libraries, to have a separate area set up called
17 "Citizenship Corners," where people can go and get
18 information on naturalization and how to take the
19 citizenship test and all that information is
20 provided for them there. This has been -- this
21 has put us in line with other systems, such as Los
22 Angeles, Nashville, and Chicago.

23 **MR. JOHN THOMAS:** Let me interrupt for one
24 second to tell you there's a tornado warning right
25 in this area.

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MS. GAYLE HOLLOMAN: Oh, wow.

MR. JOHN THOMAS: That's what you're hearing.
I just got a ping from my phone.

MS. GAYLE HOLLOMAN: Should we be sheltering
someplace or something?

MR. JOHN THOMAS: No. I think we're in
pretty good shape. This place is a fortress.

MS. GAYLE HOLLOMAN: Okay.

MR. JOHN THOMAS: I don't know about the cars
downstairs, but we're doing fine. All right. I'm
sorry, go ahead.

MS. GAYLE HOLLOMAN: Okay. Also, we're
partnering with HUD and the U.S. Department of
Housing -- well, that is HUD, and the Obama
Administration on this -- launching this Connect
Home Initiative, and what that's doing is that all
around the library system, we're going to be
providing resources and information for persons
who do not have Wi-Fi access in their homes to be
able to get reduced rates and what have you with
that, and also they're going to be giving them
different types of items, such as, it could be a
phone, it could be an iPad, it could be a
computer, so that their children would be able to
access the Internet.

1 Some special programs that have been going on
2 around the system, are throughout the branches,
3 that they celebrated Breast Cancer Awareness
4 Month. They celebrated National Chocolate Day and
5 Fire Safety Month. The foundation center has been
6 doing a lot of programs throughout the library
7 system on various things, and that has been really
8 rewarding for people to get information on how to
9 write grants, how to fund grants, and proposal
10 writing. All that, you'll find on page 3 of your
11 report.

12 Around the library system, I was very
13 intrigued to hear some of the -- and I hope you
14 found them interesting, too -- some of the
15 comments that people made at the Peachtree Library
16 in particular. Those comments were such as, "I
17 have distant memories as a child coming to the
18 Peachtree Branch Library for story time. I have
19 so many rich experiences from both the High Museum
20 and this house of books. Each is an icon in my
21 childhood. As an adult, I am filled with joy to
22 take in the richness of this place, and I'm glad
23 to see it still stands strong."

24 So we wanted to just get some of the flavor
25 of what people are saying about their library and

1 what it has done for them. The Junior League of
2 Atlanta partnered again with us to do "Kids in the
3 Kitchen" at the Sandy Springs Library. The MLK
4 Library kicked off the Tails Book Club, and
5 they've not had book clubs so much in the past, so
6 that's really a wonderful thing that they've
7 created a group that wants to read different
8 books, and this month, they read Stephen King's
9 novel, *Everything's Eventual*. So lots of
10 programming took place throughout the library
11 system.

12 The Central Library here has had the "Poetic
13 Voices of the Muslim World," which has been
14 greatly well received, widely received, and people
15 are really talking about how much they have
16 enjoyed that series of programming. That, you'll
17 find information on that on page 5.

18 And then I listed what's going on with
19 E-campus as well as the marketing and technology
20 concerns as well as the upcoming event. Speaking
21 of the upcoming event, which has already come and
22 gone, we were very, very pleased that 1,800
23 students participated in the Milner Award
24 Ceremony, which was held this past Friday at
25 Symphony Hall. We had to take it to a bigger

1 venue this year.

2 In the past few years, we've had the Rialto
3 Center to go to. This year, we had Mo Willems,
4 who is also been featured at the High Museum, and
5 he is a noted author and illustrator, and does all
6 kinds of other things in the artistic world. He's
7 known for one of his famous books, *Don't Let the*
8 *Pigeon Drive the Bus*.

9 And so what he did with the children, was at
10 one point, he just read it from his book and he
11 had an overhead, which was being projected on the
12 screen and the children could follow the book that
13 way, but then afterwards, they passed out paper
14 and pencils to the children, and that went very
15 well. We thought it was going to be a slow
16 process, but it went very quickly, and the
17 children were able to draw the pigeon.

18 And I have to tell you, that as one who
19 always drew stick people, I finally learned to
20 draw something. I can draw a pigeon, so thanks to
21 Mo Willems. He was very, very nice, and we really
22 enjoyed his company. He was like a kid himself.

23 **MS. STEPHANIE MOODY:** In the future, could
24 you give prior notice to that event, because I
25 think it is an event the Board might appreciate

1 attending.

2 **MS. GAYLE HOLLOMAN:** Yes. We've been
3 fortunate to have the Milner Award for -- this is
4 the 32nd year of the Milner Award. What happens
5 with the Milner Award is that children vote on
6 their favorite living author, and they send those
7 entries in to our 6th floor here, and they're
8 tabulated, and then we come up with who's the
9 winning author, and the author who is chosen is
10 offered to come.

11 The Milner Award pays their transportation
12 and hotel and all that, but they have to come to
13 pick it up. It can't be done, you know, given to
14 them and then they not come pick it up, so it was
15 a very rewarding event.

16 **MS. STEPHANIE MOODY:** It's fun to attend. I
17 mean, you'd probably enjoy being there. We used
18 to get invited. I've been.

19 **15-68 FINANCIAL REPORT**

20 Okay. So we'll move ahead to the Financial
21 Report, and are there any questions for Gayle
22 regarding the finances of the system for the month
23 of October?

24 I noticed we don't have the Circulation
25 Report on here, or is it the activity description,

1 but that's the next item in the book.

2 **MS. GAYLE HOLLOMAN:** The activity
3 description?

4 **MS. STEPHANIE MOODY:** Well, you have them.
5 They're just not listed on the Agenda. It just
6 goes right to Monthly Usage. Maybe that's how you
7 describe the -- I was thinking usage was more
8 circulation, but the --

9 **MS. GAYLE HOLLOMAN:** That's usually -- I
10 thought the Customer Service Report, is it not?
11 No, that's the Usage Report.

12 **MS. STEPHANIE MOODY:** Okay. All right. Were
13 there any questions regarding the finances?

14 **15-69 MONTHLY USAGE REPORT**

15 We'll go ahead and move to the Activity
16 Report, which is the next several pages. Our
17 computer classes are down substantially, the
18 document 15-69 toward the bottom? Is that still
19 Wi-Fi?

20 **MS. GAYLE HOLLOMAN:** It goes to the Wi-Fi
21 issues and concerns, and the printing problems
22 that we're still experiencing. We're migrating
23 from EnvisionWare software to Comprise, and the
24 printing has still been a problem. They finally
25 got it worked out in 3 libraries, so they're

1 continuing now, and we think we know what the
2 issues are there, but the Wi-Fi is still a
3 problem.

4 Our IT staff members are in touch with GPLS
5 IT staff, and they think they've identified some
6 things that we can do differently. Hopefully,
7 that will catch up with us real soon and we'll get
8 the problem resolved, but we did get them together
9 to have that discussion, so we found out that they
10 discussed it with IT staff from other area
11 systems, but found out that they were not exactly
12 in compliance with the CIPA laws, I'm told, so we
13 want to be more in line with the CIPA laws, and in
14 order to do that, GPLS is having to step in and
15 help us out.

16 The problem with the virtual reference desk,
17 you'll see that's down as well, is also a systems
18 problem in the sense of the phones are not
19 working. There are phone problems there, and it
20 has a connectivity issue, and so we're working
21 through that, so it's 33 percent on the negative
22 side.

23 **MS. STEPHANIE MOODY:** Are there any other
24 comments or questions regarding activities in the
25 description?

1 **MR. PAUL KAPLAN:** I had one and I can't seem
2 to find it. I'm going back to financial, sorry.
3 Security services, what is that? What is that? Is
4 that the gates? I see we, you know, our budget is
5 \$293,000. What is security services?

6 **MS. GAYLE HOLLOMAN:** We have security, you
7 know, here in this library downstairs, and we have
8 security at several of our libraries. Right now,
9 we have it at the Northwest Library. We have it
10 at the Metropolitan Library. We have it at Ponce.

11 **MR. JOHN THOMAS:** Peachtree.

12 **MS. GAYLE HOLLOMAN:** Peachtree.

13 **MR. JOHN THOMAS:** How about at the Auburn
14 Avenue? They're closed too right now.

15 **MS. GAYLE HOLLOMAN:** Auburn will have it
16 again. Right now, they just have the people in
17 this building.

18 **MR. JOHN THOMAS:** Right.

19 **MS. STEPHANIE MOODY:** And that means staff.
20 That does not mean a security staff.

21 **MS. GAYLE HOLLOMAN:** Security staff that we
22 contract, that the County contracts with, that's
23 who those people are through.

24 **MS. STEPHANIE MOODY:** Okay. Because all the
25 branches have a security to walk through.

1 **MS. GAYLE HOLLOMAN:** The gate? The books --
2 that you take the books through and it goes off.
3 Yeah, that's not what we're talking about here.
4 We're talking about physical security staff.

5 **MR. PAUL KAPLAN:** So it's strictly physical
6 security staff. Okay.

7 **MS. STEPHANIE MOODY:** All right. If you move
8 into the Circulation Report for October, I'm
9 confused that the Bookmobile has numbers in it,
10 and I thought it was not working.

11 **MS. GAYLE HOLLOMAN:** Sometimes things will
12 come back that have Bookmobile on it that used to
13 be a part of the Bookmobile. They just show up,
14 and so that's what that's about. They just tend
15 to show up, and we don't know where they came
16 from, because the Bookmobile is not on the road,
17 and it's not doing anything right now.

18 **MS. STEPHANIE MOODY:** Right. But then we
19 look over here on a further document, and the
20 Bookmobile gets credit for circulation figures of
21 1,982 -- or not circulation -- program attendance.
22 It can't have almost 2,000 in program attendance
23 if it's not on the road.

24 **MS. GAYLE HOLLOMAN:** No. That's some kind of
25 error I need to check into.

1 **MS. STEPHANIE MOODY:** Okay. And the Auburn
2 Avenue has almost, well, I guess it isn't the
3 exact same number. But anyway --

4 **MS. GAYLE HOLLOMAN:** Well, at Auburn, they're
5 still functioning, you know. They function out of
6 the Hammonds House and other locations, and so
7 they're still doing programming. They're still
8 having people come to the desk and make inquiries
9 and what have you, and that's what we're reporting
10 on in the narrative as well as here, with regard
11 to Auburn.

12 **MS. STEPHANIE MOODY:** Okay. Well, the
13 Bookmobile total, that line, to me, is totally
14 skewed. One page it's zero, and on another page
15 it's in the thousands, so if you'd look into that,
16 that would be great.

17 **MR. PAUL KAPLAN:** What is happening with the
18 Bookmobile? Where are we with that?

19 **MS. GAYLE HOLLOMAN:** Okay. The Bookmobile
20 is -- had been down again. Now the Bookmobile is
21 back working. It's still at the shop. However,
22 it's being moved today or tomorrow to Charlie
23 Brown Airport, and we're going to be able,
24 hopefully, to allow the group that made the
25 presentation today from Georgia Tech to have them

1 come next week or the week after, to go out to
2 Charlie Brown Airport and be able to physically
3 see the Bookmobile, because they really need to do
4 that as they plan and work with the Foundation to
5 replace the Bookmobile.

6 We hope to get it back on the road before the
7 year ends to a few stops, and then we'll see how
8 it goes in the new year. The other part of that
9 is that the courier guy who also has a job
10 function to drive the Bookmobile, broke his hand
11 and he has been out, so even if we could, he
12 wouldn't have been available to put it on the
13 road, so he's back at work now, and it looks like
14 it's a go, but that's where we are.

15 **MR. JOHN THOMAS:** Here's a picture of it.

16 **MS. STEPHANIE MOODY:** I like the one with the
17 horse, personally.

18 **MR. PAUL KAPLAN:** That pretty much sums it
19 up.

20 **MS. STEPHANIE MOODY:** Okay. On the Systems
21 Stats at a Glance for October, correct me if I'm
22 wrong, but I couldn't find any year-to-date
23 figures. It's got circulation, registration,
24 interlibrary loans, usage, visits, but there's no
25 year-to-date numbers. Do we track that somewhere

1 else?

2 **MS. GAYLE HOLLOMAN:** It's just showing
3 October. We just put the current month. We just
4 put the current month.

5 **MS. STEPHANIE MOODY:** We don't do a year-to-
6 date?

7 **MS. GAYLE HOLLOMAN:** We have not in the past,
8 that I can remember seeing one. We just show the
9 month at a glance each month. Now, we show it on
10 the page before where it says, "Program Report."
11 It's not showing circulation. It's just showing
12 programming.

13 **MS. STEPHANIE MOODY:** Right. It's showing
14 programming, but this is all number of meetings,
15 meeting attendance. We don't even compare it to
16 the month before.

17 **MS. GAYLE HOLLOMAN:** We have not in the past,
18 but we could do that.

19 **MS. STEPHANIE MOODY:** Okay. I, for one,
20 would like --

21 **MS. GAYLE HOLLOMAN:** We could pass
22 circulation between, let's say October 2015
23 against October 2014 on the Circulation Report,
24 but we have not done it on the other reports, but
25 we could do that. I don't know if we can get it

1 so it won't be so small.

2 **MS. STEPHANIE MOODY:** Well, maybe it's
3 something we can work toward. To me, it's hard to
4 get a handle on these figures unless I know what
5 they were either last year at this time,
6 or -- all right.

7 Are there any other questions, comments,
8 about any of the reports? If not, we'll move to
9 the Customer Service Report.

10 **15-70 CUSTOMER SERVICE REPORT**

11 **MS. GAYLE HOLLOMAN:** Again, our Customer
12 Service Comments center around our Wi-Fi issues,
13 our printing issues, grounds, the cleanliness,
14 HVAC facility issues. That's what people are
15 talking about. That's what we get calls about,
16 and we're trying to work through all of those
17 things.

18 Our grounds issues, I understand that they
19 are now planning to have a group of people. The
20 BOC has approved for them to go out and have teams
21 that will clean up everything at the various
22 libraries, because there's been so many calls that
23 they're getting in the offices, and now they're
24 addressing it by sending them out and trying to
25 have a regular schedule of maintenance for the

1 grounds, so we're looking to see a real
2 increase -- a real improvement over that, or in
3 that.

4 **MR. PAUL KAPLAN:** And they were doing it on
5 the weekends only, you know. It's like a
6 part-time, but that takes too long.

7 **MS. GAYLE HOLLOMAN:** It's real slow. By the
8 time they get back around to it --

9 **MR. PAUL KAPLAN:** It's ready to go again.

10 **MS. GAYLE HOLLOMAN:** It's ready to go again,
11 yeah.

12 **MS. STEPHANIE MOODY:** Well, which is why we
13 need a staff dedicated to it.

14 **MR. PAUL KAPLAN:** Yeah.

15 **MS. GAYLE HOLLOMAN:** Exactly.

16 **MS. STEPHANIE MOODY:** If you've got that many
17 buildings.

18 So I direct your attention to the Customer
19 Service Snapshots that are at the back of your
20 book, and the next report is the Closure Report.

21 **CLOSURE REPORT**

22 **MS. GAYLE HOLLOMAN:** The Closure Report, we
23 were closed for 22 hours this month, the month of
24 October, and that was primarily due to issues such
25 as a broken water heater at Thomasville Heights.

1 The new heater to be installed is pending, and of
2 course, we closed the Stewart-Lakewood Library in
3 order to open the Metropolitan Library on 10/1,
4 and we had to close -- where else did we close?
5 That's it.

6 **MS. PHYLLIS BAILEY:** Southwest.

7 **MS. GAYLE HOLLOMAN:** And Southwest, I'm
8 sorry, the Southwest Library.

9 **MR. JOSH TAYLOR:** Do we have a report on
10 closures in the book or not?

11 **MS. GAYLE HOLLOMAN:** No. That was -- why did
12 we never put that in the book?

13 **MS. STEPHANIE MOODY:** Our map on our website
14 is slightly out of date. Are we going to be
15 updating that, because it shows Stewart-Lakewood
16 is still part of the system, and it does not show
17 some of the new libraries that have come online?

18 **MS. GAYLE HOLLOMAN:** We need to get it
19 updated.

20 **MS. STEPHANIE MOODY:** Okay.

21 **MS. GAYLE HOLLOMAN:** It probably still shows
22 Perry and Bowen and all of them.

23 **MS. STEPHANIE MOODY:** Yes, I believe it does.
24 I did a sample of it, and it's just not up to
25 date, so I don't know how difficult that is to do,

1 but Stewart-Lakewood in particular, we don't want
2 somebody going there and looking for a library and
3 they can't find it.

4 **MS. GAYLE HOLLOMAN:** Exactly.

5 **MS. STEPHANIE MOODY:** Okay. Are there any
6 questions for Gayle on any of her reports?

7 **MS. GAYLE HOLLOMAN:** I do want to tell you
8 that yesterday, I had the pleasure of attending
9 the County Managers Change Management Workshop.
10 It was very, very, very well done. It was led by
11 a staff from Accenture, the consulting team. It
12 took place at the Holcomb Bridge -- what is it
13 called -- the Johns Creek Environmental
14 Campus -- and it was a very wonderful facility,
15 very well kept and everything, and all the
16 department heads were asked to attend, and it was
17 really a great workshop on managing change, so I
18 think that's a real positive for us as leaders.

19 And then, I want to announce to you-all that
20 as of this morning at 9:30, we received the Best
21 Buy grant, which I know you weren't -- you didn't
22 know that you were about to -- had applied for
23 that, but about maybe 6 months ago, I received
24 some information about the possibility of a Best
25 Buy grant to allow us to create a teen technology

1 center, and so I thought it was great, and I
2 passed it off to the other team members on the
3 administrative side, and they went forward with it
4 along with other staff in the branches and
5 Central, and we were able to get that grant, so
6 what it does for us is it would allow us to create
7 teen technology center on the first floor of this
8 library, bringing downstairs to the first floor,
9 the teen center that's now on the third floor,
10 making that one floor for teens.

11 It has to be enclosed, though, the lab will
12 have to be, because it's only for teens. It will
13 let them have all kinds of great technology, a
14 music center where they could create music, they
15 can do all kinds of animation, and learn all sorts
16 of other techniques that's very up to date as far
17 as the new technologies that are out there and
18 available, 3-D printing and all that.

19 They're also going to put a Geek Squad team
20 staff here downstairs on the first floor. It's
21 going to give us \$300,000 a year for 3 to 7 years,
22 and they will fund furniture, the computers, all
23 the things that will be needed in the lab. We are
24 asking the Library Foundation, because we have to
25 have some matching funds to pay for some things

1 like carpeting, enclosing the lab and that type of
2 thing.

3 They're going to take up the space that is
4 now occupied by Auburn Avenue. It is supposed
5 to -- they're supposed to move back into their old
6 space in April. This then, will take place toward
7 the end of April that would open up the teen
8 technology center, and we're very excited about
9 it. It's going to be a real opportunity for us to
10 do some things differently and some things we
11 wanted to do, and I think it's going to really
12 increase our -- the way that we -- well, just our
13 whole look and feel, and just people coming in.

14 We're also No. 2 now in libraries to take on
15 a teen technology lab from Best Buy. Hennepin
16 County, which is a very noted library system, has
17 one in place now, and they're the only library
18 system with one right now.

19 **MR. JOHN THOMAS:** Where is that? In --

20 **MS. GAYLE HOLLOMAN:** It's in Minnesota.

21 **MR. JOHN THOMAS:** Minnesota?

22 **MS. GAYLE HOLLOMAN:** It's in Minnesota.

23 So anyway, we're very excited about it. We
24 just got the okay. We're going to get the award
25 letter. I'll send that forward to Ms. Moody.

1 **MS. STEPHANIE MOODY:** That's great.

2 **MS. GAYLE HOLLOMAN:** So you'll have the award
3 letter. They just talked to us on the phone in a
4 conference call this morning, but they will get
5 the letter out to us by next week, we were told.

6 **MR. JOHN THOMAS:** Well, congratulations,
7 Gayle.

8 **MR. JOSH TAYLOR:** Congratulations.

9 **MS. PHYLLIS BAILEY:** Congratulations.

10 **MR. JOHN THOMAS:** That geek -- the Geek
11 Squad, is that going to be their people? They're
12 going to be furnishing the --

13 **MS. GAYLE HOLLOMAN:** Best Buy.

14 **MR. JOHN THOMAS:** I mean, but they're going
15 to furnishing the personnel for that, or I mean,
16 the geek --

17 **MS. GAYLE HOLLOMAN:** The Geek Squad, uh-huh.
18 They'll be there for any training of staff,
19 training of users. They'll just be on staff for
20 us.

21 **MR. JOHN THOMAS:** Their people. They're
22 providing the people.

23 **MS. GAYLE HOLLOMAN:** Their people, yes,
24 working with our staff.

25 **MR. JOHN THOMAS:** That's pretty phenomenal.

1 **MS. GAYLE HOLLOMAN:** It is. It's pretty
2 phenomenal. We were so excited. They were very
3 impressed, because the day that they came, and
4 we -- you know, it would have been great if we
5 could have scripted it, but it worked out
6 beautifully -- there was some teens there, walking
7 around to see the teen center, and the teens made
8 such an impression on them.

9 They said one of the members from Best Buy
10 was almost in tears. They had made such an
11 impression about how they love libraries, how they
12 want this, how they want all this technology, how
13 they really need it, can't afford it, and you
14 know, everything, and they were just overwhelmed
15 by it, and just totally impressed, so it worked
16 out beautifully.

17 **MR. JOHN THOMAS:** It almost seems like it was
18 staged.

19 **MS. GAYLE HOLLOMAN:** I know, but it wasn't.
20 It really wasn't. We didn't know they were going
21 to be there. We never know. The teens are always
22 so busy and they come and go like they do, but
23 it's really doing to allow us to do some other
24 things, plus it's portable. I want to tell you
25 that.

1 Whatever we do at Central, we'll be able to
2 move it to wherever, so that's the other piece.
3 It's not -- we won't be limited. They won't say,
4 "Oh, no, you violated our agreement." So we'll be
5 getting a contract and all that, and of course, we
6 have to take it before the BOC for them to approve
7 our acceptance of it. Then that's where we we'll
8 be with that. I'm excited.

9 **MR. PAUL KAPLAN:** I hope they don't reject it
10 for any reason.

11 **MS. PHYLLIS BAILEY:** I can't imagine.

12 **MS. GAYLE HOLLOMAN:** I can't imagine. I
13 mean, you never know.

14 **MS. PHYLLIS BAILEY:** You've really done a
15 great job with the outreach.

16 **MS. GAYLE HOLLOMAN:** More to come.

17 **MS. STEPHANIE MOODY:** Move on to the
18 Foundation Update, John.

19 **FOUNDATION UPDATE**

20 **MR. JOHN THOMAS:** Okay. We met at noon, the
21 Foundation did, and just a couple of things. We
22 have begun our Annual Mail Campaign, which we do
23 at this time every year, and the -- we've learned
24 that 80 percent of a foundation's gifts come from
25 its donor base. Many people think it comes from

1 big corporations contributing half a million
2 dollars, and those big sums do come in, but by and
3 large, a foundation must rely on its donor base,
4 so we are very hopeful this year.

5 I think you may be -- some of you may be, if
6 not all of you, may be getting some of our love
7 letters, so be looking for those.

8 **MR. JOSH TAYLOR:** How many people are in the
9 donor base?

10 **MR. JOHN THOMAS:** Just shy of 1,500, yeah.
11 And into that point, Josh, we also approved
12 a -- well, we talked about the 2016 budget, which
13 is about \$290,000 of income and about \$290,000 of
14 expenses. Most of what we take in, we spend.

15 Now to be sure, a large portion of that
16 income is betting that we're going to be
17 successful with our Strategic Plan, and going to
18 foundations and corporations with requests for
19 this and for that based on the Strategic Plan, so
20 we have high hopes as a result of that planning
21 process, but the highlight of the day was the
22 presentation by the Georgia Tech Industrial Design
23 Team on the so-called Bookmobile of the Future,
24 and I was sort of joking. This is their book.
25 There's no time to go -- we can't go through this,

1 but that presentation was just outstanding. They
2 came with all kinds of possibilities and
3 technology and apps and big monitors, and even the
4 idea of using a -- instead of a Bookmobile, per se
5 as we know it -- I'm not sure if you saw that.

6 **MS. PHYLLIS BAILEY:** Yes, I did.

7 **MR. JOHN THOMAS:** I'm not sure our Bookmobile
8 looks that good. I've never seen our Bookmobile.

9 **MS. PHYLLIS BAILEY:** I have.

10 **MS. GAYLE HOLLOMAN:** You haven't?

11 **MR. JOHN THOMAS:** But you know, they came
12 with a lot of ideas, and it's going to be up to us
13 to decide, but even the idea of a tractor being
14 available to pull trailers that people would be
15 dropped off in 3 different locations, one in North
16 Fulton, one in the Atlanta area, the City area,
17 and then one in South Fulton, and it would be left
18 there for 2 or 3 days, and then it would be moved
19 -- moved around, so they really came in with some
20 -- they just blew everybody away with their ideas,
21 so the next step is to really bring the County
22 into this now.

23 We don't want to be in the business of owning
24 a Bookmobile, the Foundation. If we're going to
25 go forth with the idea of raising money as

1 initially conceived through crowdsourcing on the
2 Internet, then if -- and if we're successful, we
3 can be talking about a quarter of a million
4 dollars for something they're talking about,
5 anywhere from 150 to a half a million dollars,
6 then we need to have the County behind us.

7 We can't -- we just can't operate in a
8 vacuum, so that's the next step, is to present
9 some of this to the County, and hopefully, get
10 their buy-in, and so, heaven knows we need a
11 Bookmobile, so that's it.

12 **MS. STEPHANIE MOODY:** It was a good
13 presentation, and I've got a book, too, if anybody
14 wants to peruse it.

15 **MS. JAMILICA BURKE:** Can you just to pass it
16 around?

17 **MS. STEPHANIE MOODY:** Sure.

18 **MR. JOHN THOMAS:** This was really first
19 class.

20 **MS. STEPHANIE MOODY:** Well, I mean, it shows
21 how children, given some incentive and direction,
22 they turn the learning into reaching new heights.
23 I bring to your attention in the back of your
24 book, I never could get this on the Agenda, the
25 report from Gayle on the Budget Impact and Timing

1 of Renaming and Branding the Atlanta-Fulton County
2 Library System.

3 It is the course of the legislation that says
4 that our library system is named Fulton County
5 Library System, but since we are in the process of
6 searching for a new Director, I'm going to
7 recommend that the new Director may choose to
8 rebrand the system anyway, so for -- to us to
9 begin the process of a logo and rebranding, I
10 think we should defer this for a while to see how
11 the Director search goes, because we don't --
12 again, it's part of the package of the library
13 that they may want to be involved in this.

14 Also, I'm sure we have quite a few things
15 that are not used up yet, would be in my guess,
16 and we definitely don't want to order more, but we
17 don't want to run out, either, so if you can kind
18 of keep us apprised of where we are in
19 communication, but until we get a new Director,
20 I'm just going to say we'll hang onto this as
21 useful information.

22 **MR. JOHN THOMAS:** Yeah.

23 **MR. JOSH TAYLOR:** I guess my question is why
24 would we want to change the name? I mean, it
25 seems to me the name Atlanta, says a lot more than

1 Fulton County, and I understand this is a County
2 system, but I think why spend money on rebranding?
3 Why wouldn't we want to continue Atlanta-Fulton
4 County Library?

5 **MS. STEPHANIE MOODY:** Because the law says
6 we're called the "Fulton County Library System."

7 **MR. JOSH TAYLOR:** No. The law says we can
8 use Atlanta-Fulton County, even though we are the
9 Fulton County, so it doesn't say that we have to
10 use Fulton County.

11 **MR. JOHN THOMAS:** That's interesting. I
12 didn't know that.

13 **MS. STEPHANIE MOODY:** Read the legislation.

14 **MR. JOSH TAYLOR:** Yeah. Just read the
15 legislation. It says you can continue to use
16 Atlanta-Fulton County in any respect to refer to
17 the system, and I'm just saying I'd like to be on
18 the record as saying we're going to continue to
19 use Atlanta-Fulton County as our name.

20 **MS. PHYLLIS BAILEY:** I agree. It's a waste
21 of -- to me, it's using money that could be used
22 in other areas.

23 **MR. JOSH TAYLOR:** And frankly, I would oppose
24 anything that would begin to say we're the Fulton
25 County Library System, because that diminishes the

1 scope of what we really offer.

2 **MR. JOHN THOMAS:** Oh, sure.

3 **MS. PHYLLIS BAILEY:** I agree.

4 **MR. JOHN THOMAS:** Nobody would know Fulton
5 County.

6 **MS. STEPHANIE MOODY:** I'm sorry, but we can't
7 just thwart the law.

8 **MR. JOSH TAYLOR:** Well, go back and read the
9 legislation. I've got a copy of it.

10 **MS. STEPHANIE MOODY:** It says, like branches
11 that are inside the Atlanta city may do business
12 as the Atlanta-Fulton. I'm not talking about a
13 whole lot of change here, and as again, I said I
14 think we should defer it to the new Director, but
15 ...

16 **MR. JOSH TAYLOR:** Okay.

17 **MS. STEPHANIE MOODY:** But we have to follow
18 what the law says.

19 **MR. JOSH TAYLOR:** Well, I'll go back and look
20 at it, but my reading is that we don't have to use
21 anything other than Atlanta-Fulton County.

22 **MR. JOHN THOMAS:** I thought it said, Josh,
23 we -- the new library will be known as. It didn't
24 say -- I don't remember it saying you can use ...

25 **MR. JOSH TAYLOR:** It's in the same paragraph,

1 but I'll ...

2 **MR. JOHN THOMAS:** Is that right?

3 **MS. GAYLE HOLLOMAN:** Do you need me to go get
4 it?

5 **MR. JOSH TAYLOR:** I'll forward it to you.

6 **MR. JOHN THOMAS:** Sure, and I'm sure you're
7 right, and I'm wrong. I just saw that and locked
8 onto what I just said, and didn't read it, so ...

9 **MS. STEPHANIE MOODY:** Well, to me, it says
10 "You will be known as the Fulton County Library
11 System." It says, "Branches inside of Atlanta may
12 use the name Atlanta-Fulton."

13 **MR. JOHN THOMAS:** Oh, okay. Is that what
14 you're --

15 **MR. JOSH TAYLOR:** No. There was no mention
16 of branches, but we'll get it and resolve it.

17 **MS. STEPHANIE MOODY:** We'll get it.
18 Meanwhile -- oh, excuse me, Phyllis. Go ahead.

19 **MS. PHYLLIS BAILEY:** That's all right. My
20 question is why do we want to change it? What's
21 the point? What was the point of the legislation?
22 Somebody from this Board had to make that
23 suggestion.

24 **MR. JOHN THOMAS:** No, no. It wasn't,
25 Phyllis. It was -- who was it -- Jan Jones,

1 right?

2 **MS. PHYLLIS BAILEY:** So who suggested to Jan
3 Jones to make --

4 **MR. JOHN THOMAS:** I don't know. Phyllis, I
5 don't know.

6 **MR. JOSH TAYLOR:** All right. Stephanie,
7 you're correct.

8 **MS. STEPHANIE MOODY:** Thank you.

9 **MR. JOSH TAYLOR:** "Within the corporate
10 limits of the City of Atlanta, the system may, but
11 is not required to, continue to use the name
12 Atlanta-Fulton County Library System."

13 **MS. PHYLLIS BAILEY:** May. So you may use
14 that name.

15 **MR. JOSH TAYLOR:** But the legal name is
16 Fulton County.

17 **MR. JOHN THOMAS:** Right.

18 **MR. JOSH TAYLOR:** And it doesn't say anything
19 about referring to, you know, what to do if you're
20 outside the City of Atlanta. I didn't catch that.
21 That's a good catch. I think we need to get
22 somebody to change it, personally.

23 **MS. PHYLLIS BAILEY:** Because I see no real
24 reason to make the change. What is it
25 accomplishing?

1 **MR. JOHN THOMAS:** Your appointor, Bob Ellis,
2 indicated that in time, we're -- I forget how he
3 expressed it --

4 **MR. JOSH TAYLOR:** He said we need to fix
5 that.

6 **MR. JOHN THOMAS:** Huh?

7 **MR. JOSH TAYLOR:** He said we need to fix
8 that. I mean, I was in the meeting with Bob.

9 **MR. JOHN THOMAS:** Right. We need to fix
10 that, yeah.

11 **MR. JOSH TAYLOR:** So I think we'll get it
12 fixed.

13 **MR. JOHN THOMAS:** But Phyllis, to your point,
14 nobody in this -- that was a complete surprise
15 when that law came down. We were all surprised.

16 **MS. PHYLLIS BAILEY:** I couldn't figure why on
17 earth would you want to do that.

18 **MR. JOHN THOMAS:** We would not be party to
19 that. We would never --

20 **MR. JOSH TAYLOR:** It makes no sense.

21 **MS. PHYLLIS BAILEY:** Oh, okay.

22 **MS. STEPHANIE MOODY:** And for the record, I
23 agree. Atlanta differentiates us from other
24 Fulton names. There are other Fulton counties, so
25 it differentiates us, but we can't just say we're

1 going to ignore it, okay?

2 I'm just saying that should the question come
3 up, we will say that it will be part of the
4 process of when the new Director comes on for
5 rebranding, and that we will take a judicious
6 approach towards changing things, because frankly,
7 we can't afford this.

8 **MS. PHYLLIS BAILEY:** That's the truth.

9 **MR. JOHN THOMAS:** Not to mention the cost.

10 **MS. STEPHANIE MOODY:** But we can gradually
11 change. It will have to begin with a logo design,
12 really, and I think we need some guidance on that,
13 okay?

14 **MS. PHYLLIS BAILEY:** Again, my question is
15 what's the purpose?

16 **MS. STEPHANIE MOODY:** We can't answer that.

17 **MR. JOSH TAYLOR:** Who knows?

18 **MS. STEPHANIE MOODY:** Also, I'll bring to
19 your attention the Fulton residents are invited to
20 give input on the 2016 budget in the back of your
21 booklet. This is a good time to get your Friends
22 to go to the budget meetings. Usually, the
23 Commissioner who is hosting it is on hand, not
24 always, and you get about 2 minutes to voice your
25 opinion about how you would like funding for

1 whatever purpose you have.

2 Now, I noticed that one of them has already
3 passed, so you won't be able to go to that one,
4 but if you hurry, you can make the one tomorrow,
5 but anyway, pay attention to that if you would
6 like to go before your Commissioner or even
7 better, go before someone else's Commissioner and
8 speak on behalf of libraries.

9 Is there any other New Business?

10 **MR. PAUL KAPLAN:** The libraries, it's the
11 whole County's -- it's the whole budget.

12 **MS. STEPHANIE MOODY:** It's everything.

13 **MR. PAUL KAPLAN:** The whole budget,
14 everything. Everything lumped in.

15 **MS. STEPHANIE MOODY:** Right. I used to go
16 all the time and speak on behalf of the need for
17 libraries, and --

18 **MR. PAUL KAPLAN:** So does the Friends group,
19 the Friends Council, they sent a letter out to
20 everybody to be participants in it.

21 **MS. STEPHANIE MOODY:** Did they?

22 **MR. PAUL KAPLAN:** Yes.

23 **MS. STEPHANIE MOODY:** Okay. So I mean, just
24 pick one that's convenient for you. Of course,
25 you do have the ear of your County Commissioner,

1 so you can actually just pick up the phone if you
2 want to make your wishes known.

3 **MOTION**

4 **MR. JOSH TAYLOR:** So I'd like to make a
5 motion that we close the meeting and go to
6 executive session.

7 **MS. STEPHANIE MOODY:** Okay.

8 **MS. GAYLE HOLLOMAN:** Excuse me, can I ask one
9 question before you do that?

10 **MR. PAUL KAPLAN:** Yeah.

11 **MS. GAYLE HOLLOMAN:** How did the narrative go
12 for you this month, the Director's Report? Was it
13 enough information, not enough information? I did
14 fail to ask you that.

15 **MR. PAUL KAPLAN:** It's fine.

16 **MS. GAYLE HOLLOMAN:** Thank you.

17 **MS. STEPHANIE MOODY:** All right. You want to
18 take a five-minute break, four-minute break,
19 something quick?

20 The Board voted to use informal minutes, and
21 we know we must take minutes of the closed
22 sessions, so we will --

23 **MR. JOSH TAYLOR:** Yeah. I've been keeping
24 minutes on each closed session.

25 **MS. ZENOBIA CLAXTON:** I was just saying for

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this, to close this one, so she can leave --

MR. JOSH TAYLOR: Yeah.

MS. ZENOBIA CLAXTON: She doesn't have to report it.

MR. JOSH TAYLOR: Yeah.

MS. STEPHANIE MOODY: Yeah. For you to stay here for me to adjourn the meeting would be ridiculous.

(Whereupon, the regular meeting was closed to discuss the search for a new Executive Library Director.)

(CONCLUDED AT 6:02 PM)

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Fulton County Library System

Director's Report

Gayle H. Holloman, Interim Library Director

December 9, 2015

Summary of November Activities

November was an exciting month throughout the Library System. Not only did we celebrate Veteran's Day, Thanksgiving and Native American Heritage month at our libraries, we also participated in the Milner Awards and were awarded the Best Buy Teen Tech Center Grant.

The 32nd Milner Award Ceremony held on November 13th at Symphony Hall culminated this year's vote for the best author by the children of Atlanta and Fulton County. Children's Librarians from every branch assist with this yearly effort by advertising and promoting the voting of their favorite living author with school visits, story times and on-going conversation about reading. Congratulations to author, Mo Willems who was named the Milner Award Winner for 2015.

The administrative staff members worked to prepare and submit the 2016 budget and enhancement requests.

Auburn Avenue Research Library (AARL)

Special Projects / Activities

AARL Renovation and Expansion Project: AARL Administrative and managerial staff attended scheduled technology (11/17) and transition meetings (11/3 and 11/20) with Project Team Manager, Evan Jahn, held at the Central Library. Topics of discussion were the AARL transition schedule of dates and activities for the re-opening. A status update on the various activities is provided at each meeting. The meetings take place each Friday until the building is complete. The AARL technology meetings included discussions on the library's scripts for the storyboards.

Public Service / Service Enhancements

On November 21st a researcher visiting from San Francisco, CA spent the afternoon in the Reference and Research Division researching genealogical information for an upcoming book.

A caller inquired about a national convention of dietitians in St. Louis reported in the November 1, 1941 *Pittsburgh Courier*. She had page 23, but the article headline ("Stress Importance of Well Being, Well-Fed . . .") was actually on page 10, was discovered while searching the microfilm. Inexplicably the Historical Black Newspapers' database lacked page 10. The caller was so curious about what had been found that she came to the library shortly after being informed of the availability.

Samples of article, book and dissertation citations about blacks in Puerto Rico were emailed to a caller who also had sub-interests in abolition, maroon communities and black towns. Encouragement was given to search further **DAI**, **JSTOR** and **Sirsi**. *Puerto Rico - North American Congress on Latin America (NACLA) Archives of Latin Americana* (Archives M-FILM 972.95 PUERTO) was also included.

A Ph.D. student from Ireland, researching similarities between protest music of the US Civil Rights Movement and the Irish Civil Rights Conflict, used the following resources: *Movement Soul: Sounds of the Freedom Movement in the South, 1963-1964* (1993, C15.1 MOVEMENT) and *Nashville Sit-In Story: Songs and Scenes of Nashville Lunch counter Segregation* (1991, CAS 323.1196 NASHVILLE).

On November 9th, a CNN broadcaster used the AARL closed stacks area as a filming location for an upcoming program about Gabriel Garcia Márquez (1927-2014). Although rushed, they were invited to return and were informed of Gabriel Garcia Márquez's *One Hundred Years of Solitude* (2009, 813.54 ERICKSON) available in the book collection.

Referral was made to the Georgia newspapers project at the University of Georgia - Athens for the *Waycross Journal-Herald* (1968-1969).

Researcher from Middlebury College, Middlebury, Vermont visited the Archives Division; his research work focused on Convict Leasing in Georgia. Collections and finding aids used: Edward Randolph Carter and Andrew Jackson Lewis Collection, and Dr. Henry F. Shorter Papers.

Professor of Africa American History, Georgia State University, visited the Archives Division researching information on TransAfrica. Collection and finding aids used: Hosea L. Williams Papers.

The *Friends of the Auburn Avenue Research Library* (FOAARL) received The President's Volunteer Service Award / Points of Light Bronze Certificate for 2015.

Staff Accomplishments / Training

On November 12th, an Archives Division staff member attended the OCLC Member Forum held at the Robert W. Woodruff Library, Atlanta University Center. Of particular interest was information on the enhancement of the Contentdm module.

Programs / Events

The Research Library, in collaboration with Hammonds House Museum, hosted *Divine Feminine*, an exhibition by light painting photographer Linda Costa Cheranichit. Inspired by Ifa, the African traditional belief system of the Yoruba peoples, Ms. Cheranichit shared her artistic interpretation of the divine found in everyday women of color. This exhibition was on display in the AARL Satellite Gallery at the Hammonds House Museum, and closed Sunday, November 29, 2015.

On November 7th, the Research Library, in collaboration with Emory University, Morehouse College and Hammonds House Museum, hosted *Baltimore Riots: Student Power Knowledge* facilitated by Dr. Lawrence Jackson. This community conference featured African American Studies 100: Baltimore Up Rising student led panels and presentations focused on the black urban crisis in Baltimore, brought to international attention by the death of Freddie Gray, student protests, and the 2015 April riots.

On November 21st, in recognition of Veterans Day (November 11, 2015), the Afro-American Historical and Genealogical Society - Metro Atlanta Chapter, in collaboration with the Georgia Archives and the Research Library, hosted local historian Robert Williams, who presented a community lecture entitled *40 Years Later: Vietnam Remembered*. The discussion focused on the complex history and experiences of African American Vietnam Era Veterans. The event was held at the Georgia Archives.

On November 22nd, the Research Library, in collaboration with Hammonds House Museum, hosted *Dare to Be: LIFT*, a contemporary re-interpretation of 18th and 19th century art salons, where creative, socially provocative, and cutting-edge ideas are exchanged. This cultural experience was curated by Spelman College's Distinguished Visiting Scholar, Aku Kadogo, and featured performances by Spelman College drama and dance students.

Data and Statistics

Patron/Visitor Count – Month of November - 302

Archives Division - 3

Program Division - 141

Reference & Research Division - 58

Exhibitions - 100

Volunteer Hours

- Number of Volunteers – 2
- Total Hours Worked – 20 hours 25 minutes

AARL Website Statistics Report (AARL Google Analytics account maintained by Fulton County IT)

- The AARL homepage was viewed 984 times

Branch Services

Along with system wide programming focusing on job readiness, chess, Yoga, ESL, Sewing, Quilting and Scrapbooking, the Adamsville and East Atlanta libraries also held Veteran's Appreciation events. In addition, many of our libraries offered Thanksgiving programs and setup displays in honor of Veteran's Day, Native American Heritage Month, National Diabetes Month, National Novel Writing Month and Thanksgiving.

Numerous patrons left positive feedback about their experiences at our libraries. Some examples are listed below:

- Brenda G.: "The SBA Score workshop at the East Atlanta library this evening was informative and convenient. Please provide more meetings at this time and location."
- Mark L.: "Thank you for our new Metropolitan Library. I come to the library every day to study. Our community needed this!"
- Wanda N.: "I love the new Wolf Creek Library. It is a beautiful place to escape and learn."
- Michael P.: "The Milton and Alpharetta libraries are both amazing. We take turns going to both as they each have so much to offer."

Branch Services has also been focused on filling some vacant Librarian Senior, Librarian, Library Associate and Library Assistant Senior positions so that our branches can be better staffed and improve customer service for our patrons.

The Wolf Creek Library celebrated Aviation Month with "Flight Buddies" on November 7th and 14th. The Flight Buddies Foundation program aimed to inspire and prepare local youth to become leaders and aviators and mimics the training of United States military pilots.

The Alpharetta Library celebrated Native American Heritage Month with "Old Stories of the Cherokee as told by Lloyd Arneach, a member of the Eastern Band of Cherokee Indians who was born and reared on the Cherokee Reservation in Cherokee, North Carolina.

The Buckhead Library was featured in the Buckhead Reporter in November for the Happy Tails/Reading Paws program. Ms. Cathy Maher, Reading Paws volunteer and many happy children read books to Sedona, a wonderful 13 year old golden retriever with a heart of gold.

Michael Salpeter, Librarian Senior/Assistant Branch Manager at the Alpharetta Library, hosted an impromptu visit from one of Gwinnett Technical College's ESL classes. The teacher, who has brought two prior classes, confided that his students "really love" touring the library "especially the children's area." Six students received library cards. Those already holding library cards were informed about eCampus, TOEFL study guides, and our Tuesday morning ESL class for women and their children. A new sewing class also proved popular, and more classes have been scheduled for early 2016.

Eight cub scouts from Pack 3712 cleaned the grounds of the Adamsville Library for their annual service project. They bagged all the leaves and picked up the trash. General Services picked up the bagged leaves.

Carver Library staff participated in a Family Fun Day at the East Point CDI Early Head Start Center. Health care workers, community volunteers, parents and children enjoyed a day filled with entertainment and learning. There were 22 library cards issued and complimentary library bags and pens were surprises that made the Library the topic of discussion for the day!

Special guest Camla Persad, a member of the Cleveland Avenue Library's community shared information and stories with other members of the community about Diwali, or the Festival of Lights, celebrated in autumn. It's a five-day celebration from India that includes food, colored sand, candles, and lights. Ms. Persad also provided a special dish for the occasion. Books and other information were made available to compliment the program.

The MLK Branch partnered with the Atlanta Public School system and Habitat for Humanity in their National Family Engagement Month Series family literacy initiative. The Branch Manager and Youth Services Librarian hosted a library card drive at both, "*All About ABC's*", Academic Building through Curriculum Support workshop and "*We Build Families*" day rally issuing over three dozen library cards to community families, and offering information to over two hundred individuals about the many free services the Atlanta-Fulton Public Library System offers.

The Milton Library's staff participated in the first Milton Literary Festival held November 13th – 14th. A "*Moveable Feast*" featuring Best seller authors such as Karen White, Ray Atkins, Ann Hite, and Bob Meyers was held at Milton's Cuisine and Cocktails on Friday. Authors moved from table to table discussing how they became authors, their careers, book genres and writing techniques. It was quite entertaining and the food was fabulous. Several authors will be coming to the branch for author talks. On Saturday, a tent was provided for a library card drive and program flyer distribution. Next year, the library hopes to host Panels, Workshops and Book Signings for the Literary Festival.

National Button Day was observed on November 16th at the Southwest Library. Numerous children had the opportunity to hear wonderful stories about buttons and helped celebrate National Button Day. Founded in 1938, the National Button Society recognized button collecting as an organized hobby including the serious and skilled button collectors as well as the novice. Staff read several books with a button or button hook such as *Pete the Cat and His Four Groovy Buttons!*; *Don't Push the Button!*; and *Buttons Is My Name, Counting Is My Game*. *The end of the session children participated in an arts and craft which resulted in the making of rainbows out of different buttons.*

The West End (Library) Readers Book Club met to discuss *God Help the Child* by Toni Morrison. It is a story of the way the sufferings of childhood can shape, and misshape, the life of an adult. At the center of the story is a young woman who calls herself, Bride, whose stunning blue-black skin is only one element of her beauty, added to her boldness and confidence, her success in life, but which caused her light-skinned mother to deny her even the simplest forms of

love. When the book was introduced to the group they did not want to read it since they found other books by Ms. Morrison to be too challenging to comprehend. All agreed that it was a very exciting read.

Building Program

Weekly meetings continue as Phase I of the Library Building Program is winding down. With 7 new libraries opened in the past year, patrons and staff are looking forward to the opening of the Southeast Atlanta Library and the re-opening of the Auburn Avenue Research Library on African American Culture and History and the South Fulton Library. All three are expected to open between the second and third quarter of 2016. Phase II discussions are taking place and plans are being formulated. The renovation of 23 branches and the future of the Central Library are a part of the ongoing discussions.

Central Library

Adult Programming

November saw the last of the roster of Poetic Voices presentations. Attendees especially enjoyed November's *Traveling Word, a West African Epic; Voice of Love and Reason: Exploring Sufism and the Relevance of Rumi in the 21st Century; Islam and the Blues; Pianos for Peace*; Poetry Reading by nationally-known poet Kazim Ali ; and the final children's storytime with Jelena.

Sample comments from evaluation forms were: "Thank you to the library for all of these programs;" "A beautiful series;" and "I hope that Poetic Voices can be repeated in the future." Eight programs were held for a total of 125 attendees.

Exhibits and Displays

The Poetic Voices of the Muslim World exhibit will remain on display until the end of 2015, a one month extension. The final report for the Poetic Voices grant is in progress.

General Collections

The Lower Level gallery exhibit for November, entitled *Sacrifice and Service: Military History Quilt Exhibition*, was curated by Ms. Teresa R. Kemp, author, master quilter and military historian of plantation quilts. The exhibit was comprised of the quilts and artifacts of the Military History Collections of Mrs. Kemp's Underground Railroad Secret Quilt Code Museum. The exhibit included some 15 antique and 20th century quilts, many encoded with the Underground Railroad quilt code images and designs. Copies of historical documents, original images, and images of artifacts represented on ancient Benin Bronzes containing the codes in Africa that are now seen on the quilts, were also part of the exhibit. The First Thursday Opening Reception took place on a very rainy Thursday evening, November 5th, and was attended by 22 people. Mrs. Kemp conducted a tour of the exhibition, discussing the Underground Railroad quilt codes and their tradition in her family history, while pointing out the codes in the quilts on display.

The Library had a visit from the Ashley Auburn Point Senior Group November 19th to see the *Sacrifice and Service Military History Quilt Exhibition*. Ms. Teresa Kemp, the Curator of the exhibition, was there to meet the group and gave a tour of the exhibition.

Interlibrary Loans (ILL)

Interlibrary Loan requests continue to come in and to keep the staff very busy. The total number of ILLs processed in November was 283; the YTD total is 2,654.

Learning and Career Center

The GED evening class program in partnership with the Atlanta Public Schools System continues to record positive results. Forty-eight (48) unduplicated students are now registered in the program. A chat with the students revealed the following: asked if they liked their class and the program, about 80% responded with a resounding yes. Their reasoning was two-fold: 1) they are happy with the timing, since it is offered in the evening, that works well with their respective schedules and 2) they all said that the teachers cared about them. This speaks well for the overall stature of our GED program and it is no wonder that it has gained state-wide recognition and integrity.

With the holiday season around the corner, many of our patrons were assisted with resume writing and job search resources. Thanks to the Fulton County Information Technology technicians all the computers in the Learning and Career Center worked perfectly during the month of November. Thus, over 70 patrons were able to have their resumes prepared during the month of November. There was a significantly reduced queuing for access to the guest computers; thus most of our visitors from out of town and other counties had easier access to computers and the Internet. A visitor from Chicago was staying in a nearby hotel and he remarked that he saved himself over two hundred dollars by using free computer and Internet service at the Library instead of at the hotel.

Staff conducted one-on-one instruction in English language and literacy to non-English speaking adult patrons. This tutoring program assists individuals in becoming full participants within the community with linguistic self-reliance and familiarity with American culture and institutions.

Outreach

The bookmobile has been repaired and at this time staff is working on a new schedule for locations that are in areas affected by closed branches, and areas that are not close to a local branch.

On November 12th Outreach Department staff went to Langston Hughes High School for an eCampus demonstration and College Prep Fair. At the event, there were more than 300 students and teachers in attendance.

Michelle Bennett, Manager of the Central Library's Youth Services, participated in a "Spread the Word" event with the Children's Museum of Atlanta. "Spread the Word" is a language building initiative between the Children's Museum of Atlanta, the Atlanta Speech School, and residents of the Vine Street and English Avenue communities. The event held was for residents of the

community at Vine City Park. The community event entailed music performances, poetry, library card registration, and free books provided by the Children's Museum of Atlanta.

Projects and Other Happenings

This month, Creative Loafing published two uncredited photographs that were taken on the third floor in the General Collections Department, illustrating the importance and continuing relevance of the extensive collections held by Central departments.

Reference, Virtual Reference and Special Collections

The Ivan Allen, Jr. Reference Department staff hosted several groups of Clark-Atlanta University students who needed to read *Atlanta Journal-Constitution* microfilm from the late 1800s and early 1900s for a recurring school project assigned by Dr. Timothy Askew. Students come to the 2nd floor and learn how to use newspaper microfilm to research historical events and elements of everyday life and social conditions in Atlanta as they were portrayed in the daily newspaper. For the vast majority of these students, this is their first exposure to microfilm research and to the process of gathering facts as they were published during the time when stories were written about the events.

Two representatives of the Georgia State University Welch School of Art & Design came to research the planning, design, and construction of the Central Library for a project on renowned architect, Marcel Breuer. This illustrates the considerable continuing interest that exists in the community (and across the country) regarding the fate of the Central Library, which has been described as one of his finest buildings.

According to tally sheets & departmental logs, the Library's remote reference units processed 1,659 (October 2015:1622) information transactions this month (27 days) with a daily average of 61.4 (54.0). This month's total was very slightly above last month's, and the daily average increase because of the fact that we were only open 27 days this month. Some interesting questions: a patron in Minnesota needed to find listings of record stores in Atlanta in 1985—the Atlanta Yellow Pages directory for that year provided the answer. Also, we had a request to find an article from 1961 about the parents of 7 sets of twins in Jacksonville, Florida. The patron was one of the twins.

Researchers working on an architecture exhibit that will be presented at Georgia State University spent several days researching the Marcel Breuer designed Central Library. A problem was encountered when they requested detailed scans at high resolution of most items they had selected. Luckily Special Collection's staff was able to use Georgia State University Library equipment and staff to make it work. A staff member escorted them to Georgia State University where they scanned 71 items selected from the Library's archives for possible inclusion in the exhibit.

In the process of compiling the Special Collections shelf list, staff located "A letter to the Reverend Mr. John Wesley: in answer to his sermon entitled, "Free-grace;" George Whitefield, London, 1741. This find is just one example supporting the extensive shelf-list project. This title has been placed in the Rare Book Room.

The Special Collections Department hosted three “Gone with the Wind” tours for a total of 29 patrons.

A researcher visiting from San Francisco spent the day on November 22nd in the Special Collections Department working on his latest book. The researcher also signed and donated a copy of his first book to the Special Collections Department.

Youth Services

The Central Library’s Children’s Department presented its annual signature event with the Mobile Dairy Classroom, for a 4th year in a row. The Mobile Dairy Classroom is a dynamic and fun educational program operated by the Agricultural Commodity Commission for Milk. The 30-foot Mobile Dairy Classroom features a fully operational milking parlor containing a live cow used for milking and feeding demonstrations. The program’s message is geared to a target audience of elementary school children, grades K-5. The goal of the program is to provide children with a better understanding of where milk comes from, how it is processed, the healthy benefits of consuming dairy products and dairy farmers' management of natural resources.

A total of 205 students had an opportunity to participate with the Mobile Dairy Classroom. In addition, students watched a video in the auditorium about dairy products and healthy eating before the live cow presentation. After the video presentation in the auditorium, children proceeded to the loading dock area of the library for the presentation of the cow. The loading dock area was set up with chairs. Students had an opportunity to see a live cow, up close and personal. They had an opportunity to ask questions, see the milking station, and take pictures with Molly.

eCampus

The eCampus Coordinator continues to participate in the New Hire Orientation for Fulton County Government in partnership with the Personnel Department. The Fulton County Personnel Department held two New Hire Orientations on November 4th and November 18th in which 50 new employees received an overview of the professional development materials in eCampus that will help them in their endeavors as new employees. New Hire Orientation participants were also provided information on how to access the Library System’s online library card application so that they can sign up for a library card.

The Alpharetta Branch hosted the eCampus program “Let’s Roll: Passing The Georgia Driver Test” on November 14, 2015. The program continues to be popular among families with students who are seeking resources to help them study for the Georgia Driver’s Test. The Let’s Roll program combines the resources of the Fulton County Police Department with a review of the electronic databases in the Library to assist students with their goals.

On November 17, 2015, the eCampus Coordinator coordinated the participation of the Library in the Principal for A Day Program with Fulton County Schools. The library, represented by Ms. Twana Cannon, College Park Branch Manager, served at McClarin High School. McClarin High school is located beside Ms. Cannon’s library branch. Ms. Cannon’s participation, on behalf of

the Library, strengthened her overall relationship with the school and allowed her to be able to better plan for ongoing literacy support for the school. Her visit included spending time with the new school principal and she also gave an eCampus demonstration for the teachers.

Facility Concerns

The Sandy Springs and Adamsville libraries were briefly closed in November due to the heating systems not functioning properly.

Public Relations & Marketing

On November 13, the Library System and the Milner Award Committee joined forces for the 33rd annual Milner Award for Children's Literature. This year's award winner was best-selling children's author and illustrator, Mo Willems. The Milner Award winner is chosen each year by Fulton County and City of Atlanta elementary school children who vote for their favorite living author and then get an opportunity to meet the winner in person. This year, 1,800 children from 23 different Fulton County and City of Atlanta schools got to see Mo Willems read three of his books and talk about his life as an artist. Willems is the Caldecott-winning author and illustrator of the extremely popular and best-selling, *Don't Let the Pigeon Drive the Bus* and *Knuffle Bunny* series. Since the publication of his first picture book in 2003, this author has been one of the most popular creators of children's books around the world. His latest books, *I Really Like Slop*, and *The Story of Diva and Flea*, were just published and an exhibition of his work is currently at the High Museum of Art.

The October 25 issue of the *Atlanta Journal-Constitution* ran in its "The Week's Literary Events" information about the Peachtree Branch hosting author Phyllis Lawson, who discussed and signed copies of her book, *Quilt of Souls* on Wednesday, October 28.

There was an obituary in the November 12 issue of the *Atlanta Journal-Constitution* about the death of Alice Washington, who was a former Library Board of Trustees member, appointed by former Mayor Maynard Jackson. It discussed her tireless work in the establishment of the Auburn Avenue Research Library.

The November 15 issue of the *Atlanta Journal-Constitution* ran in its "The Week's Literary Events" information about the Central Library's reading by Kazim Ali as part of the Poetic Voices of the Muslim World series.

The November 17 issue of the Buckhead Reporter Newspaper ran an article and photograph of the Buckhead Library's Happy Trails Reading Paws program where children read to their furry friends in order to promote reading skills.

The November 21 issue of the *Atlanta Journal-Constitution* ran in the "Close to Home" section information about the Auburn Avenue Research Library's (at the Georgia Archives) lecture and panel discussion on Black Vietnam Veterans. This program was also covered as an article in the November 21 issue of the *Atlanta Inquirer*.

The November 29 issue of the *Atlanta Journal-Constitution* ran an article by food writer Ligaya Figueras entitled, “5 Cookbooks That Offer Readers a Taste of Atlanta,” in which she discusses that one of the first things she did upon moving to Atlanta was to become a, “card carrying member of the Atlanta-Fulton Public Library System.”

The December 3 issue of the *Atlanta Business Chronicle* ran the article, “Atlanta’s Best Architecture,” where they mentioned the Library System’s Buckhead Branch, designed by famed architecture firm Scogin, Elam and Bray.

Atlanta Journal-Constitution’s Metro Section continued to feature a variety of programs and events at many of our library locations. Highlights during the month include:

- “Georgia State Finance Commission’s Tavis Caldwell,” East Point Branch, November 3.
- “Tribute to African-American Vietnam Veterans,” Auburn Avenue Research Library at the Georgia Archives, November 11.
- “Introduction to Computers,” Ponce de Leon Branch, November 12.
- “AARP Driver Safety Class,” Northeast/Spruill Oaks Branch, November 18.
- “Thanksgiving Storytime,” East Point Branch and Fairburn Branch, November 19.
- “Handmade Holiday Card Craft,” Palmetto Branch, November 19.
- “Old Stories of the Cherokee,” Alpharetta Branch, November 19.
- “Gobble, Gobble, Gobble!” Southwest Branch, November 20.

SOCIAL MEDIA STATS – NOVEMBER 2015

FACEBOOK:	Total Posts	21
	Post Likes	80
	Comments	1
	Post Shares	2
	Total Fans	3225

TWITTER:	Total Posts	12
	Mentions	7
	Retweets	21
	Favorites	17
	Followers	512

BLOG:	YTD posts	18
	YTD post views	2622

Technology Concerns

Library patrons continued to complain about our Wi-Fi access. We also experienced some issues when our existing branches were migrated from the PC Reservation software to Comprise. We have also experienced problems with accessing Google, Gmail and Google Drive.

Volunteer Services

The Office of Volunteer Services recorded 4,561 hours performed at 33 locations, including 7 departments at Central, by 517 volunteers and 81 were new volunteers to the System. There were 14 branches and 10 Friends groups that had an increase in the number of hours served compared to the previous month.

Once again, our top three volunteers included our long term volunteer at Dogwood who recently interviewed for a position with the System and Friends' leaders from Roswell and Alpharetta. Our top three new volunteers served between 16-31 hours each at Kirkwood, Alpharetta and Buckhead. New volunteer roles at Central included helping with the children's mobile dairy program and preparing crafts, as well as a new partnership with the Georgia State University chapter of Circle K, part of the Kiwanis Club of Atlanta. The North Springs High School Interact Club began volunteering at the Sandy Springs Library and Centennial High School students completed shelving projects at the Northeast/Spruill Oaks Library. Our youth volunteer groups included the Cub Scouts at Adamsville/Collier Heights and the Girl Scouts at Alpharetta. We evaluated our partnership with the National Charity League whose 110 volunteers serve at four locations, so that staff can best plan for orientations and projects.

Staff presented the President's Volunteer Service Award to the Friends of the Peachtree Library and the North Side Library Association members at their monthly meeting at the Buckhead Library and shared updates from other Friends groups since they are not able to make Friends Council meetings. The Friends of the Roswell Library held a successful four day book sale and donated several boxes of books to the Friends of the Adamsville-Collier Heights Library for their next sale. The Friends of the Northeast/Spruill Oaks Library sponsored two sessions with watercolors and the Johns Creek Poetry Festival. The Friends of the Adamsville-Collier Heights Library hosted a celebration honoring local veterans. The weather postponed the Friends of the Alpharetta Library book sale back a week which coincided with the Friends of the Milton Library's bi-weekly weekend sale in the barn and the local Literary Festival. The Friends of the East Roswell Library sponsored an afterschool activity and craft, as well as a Saturday game day. The Friends of the Northside Library hosted their successful monthly book sale and received cases of donated books on the first day of the sale. Staff met with board members of The Friends of Wolf Creek community to confirm their interest in starting a committee to serve as the Friends of the Library and prepare bylaws. The Friends of the East Atlanta Library hosted their annual elections and approved the library staff's entire wish list for 2016.

We collaborated with Chipotle to welcome and celebrate the staff from College Park, Dogwood and Kirkwood for winning the Staff Development Day All in Award. Staff reminded branches about using revised coversheets, letter requests and sign in sheets. Staff also brainstormed ideas about strengthening volunteer roles with branch managers and volunteer liaisons at Auburn Avenue Research Library, Central- Children's and the Learning and Career Center and Peachtree. Policies and best practices were discussed with staff at Adamsville/Collier Heights and Roswell to ensure consistent volunteer expectations. Staff participated in trainings on technology volunteer programs, volunteer screening practices and our VSys database system. Volunteer services manager led a presentation and networked with other area volunteer managers at the Council of Volunteer Administrators of Atlanta meeting as well as participated in the

Foundation Center's presentation of the Atlanta screening of the "What is Philanthropy?" documentary.

Books for Babies program materials were distributed to 39 families this month through our youth services librarians and a social worker at Grady Hospital, including two families that received a second book for returning to the library for another program. Volunteer services staff screened and placed 31 teenagers, 27 adults, 10 court-required volunteers and 3 National Charity League volunteers in November. Staff also assisted 4 groups, completed 17 volunteer letters to verify service hours and assisted 8 community members with finding alternative community service locations.

Youth Services (Systemwide)

A core group of Youth Services Librarians applied for the Best Buy Teen Tech Center Grant in late August and won. The Fulton County Library System is the second public library to receive such an initiative in the United States. The grant will provide computers and technology skills for the youth of Fulton County for years to come with innovative software and instruction from Best Buy and staff. This collaboration will be like no other and will assist the library in meeting the needs of 21st century students.

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - TOTAL LIBRARY

AS OF NOVEMBER 30, 2014

Doc. #15-74

SERVICE	2015 BUDGET	2015 NOVEMBER	2015 YTD	2015 YTD	2015 YTD	2015 YTD	BUDGET
DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	COMMITTED	% COMMITTED	BALANCE
REG SALARY	14,975,101	918,515	10,932,785	-	10,932,785	73%	4,042,316
PART TIME SALARY	1,635,460	92,605	804,643	-	804,643	49%	830,817
BENEFITS	7,481,455	454,316	5,555,918	-	5,555,918	74%	1,925,537
BOOKS	2,376,701	434,767	1,670,184	660,773	2,330,958	98%	45,743
OFFICE EQUIP. REPAIR	59,502	788	59,192	-	59,192	99%	310
EQUIPMENT	2,977	497	1,840	1,137	2,977	100%	0
OFFICE FURNITURE	75,593	-	62,326	-	62,326	82%	13,267
PROFESSIONAL SERV	48,890	7,119	39,184	9,540	48,724	100%	166
COPIER MACHINE LEASE	197,076	22,619	177,833	-	177,833	90%	19,243
COPIER PAPER	21,433	3,245	19,267	2,102	21,369	100%	64
SUPPLIES	192,141	2,884	129,910	2,500	132,410	69%	59,731
SOFTWARE MAINTENANCE	194,732	-	151,146	43,585	194,731	100%	1
BUILDING RENT	401,789	7,980	309,017	92,521	401,538	100%	251
OTHER SERVICES	219,980	20,895	140,040	58,137	198,177	90%	21,803
SECURITY SERVICES	258,256	24,924	189,854	68,402	258,256	100%	-
TRANSFER OUT CAPITAL PROJ	120,000	-	120,000	-	120,000	100%	-
TRAVEL	975	575	975	-	975	100%	-
TRAINING	241	-	-	-	-	0%	241
VEHICLE MAINTENANCE	13,750	3	597	-	597	4%	13,153
GENERAL INSURANCE	759,530	-	759,530	-	759,530	100%	-
TOTAL	29,035,582	1,991,734	21,124,241	938,698	22,062,939	76%	6,972,643

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF NOVEMBER 30, 2015

ORGANIZATION	SERVICE	2015 BUDGET	NOVEMBER	2015 YTD	2015 YTD	2015 YTD	2015 YTD	BUDGET
TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCOMBRANCES	COMMITTED	% COMMITTED	BALANCE
PUBLIC SERVICE OPERATIONS	REG SALARY	12,816,496	776,864	9,216,665	-	9,216,665	72%	3,599,831
	PART TIME SALARY	1,635,460	92,605	804,643	-	804,643	49%	830,817
	BENEFITS	6,390,166	383,430	4,713,289	-	4,713,289	74%	1,676,877
	BOOKS	2,376,701	434,767	1,670,184	660,773	2,330,958	98%	45,743
	OFFICE EQUIP. REPAIR	57,502	788	57,501	-	57,501	100%	1
	OFFICE FURNITURE	72,997	-	59,731	-	59,731	82%	13,267
	PROFESSIONAL SERV	34,860	6,253	29,102	5,617	34,719	100%	141
	COPIER MACHINE LEASE	170,862	20,399	153,137	-	153,137	90%	17,725
	COPIER PAPER	21,370	3,245	19,267	2,102	21,369	100%	1
	SUPPLIES	110,889	-	68,724	-	68,724	62%	42,165
	BUILDING RENT	401,789	7,980	309,017	92,521	401,538	100%	251
	OTHER SERVICES	126,623	19,378	67,127	47,737	114,864	91%	11,759
	SECURITY SERVICES	258,256	24,924	189,854	68,402	258,256	100%	-
	TRANSFER OUT CAPITAL PROJ	120,000	-	120,000	-	120,000	100%	-
	TRAINING	91	-	-	-	-	0%	91
	GENERAL INSURANCE	575,035	-	575,035	-	575,035	100%	-
Total		25,169,097	1,770,633	18,053,276	877,153	18,930,429	75%	6,238,668

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
MONTHLY FINANCIAL REPORT - BY ORG TYPE

AS OF NOVEMBER 30, 2015

TYPE	DESCRIPTION	ALLOCATION	EXPENDITURES	EXPENDITURES	ENCOMBRANCES	COMMITTED	% COMMITTED	BALANCE
SUPPORT SERVICES	REG SALARY	2,158,605	141,651	1,716,120	-	1,716,120	80%	442,485
	BENEFITS	1,091,289	70,886	842,629	-	842,629	77%	248,660
	OFFICE EQUIP. REPAIR	2,000	-	1,691	-	1,691	85%	309
	EQUIPMENT	2,977	497	1,840	1,137	2,977	100%	0
	OFFICE FURNITURE	2,596	-	2,596	-	2,596	100%	0
	PROFESSIONAL SERV	14,030	867	10,082	3,923	14,005	100%	25
	COPIER MACHINE LEASE	26,214	2,220	24,696	-	24,696	94%	1,518
	COPIER PAPER	63	-	-	-	-	0%	63
	SUPPLIES	81,252	2,884	61,187	2,500	63,687	78%	17,565
	SOFTWARE MAINTENANCE	194,732	-	151,146	43,585	194,731	100%	1
	OTHER SERVICES	93,357	1,517	72,912	10,400	83,312	89%	10,045
	TRAVEL	975	575	975	-	975	100%	-
	TRAINING	150	-	-	-	-	0%	150
	VEHICLE MAINTENANCE	13,750	3	597	-	597	4%	13,153
	GENERAL INSURANCE	184,495	-	184,495	-	184,495	100%	-
TOTAL		3,866,485	221,101	3,070,965	61,545	3,132,510	81%	733,975

Atlanta-Fulton Public Library System - November 2015

Activity and Description		2015		2014		% Difference	
		November	YTD	November	YTD	Monthly	YTD
System Overview	Collection Size						
	Items the library owns	2,497,717		2,365,239		6%	
	Total Cardholders						
	Library accounts registered in our system	538,886		481,258		12%	
	New Cardholders						
	First time registration of a patron	3,920	51,647	3,011	40,606	30%	27%
	Renewing Cardholders						
	Current patrons renewing a card	6,770	92,215	5,386	73,993	26%	25%
General Use	Circulation						
	Total number of items checked out of the library	255,219	2,756,867	204,818	2,561,238	25%	8%
	Holds						
	Number of requests by patrons for staff to locate and make available materials throughout the system	44,745	499,280	38,024	522,840	18%	-5%
	Inter-Library Loans						
	Number of items lent to or borrowed from another library system	283	2,654	193	2,632	47%	1%
	Visits						
	Number of people entering a library for any reason	255,358	2,835,872	202,830	3,183,377	26%	-11%
GED	GED Testing & Training						
	Number of programs offered (counseling, training, testing)	34	463	29	473	17%	-2%
	Number of unduplicated participants served	74	*	56	*	32%	
	Number of tests administered	46	446	31	103	100%	100%
	Number of graduates	2	30	0	3	100%	100%
ESL	English as a Second Language Classes						
	Number of programs	25	223	27	211	-7%	6%
	Number of people attending programs	219	1,779	168	1,547	30%	15%

Atlanta-Fulton Public Library System - November 2015

Activity and Description		2015		2014		% Difference	
		November	YTD	November	YTD	Monthly	YTD
Special Materials and Collections	Auburn Avenue Research Library						
	Number of research items requested by patrons	253	4,319	457	14,186	100%	-70%
	Number of finding aids accessed (on site as well as online sources)	7	463	103	983	100%	-53%
	Number of linear feet of archival material processed	27	134	56	470	100%	-71%
	Patrons served	302	4,161	85	13,789	100%	-70%
	Special Collections (Genealogy, APRgaret Mitchell, GLBT)						
	Requests for materials	2,351	30,699	2,569	24,058	-8%	28%
	Partnership Programs						
	Items circulated from programs created by partnering with other organizations (Zoo Pass: pass for up to 4 people; Parks Pass: free parking at parks or entrance to historic sites; Kill-A-Watt Meter: measures electricity use in the home)	228	3,728	218	3,286	5%	13%
	Computers and Internet	Computer/Internet Usage					
Number of computer sessions (Internet access and office software)		75,655	764,032	58,021	685,075	30%	12%
Number of hours of computer use		40,759	453,731	35,450	401,645	15%	13%
Wireless Sessions							
Number of times the library's wireless network is accessed		33,071	441,628	47,645	686,370	-31%	-36%
Webhits							
Number of times people have visited the library's website		650,507	7,565,145	1,295,000	7,348,952	-50%	3%
Online Resources							
Number of times a resource is logged into or a searched performed other than library catalog		52,261	675,986	134,871	955,903	-61%	-29%
Computer Classes							
Number of classes	13	202	15	306	-13%	-34%	
Number of attendees	102	1,444	85	2,194	20%	-34%	
Virtual Circulation							
Number of e-books and e-audiobooks checked out	15,416	138,519	21,099	124,304	-27%	11%	
Virtual Reference Desk							
Information requests via telephone, online chat and email	1,659	22,097	2,049	23,991	-19%	-8%	

Atlanta-Fulton Public Library System - November 2015							
Activity and Description	2015		2014		% Difference		
	November	YTD	November	YTD	Monthly	YTD	
Youth Services	Books for Babies						
	Number of mothers who were made aware of the program, given a free book and applied for a card	40	296	45	532	-11%	-44%
	Children's programs						
	Library sponsored programs offered for children (birth - 12)	241	2,813	176	2,505	37%	12%
	Number of people attending programs	6,458	96,955	6,150	102,908	5%	-6%
Teen Programs							
	Library sponsored programs offered for teens (13 - 17)	37	520	24	897	54%	-42%
	Number of people attending programs	1,510	12,890	826	17,579	83%	-27%
Programs and Meetings	Adult Programs						
	Library sponsored programs offered for adults (18 +)	247	2,976	212	2,769	17%	7%
	Number of people attending programs	2,897	43,610	2,938	39,244	-1%	11%
	Programs - Total						
	Library sponsored programs offered - total of all programs	525	6,309	412	6,171	27%	2%
	Number of people attending programs	10,865	153,455	9,914	159,731	10%	-4%
Meeting Rooms							
	Non-library sponsored meetings or activities scheduled	384	4,004	238	3,142	61%	27%
	Number of people attending meetings or activities	4,922	57,095	5,586	63,573	-12%	-10%
Volunteers	Volunteers						
	Volunteer hours contributed to the library system	4,561	63,197	4,376	58,563	4%	8%
	Number of volunteers contributing time	517	*	483	*	7%	*
Voter Registration	Voter Registration						
	The number of people registering to vote at the library	217	2,430	146	2,809	49%	-13%
Book Mobile	Bookmobile						
	Number of patrons served	0	0	0	0	0%	0%

*No cumulative total is shown as many of the same people participate from month to month.

**ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
PROGRAM REPORT
NOVEMBER 2015**

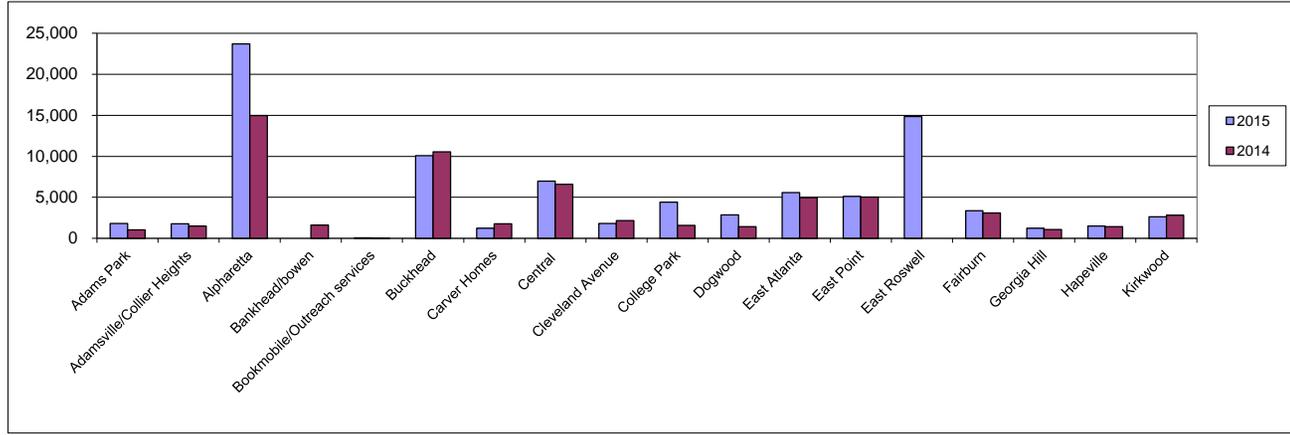
	NOV 2015	NOV 2014			NOV 2015	NOV 2014			Y-T-D	Y-T-D
AGENCY NAME	NUMBER OF PROGRAMS	NUMBER OF PROGRAMS	INCREASE/DECREASE	PERCENT CHANGE	PROGRAM ATTENDANCE	PROGRAM ATTENDANCE	INCREASE/DECREASE	PERCENT CHANGE	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE
ADAMS PARK	13	3	10	0%	292	16	276	100%	108	4,083
ADAMSVILLE/COLLIER HEIGHTS	3	3	0	0%	46	48	(2)	-4%	70	1,590
ALPHARETTA	40	17	23	135%	591	213	378	177%	272	5,629
BANKHEAD/BOWEN	0	10	(10)	-100%	0	126	(126)	-100%	28	1,004
BUCKHEAD	10	9	1	11%	145	327	(182)	-56%	100	1,554
CARVER HOMES	5	7	(2)	-29%	504	391	113	29%	72	5,293
CLEVELAND AVENUE	6	7	(1)	-14%	387	177	210	119%	89	2,585
COLLEGE PARK	14	13	1	8%	242	158	84	53%	174	3,546
DOGWOOD	8	7	1	14%	117	102	15	15%	116	4501
EAST ATLANTA	22	21	1	5%	593	1,189	(596)	-50%	253	12,048
EAST POINT	5	4	1	25%	36	253	(217)	-86%	90	2,446
EAST ROSWELL	30		30	100%	406	-	406	100%	274	5,820
FAIRBURN	8	7	1	14%	375	116	259	223%	113	1,848
GEORGIA HILL	4	3	1	33%	135	64	71	111%	65	1,688
HAPEVILLE	6	4	2	50%	273	236	37	16%	76	2,345
KIRKWOOD	11	5	6	120%	143	71	72	101%	104	1,489
MARTIN LUTHER KING, JR	13	1	12	1200%	443	62	381	615%	118	3,024
MECHANICSVILLE	7	11	(4)	-36%	182	417	(235)	-56%	115	2,602
METROPOLITAN	6		6	100%	71	-	71	100%	45	282
MILTON	20	0	20	100%	331	-	331	100%	56	1,162
NORTHEAST/SPRUILL OAKS	7	13	(6)	-46%	153	317	(164)	-52%	143	5,159
NORTHSIDE	9	7	2	29%	219	272	(53)	-19%	112	3,414
NORTHWEST	8		8	100%	237		237	100%	68	1,562
OCEE	23	30	(7)	-23%	346	369	(23)	-6%	402	8,170
PALMETTO	14		14	100%	215	-	215	100%	181	3,508
PERRY	0	0	0	0%	0	-	0	0%	140	3,768
PEACHTREE	24	14	10	0%	402	295	107	0%	34	681
PONCE DE LEON	7	14	(7)	-50%	104	279	(175)	-63%	144	1,613
ROSWELL	27	27	0	0%	390	364	26	7%	348	5,949
SANDY SPRINGS	39	35	4	11%	524	459	65	14%	446	12,856
SOUTHFULTON	0	2	(2)	-100%	0	101	(101)	-100%	23	0
SOUTHWEST	16	8	8	100%	402	108	294	272%	179	4,422
STEWART LAKEWOOD	0	6	(6)	-100%	0	144	(144)	-100%	87	1,864
THOMASVILLE HEIGHTS	8	10	(2)	-20%	122	218	(96)	-44%	146	3,041
WASHINGTON PARK	7	6	1	17%	150	185	(35)	-19%	117	3,133
WEST END	12	9	3	33%	185	125	60	48%	119	2,269
WOLFCREEK	15	22	(7)	100%	194	376	(182)	100%	246	4,683
BRANCHES TOTAL	447	335	112	33%	8,955	7,578	1,377	18%	5,273	130,631
CENTRAL TOTAL	74	69	5	7%	1,344	2,203	(859)	-39%	948	18,335
BOOKMOBILE/	1	2	(1)	-50%	425	53	372	702%	24	2,427
AUBURN AVENUE RESEARCH	3	6	(3)	100%	141	80	61	100%	64	2,062
SYSTEM TOTAL	525	412	113	27%	10,865	9,914	951	10%	6,309	153,455

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
CIRCULATION REPORT
NOVEMBER 2015

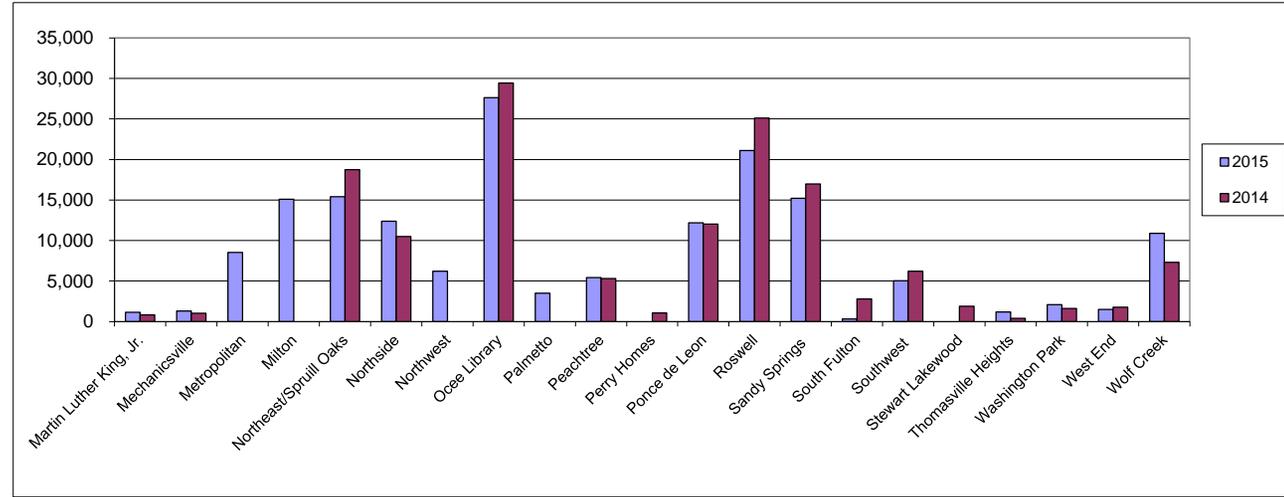
ORGANIZATION NAME	ADULT	JUVENILE	Y/A	NOV 2015 DATA	NOV 2014 DATA	INCREASE/ DECREASE	PERCENT CHANGE	YTD 2015 CIRC	YTD 2014 CIRC	INCREASE/ DECREASE	PERCENT CHANGE
ADAMS PARK	1,038	733	38	1,809	1,037	772	74%	16,806	13,863	2,943	21%
ADAMSVILLE/COLLIER HEIGHTS	1,053	653	80	1,786	1,498	288	19%	17,978	17,517	461	3%
ALPHARETTA	9,012	14,115	583	23,710	14,973	8,737	58%	179,095	189,786	(10,691)	-6%
BANKHEAD/BOWEN	0	0	0	0	1,639	(1,639)	-100%	10,101	26,423	(16,322)	-62%
BUCKHEAD	5,887	3,908	287	10,082	10,538	(456)	-4%	127,291	147,594	(20,303)	-14%
CARVER HOMES	356	690	172	1,218	1,778	(560)	-31%	17,189	16,855	334	2%
CLEVELAND AVENUE	1,077	669	59	1,805	2,166	(361)	-17%	23,356	21,228	2,128	10%
COLLEGE PARK	2,347	1,716	338	4,401	1,596	2,805	176%	33,747	19,618	14,129	72%
DOGWOOD	1,521	1,275	51	2,847	1,435	1,412	98%	31,654	15,936	15,718	99%
EAST ATLANTA	2,037	3,295	246	5,577	4,962	615	12%	60,232	56,837	3,395	6%
EAST POINT	3,344	1,611	166	5,120	5,028	92	2%	57,069	59,926	(2,857)	-5%
EAST ROSWELL	7,151	7,319	390	14,859	-	14,859	100%	165,144	-	165,144	100%
FAIRBURN	1,899	1,318	140	3,357	3,110	247	8%	39,154	37,642	1,512	4%
GEORGIA HILL	580	595	69	1,244	1,083	161	15%	14,989	14,466	523	4%
HAPEVILLE	962	411	113	1,486	1,445	41	3%	17,610	16,271	1,339	8%
KIRKWOOD	944	1,621	60	2,625	2,822	(197)	-7%	31,733	30,266	1,467	5%
MARTIN LUTHER KING, JR	725	322	98	1,145	848	297	35%	13,335	21,137	(7,802)	-37%
MECHANICSVILLE	711	531	82	1,324	1,050	274	26%	17,866	13,046	4,820	37%
METROPOLITIAN	4,589	3,674	263	8,527	-	8,527	100%	17,743	-	17,743	100%
MILTON	4,937	9,720	457	15,114	-	15,114	100%	89,726	-	89,726	100%
NORTHEAST/SPRUILL OAKS	4,978	9,908	525	15,411	18,764	(3,353)	-18%	200,244	233,483	(33,239)	-14%
NORTHSIDE	5,279	6,710	387	12,377	10,496	1,881	18%	129,465	134,133	(4,668)	-3%
NORTHWEST***	3,304	2,655	253	6,212	-	6,212	100%	34,654	-	34,654	100%
OCEE	8,135	18,225	1,274	27,634	29,437	58,345	198%	345,687	366,392	(20,705)	-6%
PALMETTO	1,694	1,758	59	3,511	-	3,511	100%	43,512	-	43,512	100%
PEACHTREE	2,554	2,669	191	5,414	5,316	98	2%	63,414	62,761	653	1%
PERRY HOMES	0	0	0	0	1,063	(1,063)	-100%	4,426	14,724	(10,298)	100%
PONCE DE LEON	6,919	4,906	382	12,207	12,046	161	1%	140,120	142,286	(2,166)	-2%
ROSWELL	10,728	9,604	764	21,096	25,114	(4,018)	-16%	287,411	330,469	(43,058)	-13%
SANDY SPRINGS	8,532	6,207	473	15,212	16,986	(1,774)	-10%	209,038	210,194	(1,156)	-1%
SOUTH FULTON	238	91	14	343	2,785	(2,442)	-88%	3,779	75,509	(71,730)	-95%
SOUTHWEST	2,596	2,197	232	5,024	6,205	(1,181)	-19%	66,618	85,921	(19,303)	-22%
STEWART LAKEWOOD	0	0	0	0	1,915	(1,915)	-100%	16,844	32,461	(15,617)	-48%
THOMASVILLE HEIGHTS	266	879	35	1,180	403	777	193%	13,204	5,149	8,055	156%
WASHINGTON PARK	1,441	630	28	2,099	1,602	497	31%	24,389	19,687	4,702	24%
WEST END	842	642	34	1,518	1,774	(256)	-14%	20,827	21,893	(1,066)	-5%
WOLF CREEK	5,476	4,947	480	10,903	7,304	3,599	100%	90,061	21,773	68,288	100%
BRANCHES TOTAL	113,150	126,203	8,823	248,177	198,218	110,166	56%	2,675,511	2,475,246	200,264	8%
CENTRAL	5,389	1,307	285	6,980	6,590	390	6%	80,666	85,763	(5,097)	-6%
BOOKMOBILE/Outreach Services	12	50	0	62	10	52	520%	223	228	(5)	-2%
AUBURN AVENUE RESEARCH						0					
SYSTEM TOTAL	118,551	127,560	9,108	255,219	204,818	110,608	54%	2,756,400	2,561,237	195,162	8%

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
 NOVEMBER
 CIRCULATION
 2015 - 2014

BRANCHES	2015	2014
Adams Park	1,809	1,037
Adamsville/Collier Heights	1,786	1,498
Alpharetta	23,710	14,973
Bankhead/bowen	-	1,639
Bookmobile/Outreach services	62	10
Buckhead	10,082	10,538
Carver Homes	1,218	1,778
Central	6,980	6,590
Cleveland Avenue	1,805	2,166
College Park	4,401	1,596
Dogwood	2,847	1,435
East Atlanta	5,577	4,962
East Point	5,120	5,028
East Roswell	14,859	-
Fairburn	3,357	3,110
Georgia Hill	1,244	1,083
Hapeville	1,486	1,445
Kirkwood	2,625	2,822



BRANCHES	2015	2014
Martin Luther King, Jr.	1,145	848
Mechanicsville	1,324	1,050
Metropolitan	8,527	-
Milton	15,114	-
Northeast/Spruill Oaks	15,411	18,764
Northside	12,377	10,496
Northwest	6,212	-
Ocee Library	27,634	29,437
Palmetto	3,511	-
Peachtree	5,414	5,316
Perry Homes	-	1,063
Ponce de Leon	12,207	12,046
Roswell	21,096	25,114
Sandy Springs	15,212	16,986
South Fulton	343	2,785
Southwest	5,024	6,205
Stewart Lakewood	-	1,915
Thomasville Heights	1,180	403
Washington Park	2,099	1,602
West End	1,518	1,774
Wolf Creek	10,903	7,304



**ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
SYSTEM STATS AT A GLANCE
NOVEMBER 2015**

AGENCY NAME	NOVEMBER CIRCULATION	TOTAL REGISTRATIONS	INTRA-LIBRARY LOANS	COMPUTER USAGE	LIBRARY VISITS	NUMBER OF PROGRAMS	PROGRAM ATTENDANCE	NUMBER OF MEETINGS	MEETING ATTENDANCE	VOTER REGISTRATIONS
ADAMS PARK	1,809	225	229	1,215	4,003	13	292	6	130	9
ADAMSVILLE/COLLIER HEIGHTS	1,786	179	381	807	3,933	3	46	3	44	0
ALPHARETTA	23,710	824	4,849	2,840	0	40	591	20	406	5
BUCKHEAD	10,082	385	1,276	1,735	11,035	10	145	39	263	8
CARVER HOMES	1,218	17	16	241	1,569	5	504	0	0	0
CLEVELAND AVE	1,805	190	478	1,296	3,940	6	387	21	213	0
COLLEGE PARK	4,401	464	313	3,325	3,166	14	242	6	26	0
DOGWOOD	2,847	98	321	1,197	6,201	8	117	6	114	15
EAST ATLANTA	5,577	265	638	1,746	5,803	22	593	12	85	14
EAST POINT	5,120	365	535	3,769	5,385	5	36	34	387	0
EAST ROSWELL	14,859	415	1,592	4,318	46,413	30	406	17	117	9
FAIRBURN	3,357	315	337	1,726	4,868	8	375	9	97	10
GEORGIA HILL	1,244	83	190	614	1,648	4	135	0	0	5
HAPEVILLE	1,486	57	406	1,241	3,712	6	273	4	56	0
KIRKWOOD	2,625	141	370	658	2,047	11	143	10	116	6
MARTIN LUTHER KING, JR	1,145	74	322	1,198	3,865	13	443	0	0	7
MECHANICSVILLE	1,324	107	310	1,238	3,714	7	182	7	112	4
METROPOLITAN	8,527	588	12	5,380	8,010	6	71	45	537	0
MILTON	15,114	475	3,337	719	8,000	20	331	11	201	15
NORTHEAST/SPRUILL OAKS	15,411	225	1,965	2,963	9,564	7	153	16	274	3
NORTHSIDE	12,377	227	938	651	19,117	9	219	8	127	0
NORTHWEST	6,212	283	2,144	339	6,842	8	237	5	72	0
OCEE	27,634	472	1,139	812	0	23	346	3	51	14
PALMETTO	3,511	147	1,167	1,888	3,926	14	215	0	0	0
PEACHTREE	5,414	241	1,033	1,074	3,519	24	402	4	152	3
PONCE DE LEON	12,207	361	1,532	2,739	16,546	7	104	11	136	14
ROSWELL	21,096	634	2,182	2,686	18,690	27	390	4	74	18
SANDY SPRINGS	15,212	580	1,603	2,950	13,996	39	524	5	76	5
SOUTH FULTON	343	90	0	0	0	0	0	0	0	0
SOUTHWEST	5,024	430	751	3,294	12,500	16	402	16	147	0
THOMASVILLE HEIGHTS	1,180	43	92	445	1,239	8	122	0		0
WASHINGTON PARK	2,099	147	419	1,860	8,724	7	150	5	85	15
WEST END	1,518	194	195	2,212	3,510	12	185	3	68	8
WOLFCREEK	10,903	425	997	2,794		15	194	17	186	0
BRANCHES TOTAL	248,177	9,766	32,069	61,970	245,485	447	8,955	347	4,352	187
CENTRAL	6,980	904	5,973	13,685	9,571	74	1,344	37	570	30
BOOKMOBILE/OUTREACH SERVICES	62	19				1	425	0		0
AUBURN AVENUE RESEARCH		1	6		302	3	141	0	0	0
SYSTEM TOTAL	255,219	10,690	38,048	75,655	255,358	525	10,865	384	4,922	217

ATLANTA-FULTON PUBLIC LIBRARY SYSTEM
Customer Service Comments
November 2015

Doc. # 15-76

	November 2015	October 2015	Year to Date
• Total Customer Comments Received:	127	151	1,533
• Types of Comments:			
▪ Compliment	43	53	513
▪ Suggestion	9	11	79
▪ Complaint	52	59	596
▪ Inquiry	23	28	345
• Ranking for Types of Comments:			
▪ Most frequent compliments received		- New libraries - Customer service	
▪ Most frequent suggestions received		- Improve Wi-Fi - Color printing	
▪ Most frequent complaints received		- Printing, Wi-Fi and Facility/HVAC, grounds, cleanliness	
▪ Most frequent inquiries received		- Inquiries/Patron assistance (login) /PIN Resets, Wi-Fi Issues	
• Format of Comments:			
▪ Emails		92	
▪ Postcards		23	
▪ Direct Contact		12	

ATLANTA-FULTON COUNTY LIBRARY SYSTEM

Customer Service Snapshot November 2015

- **43 compliments** were received during November. Almost all compliments received were related to our new bond libraries opened since 2014.
- A sampling of complimentary quotes received include:
 1. Wolf Creek: “Beautiful new library and helpful staff!”
 2. East Roswell: “Beautiful library. Love the interior!”
 3. Buckhead: “Very knowledgeable staff.”
 4. Adamsville: “Staff are always helpful in assisting me to place my holds. They go above and beyond.”
 5. Metropolitan: “We love our new library. Thank you!”
 6. Central: “Second floor staff are excellent. Beautiful Library.”
 7. Ocee: “Beautiful library! I love coming here to get books for my grandchildren.”
- Managers receive a monthly compilation of the feedback received from patrons visiting their libraries as well as specific card/email/phone calls. Managers use this input to acknowledge employee’s success in a peer setting as evidence of the public’s appreciation for library services in their community or for instructional and coaching sessions as needed.
- **52 disappointments and suggestions for improvement** were received during November indicating patrons felt the service they received that time was worse than what they had experienced in the recent past. The greatest source of disappointment from patrons throughout our system was related to grounds maintenance, IT and building maintenance issues.
- A sampling of quotes received appears below:
 1. Alpharetta: “The lighting over the adult book collections needs to be improved. It is too dark.”
 2. Northeast/Spruill Oaks: “The parking lot is too dark and lights need to be repaired.”
 3. Roswell: “The new Wi-Fi security protocol is a joke. Even when the certificate is loaded and confirmed, websites still do not display properly.”
 4. East Point: “Our library looks shabby!”
 5. Southwest: “Wi-Fi is horrible! Please remedy this asap. Also, our library just looks awful and needs renovations.”
 6. Central: “Need to repair Wi-Fi.”
 7. Sandy Springs: “Sandy Springs needs attention. Building looks rundown and Wi-Fi does not work.”